

## MIDDLEFIELD TOWN OFFICES

### **Town Accountant**

Beverly Cooper  
(413) 623-2079

### **Administrator**

Sean Curran  
(413) 623-2079

### **Administrative Assistant**

Mark W. Doane  
(413) 623-2079  
Mon 9am-3pm  
Wed 3pm-6:30pm  
(413) 665-8101

### **Assessors**

(413) 623-8966  
Fri 12pm-4pm  
Or by appointment

### **Board of Health**

See Selectboard  
Health Agent  
Ed Fahey  
[inspectors@berkshireplanning.org](mailto:inspectors@berkshireplanning.org)  
(413) 442-1521 ext. 60

### **Building Commissioner**

William Girard  
(413) 464-4281

### **Electrical Inspector**

Eric Main  
(413) 212-3021

### **Fire Department**

#### **To Report an Emergency Dial 911**

Ron Radwich  
(413) 623-6456

### **Finance Committee**

Joseph Kearns, Chair

### **Librarian**

Lois Leonardo-Bell, Librarian  
Mon: 1pm-6pm; Tues: 1pm-4pm;  
Thurs: 1pm-5pm; Wed: 5pm-8pm  
Sat 9am-12pm  
(413) 623-6421

### **Highway Department**

Skip Savery, Superintendent  
(413) 464-2229

### **Plumbing Inspector**

William Zeitler

### **Police Department**

#### **To Report an Emergency Dial 911**

Chief Jenny Dion  
(413) 623-0005

### **Selectboard**

Ann Marie Visconti, Chair  
Curt Robie  
Tamarin Laurel-Paine

### **Tax Collector**

Mary Ann Pease  
(413) 623-5182  
Fri 10am-4pm

### **Town Clerk**

Suzanne Lemieux  
Mon 1pm-6pm  
Assistant Town Clerk  
Mark Doane

### **Treasurer**

Kirsten Henshaw  
By Appointment  
(413) 531-8148

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**Elected Officials FY 2023**

**Selectboard:**

Ann Marie Viconti, Chair	2025
Curt Robie	2024
Tamarin Laurel-Paine	2026

**Assessors:**

Tamarin Laurel-Paine	2026
Laura LeFreniere	2025
Ken Murray, Secretary	2024

**Cemetery Commission:**

Mark Doane	2025
Larry Pease	2026
Timothy Pease	2024

**Constables:**

Charles Hunter	2025
Curt Robie	2024

**Library Trustees:**

Lois Leonardo-Bell, Director	
Mary Lou Kearns	2026
Susan Baker-Donnelly	2024
Catya Belfer, Chair	2025

**Finance Committee:**

Joseph Kearns, Chair	2025
Stephen Harris	2024
Gita Jozsef	2024
Adair Laurel-Cafarella	2025
Jonathan Friermuth	2026

**Planning Board:**

Doreen Black, Chair	2024
Michael Hitchcock	2026
James Cameron McNeill	2025
Nicole Fecteau	2026
Diane Marie Thome	2025

**Moderator:**

Tonya Santanello	2024
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**Town Clerk:**

Suzanne Lemieux	2024
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Dedication and Appreciation  
The Open Space and Recreation and Town Center Committees

Middlefield is so fortunate to have many talented, dedicated, and hard-working residents that want to make the town the best it can be. There are many committees, commissions, councils, and departments that contribute to the town, and we are very appreciative of all they do. This year we recognize the efforts of those individuals that worked on The Open Space Plan and The Town Center Committee as their projects have come to fruition this year. Middlefield Open Space and Recreation Plan Committee is comprised of Carol Waag, Andrea Tosi and Mark Lipton who developed the plan without the use of a planning commission. This is exceedingly difficult to do, and we applaud their efforts. They spent almost three years developing the Open Space and Recreation plan as they needed to satisfy many requests and recommendations from the state. The Open Space and Recreation Plan will now allow the town to seek upcoming Park and Conservation Partnership Grant Programs. Thank you so much for all your hard work.

The Town Center Committee is comprised of Judith Hoag, Dale Hoag, Jay Swift, Maureen Sullivan, Mitch Feldmesser, Judy, Victor Artioli, and Carol Waag. The committee formed about ten years ago, because the DEP had placed a large lien on the property containing Old's General Store due to contamination. The committee worked for years to resolve this situation with the DEP. Once the lien was removed, the Town was able to take possession of the building, which was too far gone to save. Skip Savery and his dedicated team removed the building. Left with an empty site, the Committee decided a park was in order and the Town agreed. Judy and the Benevolent Society purchased the gazebo. Carol designed a park, and so far, trees, grass and a path are in place. Skip and Jay created the fence with granite sills from the general store. A variety of committed residents have donated their time to work on the park. These are Curt Robie, Andrea Tosi, Mark Lipton, Rick McKenna, Justin Fortanascio, Josh McNey, Laura Lafeniere, Brent LeBeau, Skip, Carol, and Jay. Thank you so much for all your hard work.

**TOWN OF MIDDLEFIELD SELECTBOARD**  
**Annual Report FY 2023**

The Board wants to take this opportunity to thank all those individuals that have stepped up to support the Town and its attempt to provide the best possible services to all Town residents in a transparent and fiscally responsible manner. As is the case with most municipal elected boards, as time moves on members change bringing new blood and change to the Board. The Board wants to thank Tonya Santaniello for her service to the Board and wants to recognize the addition of Tamarin Laurel-Paine to the Board.

The Board also wants to thank the Hinsdale Fire Department and Hinsdale Ambulance, Becket Ambulance, Hilltown Ambulance, and the Massachusetts State Police for continuing to serve the Town when called upon. The Board also wants to thank the Pioneer Valley Planning Commission, Berkshire Planning Commission, Ann Gobi, State Director of Rural Affairs, Senator Paul Mark and all state and regional agencies and officials that have assisted the town over the past year. The Board also wants to recognize the help of members of the Westfield Wild and Scenic Advisory Committee for their assistance in working with the Town on the repair of road culverts.

The Select Board wants to especially recognize the efforts of Lois Leonardo-Bell, Town Librarian, and her staff for their efforts to maintain the best possible collection of books for both adults and children in town and for completing efforts to modernizing the cataloging of books, creation of new library cards, and hosting a variety of activities for town residents. The Town is lucky to have such a resolute staff.

The Board wants to recognize the efforts of the Town Clerk, Suzanne Lemieux, for her efforts to keep up with ever-changing election laws, and Wayne Suriner for his continuing efforts to provide a safe and clean Transfer Station, which received an unblemished inspection report from county and state inspectors, and the help of Linda Cernik, Administrator of the Hilltown Resource Management Cooperative.

The Board also wants to recognize the Council of Aging staff for their continued efforts to provide a high degree of service to town seniors including health and safety clinics, and speakers on a variety of subjects of interest to Seniors. The

Board also wants to give thanks to all the members of the town's Police, Fire, and EMS staff. Thanks also goes out to the chairs and members of all Town Committees for their hard work. Skip Savery, Highway Superintendent, and the members of the Highway Department staff are also commended for services provided to maintain Town roads and get the town through another winter and mud season.

The Board especially wants to recognize the long and dedicated career of Joe Kearns who has dedicated more than fifty years serving the Town in a variety of positions. The Board wants to wish him the absolute best as he moves on with his life with Mary Lou, his wife, who has also served the town for many years as well.

The Board has also learned that after years of dedicated service, Ron Radwich has notified the Cemetery Commissioners that he will no longer be able to continue in the position of cemetery caretaker. Ron has always done an exemplary job maintaining all of the cemeteries in Town and he will be missed.

The Board also wants to recognize the Highland Agricultural Association for its continuing efforts to maintain the traditions of a local agricultural fair each year with all the traditions it holds.

This year has been yet another extremely busy and complex year for the Select Board. At the conclusion of last year, the Board was working to secure a much-needed part-time Town Administrator to help with the never ending needs to provide supervision and support to Town employees, work to secure grants and to assist boards in developing needed guidelines and procedures to keep the Town operating. After an extensive search, by both the Middlefield and Washington Select Boards, the Boards selected and appointed Sean Curran as the new shared Town Administrator. Sean is already proving to be a valuable asset to both towns in securing grants by using his experience as a former state representative. He has also been able to establish contacts with agencies to secure assistance in solving a variety of Town problems. After reviewing area town administrative staffing, the Board also felt that it was important to establish a part-time Administrative Assistant position, which would provide support for the Board and the new Town Administrator. Mark Doane, a long-time resident who has spent his life in Town, was appointed to this position and has proved to be an asset to the Board, other Town officials, and the Administrator, Sean Curran.

The Board understands that all costs have risen over the past year, and it becomes harder for residents to continue to pay and keep up with taxes. This year, although all tax bills sent to town residents represented expenses approved by residents at the annual Town meeting, the fact that the increase was not spread over four quarterly tax bills caught residents by surprise. This was unfortunate, and the Board is working to produce a better procedure to alert residents as to the amount taxes will increase based on the vote at the Town meeting.

Last year, the Board spent time reviewing the salaries offered to employees working in the Town and found that the salaries were still low in comparison with those in other area towns. The Select Board asked the town to approve an increase in salaries to keep them current and in line with the cost of living. In several cases, the Board recommended that several salaries receive a larger increase in an attempt to make them similar to those paid in area towns. Although the raises added additional costs, the Board felt that it was necessary to be able to attract individuals to fill vital town vacancies and to keep present employees from leaving to accept better paying positions. The Board wants to thank Town residents for approving the increases at the annual town meeting.

The Board applied for two major grant requests through the Commonwealth One Stop for Growth grant program. One request was to provide grant funding to replace asbestos containing flooring at the Town Hall, and the other was to make structural and other improvements to the Senior Center. Both grants were denied by the State. The Board will submit several new grant applications to the program this year in the hope that state approval might be achieved on at least one. It is hoped the state will award the Town funding on one of the grant requests in November of this year. Many of the grants unfortunately do not provide any funding to address specific town projects in Middlefield based upon their guidelines. The Board has met with the State Director of Rural Affairs, Ann Gobi, and the staff at the One Stop Office to voice concerns that grants do not allow much opportunity for small towns such as Middlefield to be successful.

The Board has recently sent grant requests to the Federal government, private foundations, and additional state agencies in hope of obtaining funding for the Senior Center, new roofs on the Fire and Highway departments, and necessary upgrades to the Town Hall.

To try and get the best investment possible for the Town's financial reserves and working with the Town Attorney and the Board developed a new policy for the safe investment of Town funds which was approved at last year's Town meeting. This idea was initiated by former Select Board Chair, David DiNicola, who communicated with the Board about successful financial rewards his condominium association was having. The Town surveyed other towns in Massachusetts and found that several had similar investment policies. The Board has since placed \$300,000.00 into a state approved fund with a high interest rate that hopefully will provide a fiscal reward to the Town. The fund is protected and used by many towns in Massachusetts. Funds can be removed at any time without penalty in the event the Town needs the funds. The Board is working with the Town Administrator, Town Treasurer, and Finance Committee to identify additional funding that can be invested safely by the Town.

Below is a partial list of other initiatives undertaken by the Board. Some of the initiatives saved the Town funding while others were deemed necessary to continue to meet the needs of the Town.

Worked with Town residents to develop an Open Space plan for the Town. A very dedicated group of town residents worked on the plan for three years to present a plan that was acceptable to both Town and State officials. The plan received final approval from the State in March of this year

Established Town Administrative Assistant position

Reviewed and closed old Town financial accounts

Developed Town Administrator position and hired a new Town Administrator, Sean Curran, in cooperation with the Town of Washington.

Received a grant of \$28,000.00 to undertake a year-long project to develop a Mass Vulnerability Plan and updated Hazardous Mitigation Plan for the Town. The plan was completed by a committee of dedicated residents and Town officials, and has been approved by the Massachusetts Emergency Management Agency and the Federal Emergency Management Agency.



Continued working with towns of Chester, Blandford, and the Pioneer Valley Planning Commission on a \$378,000.00 grant to study dirt roads, the effect of climate change on the Roads, and to identify the beaver population in Town and how to address ways to live with the population.

Changed Nursing Services from Berkshire County to Northampton Nursing for improved services and to reduce cost. This allows the Town to receive free nursing services including Senior wellness checks and monthly workshops on a variety of health and wellness topics.

Worked to develop plans and quotes to remove and replace asbestos floor tile at the Town Hall.

Worked with the Town Architect to develop a series of projects for future grants to address Town needs at the Senior Center and Town Hall. The Board continues to look for any State Federal or private foundations that might be able to help defray a portion of the costs of work needed.

Repaired the emergency stairway to the second floor of the Senior Center with the help of Dale Hoag.

Worked with the Town Architect to survey town buildings and develop cost estimates for future needed capital repair projects.

With the assistance of the Recreation Committee and Library, the Board purchased athletic equipment for the basketball court including new pickleball nets, racquets, and balls, adult and child basketballs, and a new child size basketball net for children to use. The Board also hosted a workshop for Town residents, with an instructor, last May to teach residents the rules of the game pickleball. Residents wishing to use the equipment may do so at no cost when the Areas are open for the season. Information can be obtained from members of the Board, Town Administrator, Sean Curran, and Town Administrative Assistant, Mark Doane, on how to access the free equipment.

Continued to collaborate with members of the Town center park committee to develop the Park which should be completed this spring.

Continued the enforcement of Town Bylaws regarding camping and illegal trailers on property in Town.

Completed the sale of land to the Town on the site of the old Skyline Trail Town Dump and Completed regulations required by MassDEP. The Board continues to collaborate with engineers to update testing the dump site and send results to MassDEP as required.

The Board completed a review of ownership of the Middlefield Congregational Church building and land. The finding is that the Town owns the land the Church resides on.

Worked with the Town Librarian to design, purchase, and install a new sign for the Town Library. That was installed by highway department personnel.

Hired plumbers and HVAC contractors to service, repair, and fix broken equipment associated with systems in the Town Hall.

Respectfully Submitted,

AnnMarie Visconti, Chair  
Tamarin Laurel-Paine  
Curt D. Robie

## TOWN ADMINISTRATOR Annual Report

It has been a tremendous honor to be appointed as the joint Town Administrator between the Towns of Middlefield and Washington. In this capacity, I have enjoyed the 25 select board meetings in both towns and have been impressed with the level of civic engagement of the residents.

It was great to meet with many of you at the town lunch in January, a tradition that I hope can become a mainstay.

Fiscally, this year will be particularly austere. Policy makers from across the state have been informed that they should not expect an increase in state aid.

With this knowledge, I had made it a priority to pursue funding which will not impact the residential property tax rate. In the past 8 months, the town was awarded the following grants:

\$25,000.00 for a cyber security grant for new computers

\$10,000.00 for taser guns for the police department

\$10,000.00 for an updated website

\$10,000.00 for park grant money

In the upcoming months, I hope to pursue larger grant opportunities such as the Municipal Vulnerability program and One Stop Grant.

We are currently in the process of engaging with a civil engineering firm to redesign our transfer station.

The planning stages of removing the asbestos flooring from the town hall classrooms has begun, a capital improvement that has been long overdue.

Middlefield has been accepted into the Franklin Regional Transit Authority. This is a great advantage for seniors as it will provide low-cost transportation to the area.

I look forward to assisting the planning committee as they update the town by-laws, as well as working with the Pioneer Valley Planning Commission on developing a capital plan for the town.

Lastly, it is a pleasure to work with your town departments. I can report that everyone from the Treasurer, Accountant, Tax Collector, Town Clerk, Highway Superintendent, Assessor, Librarian, Transfer Station Attendant are committed to providing residents of Middlefield responsive, responsible, and professional services. It has been tremendously rewarding to work with such individuals.

Sean F. Curran, Town Administrator

## **TOWN CLERK 2023 Annual Report**

### **MARRIAGES**

Adam Joseph Simonowicz & Stephanie Lynn Obue  
Notice of Intention to Marry            July 21st 2023  
Marriage Certificate                        August 5<sup>th</sup> 2023  
Adam Joseph Simonowicz & Stephanie Lynn Simonowicz

### **DEATHS**

David Atwood Jenkins                      February 01, 2023  
Susan Ellen Merrell                        October 14, 2023  
Albert Peter Rock, 11/14/2022 Cremation Certificate Pine Grove Cem

### **BIRTHS**

Cy Elliot Meadow                            March 25, 2023  
Parents Jennifer Laura Coico & Daniel Meadow  
Walker Cameron Pin                        March 29, 2023  
Parents Caroline Browne Pin & Chandler Alton Pin

### **DOG LICENSES**

110 single dogs were licensed from January 1, 2023  
Middlefield-Chester rabies clinic was held on March 18, 2023 at Middlefield Town Hall. 13 cats and dogs from Middlefield and Chester were inoculated by Hilltowns Veterinary Clinic. Animal Control Officer Terry Donovan and Town Clerk Suzanne Lemieux and Ass't Lois Leonardo Bell assisted. Licenses were issued for Middlefield's dogs.

### **CENSUS**

174 Households have responded to the Census. This is very important in Middlefield especially due to our rural delivery. Thank you to those who take the time out to return the annual census. Thank you Lois for all your hard work.

### **ELECTIONS**

**Special Town Meeting:** 2023-03-25  
**Town Caucus:**                            2023-03-29  
**Annual Town Election:** 2023-05-06  
**Annual Town Meeting:** 2023-05-06

**Special Town Meeting: 2023-09-30**

**Special Town Meeting: 2023-11-18**

361 registered voters

Results of all town meetings are available at [middlefield-ma.com](http://middlefield-ma.com)

**‘Doing Business As’ licenses: 4 DBA’s filed**

Suzanne C. Lemieux  
Town Clerk

Lois Leonardo-Bell  
Assistant Town Clerk

## **FINANCE COMMITTEE**

### **FY 2024 Annual Report**

As the town's official fiscal watchdog, we are responsible for submitting budget recommendations to the annual town meeting, and reviewing proposed financial articles in all town meeting warrants. To that end, we have been meeting regularly with the Highway, Police, Fire, and other departments, as well as the Town Administrator, to discuss FY 2025 budget requests and future capital requirements. These are incorporated in the town's long-range capital plans, including revenue and expenditure forecasts.

Several critical capital projects are being considered, including paving the Reservoir/Middlefield Road connection to Becket Center, paving the heavily traveled Chipman Road thoroughfare (a critical link for fire, ambulance, evacuation, and other emergency services), upgrading the town hall, and refurbishing the historic church in the center of town.

As taxpayer funding of these and other projects could result in significant increases in the town's tax rate, it is essential to pursue state grants and other potential sources of funding.

The town must also work with state agencies and representatives to address various inequities including:

- \*The state spends billions of dollars on Boston's tunnels and roads while giving short shrift to Middlefield and other small towns that have far more road mileage per capita.

- \*Our town makes a huge contribution to the state's climate remediation, for which it is neither recognized nor compensated.

Community members are always welcome to participate in our discussions as we seek to address these persistent fiscal challenges.

Joseph Kearns, Chair  
Adair Laurel-Cafarella  
Gita Jozsef

Jonathan Freiermuth  
Stephen Harris, Secretary

## **Middlefield Planning Board Annual Report**

The Planning Board has spent the last year reviewing and redefining zoning bylaws for conforming residences, accessory buildings, camping and home-based businesses. We had 24 scheduled meetings reviewing, researching, and refining these zoning bylaws. Our concerns are clarifying wording such that future boards do not have a different interpretation from year to year. We have worked with PVPC (Pioneer Valley Planning Commission) and the Middlefield's Town Administrator to get guidance on the final draft. We have had 3 public hearings on these drafts. We have reviewed public responses, made adjustments, refined our proposed amendments and are planning a special town meeting in June 2024 for public vote.

The goals of proposed revisions are to make the zoning by-laws more user-friendly, clear, and more accommodating to a wider range of enterprises while allowing the town to maintain and enhance infrastructure, character of the town, and consider residents expressed wants and needs.

Other review and research done by the Planning Board was variance applications procedures. Our town has a one board review for variance applications. Our research indicates the majority of towns have a zoning application go first to the Planning Board and if denied appeals go to the Zoning Board.

The current board members are Doreen Black, Cam McNeil, Michael Hitchcock, Nicole Fecteau, Diann Thone



## Board of Assessors Annual Report – 2023

÷ From Chair: Tamarin Laurel-Paine; Secretary: Ken Murray; Clerk & Member: Laura LaFreniere ÷

### **This past year:**

Annual election in May 2023 resulted in re-election of Tamarin Laurel for another 3-year term. NStar (Eversource) has stopped appealing Middlefield’s valuation of their property. The Assessors’ Department budget still has the annual \$2000 cost to have a utility expert value the electric property, as DOR directed Assessors to do. When asked if the state would be relieving towns of this unfunded mandate in the future –by having the state determine valuations, as it does with Telephone valuations, Commissioner Sean Cronin said only, they ‘are considering it.’

**Valuations:** Every year, the Assessors do a Sales Analysis Report of recent Real Estate sales. From this report, global changes to valuation tables are made IF the assessed values are found to fall short of sale price, according to DOR parameters. These parameters exclude many of our sales because they involve Chapter Land liens, or multiple parcel sales.

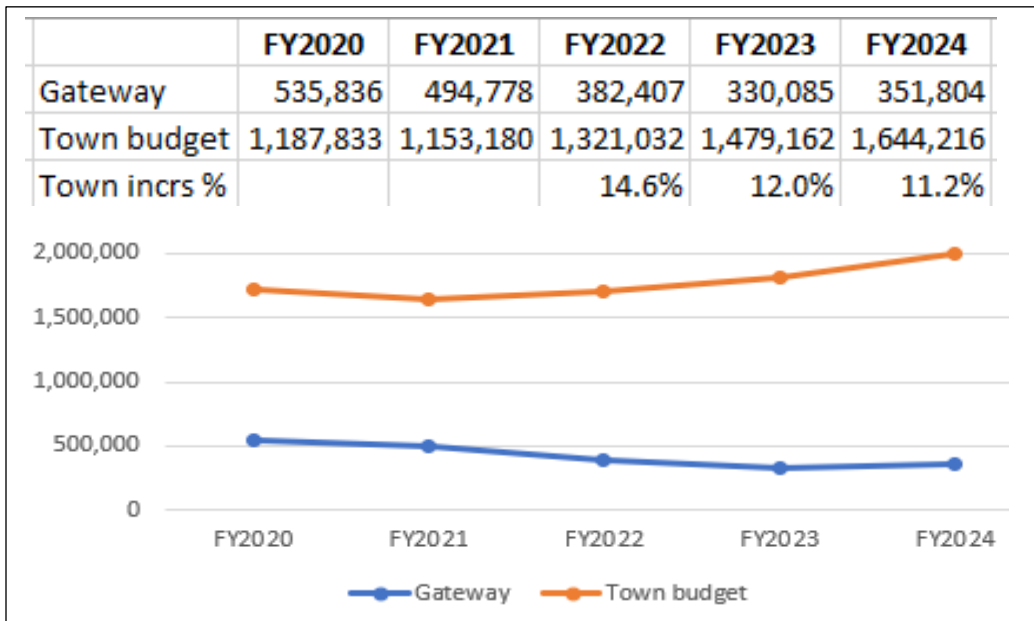
Politicians often wish for Assessors to raise property values, because that lowers the Tax Rate. But Tax Rate is not a good measure of tax burden, because it see-saws in relation to property value. The Tax Levy is the true measure of how much taxpayers must pay. The equation for **FY 2023** was:

**Tax Levy \$1,259,914** divided by town valuation (in 1000s) ÷ **76,127.709 = \$16.55 Tax Rate.**

*(while the same levy divide by the lower FY22 valuation 72,547.944 = \$17.37 tax rate. So a higher valuation makes a lower tax rate, but the tax bills would cost people just as much.)*

Higher town values also effect state formulas on minimum contributions to schools, or eligibility for grants, because the property value is used as a metric for judging how wealthy a town’s citizens are. Middlefield is already losing in these state formulas, because the erroneous population figures of 2020 began to be used by the state in FY23, causing a sudden rise in per capita wealth equation. **FY22**, DOR income 9,215,000 / 534 population = **\$17,257** income per capita. Then for **FY23**: 10,159,000 income / 385 population = **\$26,387** per capita income. Our town population did not drop by 149 people in one year. Nor did our per person income increase suddenly by 53%. But these are the state’s false metrics of Middlefield wealth, thanks to the flawed 2020 Census.

**Tax Increases come from Town Meeting votes.** Since FY21, Town Budget votes have seen double digit increases. Gateway school budget has gone down due to historically low # of kids.



**OFFICE OF THE BUILDING INSPECTOR  
Annual Report 2023**

There was a total of 113 permits issued during 2023.

The breakdown was as follows:

Residential Permits:	45	\$5,817.00
Electrical Permits:	40	\$3,450.00
Plumbing Permits:	8	\$750.00
Gas Permits:	11	\$750.00
Commercial Permits:	1	\$100.00
Solid Fuel Permits:	6	\$360.00
Residential Certificate of Occupancy:	1	\$25.00
Commercial Certificate of Occupancy:	1	\$50.00

Total Permits Issued: 113

Total Revenues Collected: \$11,302.00

There were letters also sent out to residents for Zoning violations. Some of them were voluntarily corrected, while others may require legal action.

I would like to thank the Town of Middlefield for the opportunity to continue to be of service. I would also like to thank Gary Danko, Assistant Building Inspector, Eric Main, Wiring Inspector, Al Sirard, Assistant Wiring Inspector, and William Zeitler, the Gas and Plumbing Inspector, for their service to the Town as well.

Respectfully Submitted,  
William E. Girard  
Building Commissioner

## **MIDDLEFIELD TOWN COLLECTOR**

### **Annual Report 7/1/22 to 6/30/2023**

The tax collector in Middlefield is an appointed officer to whom taxes, together with excises, betterments, special assessments, and certain other charges, added to and committed by the assessors, are collected. A tax collector only possesses authority to collect only those receivables listed above. All revenue collected in the Town of Middlefield is processed through the Treasurers department.

It is the mission of the Collector's office to provide the highest level of customer service and support to all of the Town's constituencies (i.e., taxpayers, employees, and vendors) as well as satisfy the legal requirements set forth in Massachusetts General Laws.

All Tax payments may be:

Dropped in secure lock box outside the front of the Town Hall  
Dropped in secure lock box inside the building by the Town Collector's door.  
Mailed in.  
Brought in person to the office.

- "Postmarks are not considered payment in a timely" per M.G.L. Chapter 59 Section 57.
- Bounced checks are not redeposited. A fee of \$30.00 and any accrued late charges will be added to the bill for all checks not honored by your bank.
- Checks will not be held by the Collector for later deposit.

**IT IS THE REPSONSIBILITY OF THE TAXPAYER TO ENSURE THAT TAX BILLS ARRIVE IN THE COLLECTOR'S OFFICE ON OR BEFORE THE DUE DATES. TO ENSURE PROPER POSTING, ALWAYS ATTACH THE STUB FROM YOUR BILL WHEN MAILING IN CHECKS.**

Abatements:

A taxpayer may be entitled to an abatement. Filing for an abatement does not stay the collection of taxes. Abatement requests are filed through the Assessor's office and can take two months to move through the refund process.

Excise taxes are billed anywhere from 3-7 times during the course of a year. The largest mailing is done sometime in February or March, and usually includes all vehicles that were registered as garaged in Middlefield for over one year.

Bills are generated by the motor vehicle department and are mailed to the address that is shown on the vehicle's registration. All address changes must be completed on the Motor Vehicle Registry Website.

- Massachusetts General Law 60A, Section 2 reads: “failure to receive notice shall not affect the validity of the excise”. A tax payer who does not receive an excise bill is still liable for the excise plus any interest accrued.

Please see the Treasurer and Accountant sections for collection figures.

Respectfully Submitted,  
Mary Ann Pease  
Town Collector

**MIDDLEFIELD PUBLIC LIBRARY**  
**Annual Report**

The library continues to provide free materials to the people of Middlefield.

Thanks to many long hours from our staff and some great volunteers, we have finally joined the CW Mars network. Residents now have access to EBooks and audio books, as well as any book in the CW Mars collection. These can be picked up in Middlefield once ordered through Inter Library Loan. Our new library cards will also give you access to the Boston Public Library Digital Collection. Feel free to stop by the library for a visit to find out how to take advantage of this opportunity.

The Library has continued with its “Thursday: Crafts at the Library” meeting. Interested people come to the Library to learn different crafts, visit, and review the Library’s new acquisitions.

We have started our Lunch at the Library Program. Just stop by the Library and take out a cook book. Use a recipe from the book at our lunch! I hope to see you there!

We are glad to visit and share a cup of tea or coffee while you examine our collection.

Respectfully Submitted,

Lois Leonardo-Bell

**MIDDLEFIELD CULTURAL COUNCIL**  
**2023 Annual Report**

The Middlefield Cultural Council had \$5876.00 to provide financial assistance to several applicants interested in providing our residents and neighbors with activities related to the arts, science, and humanities.

The following grants were made in 2023: A Mass MOCA field trip for Gateway Regional High School, a Creative Movement & Body Language group by Hilltown Village, Inc., Movies at the Senior Center by the Middlefield Council on aging, a Summer Movie and Middlefield Fair Entertainment by the Highland Agricultural Society, A Season of Arts at the North Hall in Huntington, a Beaded Suncatcher Project by Kay Judge, and the annual Middlefield Days Event.

Every town and city in Massachusetts is given money to assist in providing cultural, educational, or creative learning projects throughout the state. Please patronize their efforts. We're sure you will find these activities enjoyable.

We are always looking for new members for the council. The commitment is small but the rewards for our town and area neighbors is well worth the time.

**Council Members:**

Eleanor Doyle, Chairperson

Larry Pease

Charlene Gero

Susan Schneller

Donald Doyle

Christine Ciosek

Sharon Barry

Suzanne Lemieux

Andrea Tosi, Treasurer

**CEMETERY COMMISSION**  
**Report 2023 – 24**

With our weather constantly changing, our cemeteries survived downpours, winds, and some snow without any damage. We are fortunate for no damage and are pleased to know this as well. Many thanks to Ron Radwich for the wonderful care he has always given to our five cemeteries. Maintaining them does involve a lot of time. Also, our thanks for town support for extra maintenance funds to clear trees and overhanging branches, in order to minimize any damage in all the area.

Our hope this year is to do more branch removal and possibly re-establish pathways for walking. We also hope to look at how much clearing can be done in the new area at Pine Grove Cemetery. It may be a multistep process.

Thank you all for your continued support for maintaining our cemeteries.

Respectfully,

Larry Pease  
Mark Doane  
Tim Pease

## **MIDDLEFIELD POLICE DEPARTMENT**

### **Annual Report**

The Middlefield Police continue to serve the residents of the Town of Middlefield through Chief Jenny Dion and two Officers. Officer Michael Marcus and Officer Alex Seid are currently serving on the Department. The Department responds to local emergencies and provides 22 hours of patrol/radar per week.

The past year we received more calls than the previous, with 97 calls for service. The new police cruiser arrived in June 2023. The new cruiser is a Ford Interceptor Hybrid. The Department also received a \$10,000.00 grant which allowed us to purchase two tasers, a laptop for the new cruiser, and laptop mounts for both cruisers. We also purchased a WiFi antenna for the new cruiser to increase communications coverage.

The Police Department would like to thank the Town residents for their continued support. The Department would also like to thank the Selectboard, Highway Department, and the Fire Department for their assistance and continued support of the Police Department. The Police Department also thanks the Massachusetts State Police for their support and service to the Town of Middlefield.

Thank you,  
Jenny Dion  
Chief of Police



## **FIRE DEPARTMENT**

### **Report 2023**

In 2023, we had 42 calls. Our members remain strong. We would like to welcome our new member, Frank Lopinsky. We continue to have our Tuesday night meetings for our weekly training.

Some of our members gathered at the fire house for our annual giving out candy on Trick or Treat night. In addition, this year to giving out candy, we handed out coloring books, crayons, and stickers. We enjoy seeing everyone in their costumes.

We have continued this year getting together on a Sunday morning several times through the winter months to deliver sand buckets out to our seniors.

We participated in Middlefield Days with an Open House with a display of our firefighting and medical gear, and some equipment we use. We had some visitors stop in with some great questions and were so appreciative of all our services we give to our community. Also, with great pleasure, we were visited by the young boys that moved to our town. Fabulous to see a new generation in town with such inquisitive minds with many questions of what we do as volunteer fire department members. Who knows, these boys could be our upcoming Middlefield Fire Department volunteers.

One of our 42 calls was at Glendale Falls. We had heavy rain; the water level was extremely high and flowing fast. This call was dispatched as a person trapped on the Falls. Two young ladies, visiting from out of the area, climbed out on the rocks and became trapped. One was able to get back to land and called for help. Nine fire department members responded and one police officer. We needed to go to the far side of the Falls and through the woods to reach her. We were successful with throwing a rope out to her, she secured it around her waist, and safely we got her to land. Mutual aid from Hinsdale and Dalton arrived on scene with additional personnel and rescue equipment. At this time, we had her out of the water, and she was evaluated by paramedics and released to her friend.

As always, I would like to thank all our members for their time and dedication. I know some of our calls are long hours, our pagers going off all hours of the day and night. All weather conditions, and when we leave the scene, we still have time

at the station getting what needs to be done to put our trucks back in service. Like cleaning equipment that we used, restocking our jump bags, refilling the tankers with water. I appreciate all your hard work for our community and fire department. It is an honor having all of you as members of the Middlefield Volunteer Fire Department.

Calls:

Medical:-----27  
Structure Fire:-----1  
Fire Alarm:-----1  
Trees on Wires:-----3  
Water Rescue:-----1  
Car Accident:-----4  
Chimney Fire:-----2  
Mutual Aid Given:-----2  
Service Call:-----1

Respectfully Submitted,

Ronald Radwich, Fire Chief

## **HIGHWAY DEPARTMENT ANNUAL REPORT**

We started off our summer last year with two large rain storms about a week apart. These storms did a lot of damage to the dirt roads and plugged quite a few culverts in town. We ended up replacing 5 of those culverts: 3 on Cone Rd., 1 on West Hill, and 1 on Alderman Rd. Our two new Highway Employees, Gary Best and Dean Caputo, did a great job at getting the roads back in shape.

There did not end up being any emergency money for the storm. We did have money from the WRAP fund that we were using to add material to the dirt roads. All of the culverts' material and some of the equipment rental was paid for, out of this fund. This program will continue this year under the Rural Roadway Funding for \$110,096.00.

We worked with both Carol Waag Swift and Jay Swift on the Town Park throughout the summer. Carol did the design of the park. We worked with her on the walkways, planting beds and getting the trees planted with other volunteers in town.

Jay did the fabricating of the stones used for the fence posts. These stones came from the foundations of the two buildings that were removed from the lot. We worked with Jay getting the fence installed, and the grass was planted by Middlefield Days.

We had a fairly mild winter this year with warmer temperatures. We had mud a couple of times during the winter. This seems to be becoming a normal thing. Our normal spring mud season also wasn't as bad as past years. We've had a few equipment issues to deal with. We have a truck that's nearing the end of its service that we're looking to replace, and we need to make some repairs to the grader this spring.

Thank you for your support of the Highway Department.  
Skip Savery, Highway Superintendent

**ZONING BOARD OF APPEALS**  
**Annual Report 2023-2024**

The Zoning Board of Appeals met to nominate board positions for Chairperson and Board Secretary. The Board unanimously voted, with no abstentions, that the Chair position would be shared by Mary Courtney and Maureen Sullivan. Maureen Sullivan would continue in the role of secretary. Suzanne Lemieux agreed to continue serving as the board's clerk.

2023-2024 was a very quiet year for the ZBA. No applications were filed for vacancies, special permits, or Section 6 findings.

Thanks to the efficient work of Suzanne Lemieux, the board's minutes are up-to-date and posted for public review.

Respectfully Submitted,

Mary Courtney, Co-Chair  
Maureen Sullivan, Co-Chair and Secretary  
Sherri Venditti, Member

**ANIMAL CONTROL AND INSPECTOR OF ANIMALS**  
**Report, Middlefield, July 1, 2022- June 30, 2023**

28 “barn” visits were made in the fall of 2022. The purpose of this is to document ownership of each animal, providing the Massachusetts Department of Agriculture Resources with data for response planning in an emergency.

Calls to ACO were as follows:

1-possible neglect

5-nuisance dog

3-dog “at large”

6-found dog returned to owner

9-wildlife calls

2-loose large animals

1-quarantine for dog bite

3-general questions

Respectfully Submitted

Terry Donovan ACO/Animal Inspector

## **CONSERVATION COMMISSION**

### **Annual Report**

The Middlefield Conservation Commission is here to help Middlefield residents conform to the requirements of the Wetlands Protection Act. We are the official agency charged with the protection of the land, water, and biological resources of the community. The commission also advises other town officials and boards on conservation issues that relate to their areas of responsibility. We are charged with protecting the eight interests of the Wetlands Protection Act: private and public water supplies, ground water, pollution prevention, flood prevention, storm damage protection, and protection of land containing wildlife, shellfish, and fisheries.

The Commission held 11 public meetings and 1 public hearing in 2023. The Commission conducted at least 8 site visits, and reviewed numerous construction sites for wetlands and Forest Cutting Plans.

**If you plan any work in or near a wet area, please come first to the Conservation Commission to discuss it. We can help you determine the best way to proceed and avoid costly mistakes.**

Middlefield Conservation Commission members are volunteers appointed by the Select Board with the Commission playing a supporting role in the choice of candidates. The Commission has 5 members and 1 alternate. Terms are three years in length. Present members are David Fuller, Chair, Carol Waag, Mitch Feldmesser, Wayne Main, Barry Bernard, and alternate Chris Bresnahan. We encourage all members to complete the fundamentals training course for conservation commissioners. The commission considers this essential so that we will be able to carry out our duties in an effective and legal manner. Three members have completed the training and received their certificates.

The Commission is currently meeting at 6:30 PM on the third Wednesday of every month at the Town Hall. However, this can be subject to change, so please check the town website calendar, town postings (2 days before the meeting at the Post Office and in front of the Town Hall) or email us to confirm meeting times: [middlefield.conservation@gmail.com](mailto:middlefield.conservation@gmail.com)

**THE MIDDLEFIELD COUNCIL ON AGING**  
**169 Skyline Trail**  
**Annual Report**

The goals of the COA are to provide programs and activities to support and entertain our rapidly growing number of Seniors (49% + of our total population). We also support events that will benefit all generations in the community. The Senior Center offers a welcoming public location to host various gatherings for our Townspeople to utilize.

**New This Year**

- \*FRTA transportation is now available to anyone over the age of 60 for appointments & shopping needs. The round-trip cost is \$4.50 to all area towns. Contact the number below for more details.
- \*Apparel Impact Textile Bin located next to the Senior Center. All items must be dry & contain no odor or mold. Items DO NOT need to be in wearable condition. Our COA is paid 7 cents per pound for all items collected.
- \*Foot Clinics are now held monthly in order to accommodate the number of clients participating.

**Weekly Events Include:**

- \*The Senior Center is open from 10 – 1:30 every Wednesday. Gathering time in the morning offers various activities and plenty of time to visit.
- \*Lunch is served every Wednesday. Reservations are needed by Monday by calling 623-9990.
- \*Brown Bag pick-up site.
- \*Library returns on Wednesdays.

**Workshops and Events:**

- \*Flu Clinic
- \*Foot Clinic
- \*Monthly, Nurse lead Blood Pressure Clinic/Instructional Classes on Nutrition, Safety, Emergency preparedness & more
- \*Quilting Classes
- \*“Salt for Seniors” was organized with the Fire Department
- \*Trip to Bright Nights
- \*Middlefield Days sales and exhibits

- \*Holiday Cookie Swap
- \*Games and Movies

**Available to ALL Middlefield Residents:**

\*Our “Give and Take” food Pantry is open 24/7 (just inside the front door) to help serve the needs of our population.

Give what you can, take what you need!!

Many people from our community have helped by donating food, entertainment, and personal hygiene & safety items.

We thank you all for your help and support.

\*Medical supplies are available to borrow, such as wheelchairs, walkers, canes, commodes, etc.

\*This building is equipped with a certified kitchen and bathrooms and is available for Birthday, Memorial, or other Gatherings.

Our COA is fortunate to be the recipient of countless volunteer hours. We are also thankful for you, our fellow townspeople, for your continued support through appropriated funds, which greatly aids the COA's efforts to serve our Town.

**Call 623-9990 with any questions or if you would like to lend a helping hand!!**

Respectfully Submitted, May 2024  
Judith Hoag, Chair  
Char Gero, Co-Chair  
Suzanne Lemieux, Director



# **MIDDLEFIELD INFORMATION TECHNOLOGY**

## **Annual Report 2024**

The past year we had many IT changes at the Middlefield Town Hall.

### **New Personnel**

The Town Administrator hired John Les, the Washington computer technician, to take over the great work Catya Belfer has done for the Town. John has over 30 years of experience in computers, networks, software, and websites.

### **Town Website**

Based off a cybersecurity grant funded by our insurance carrier, a website was built and new email accounts created to conform to state security standards. The website theme reflects the country setting of the Town and designed to be easy to use.

### **Cybersecurity**

New configurations and updates were installed on all PC's to prevent ransomware which is currently the number one threat to municipality's IT systems. Four PC's were identified as being too old to maintain proper security and were replaced using a state grant. Critical software updates are performed on all devices every month.

### **Infrastructure**

The battery backup for the network devices failed in February and was replaced with a unit with more than double the capacity. A videoconferencing camera made by the Owl Labs will be purchased for town meetings so that residents can participate from their homes.

Respectfully Submitted

John Les

Middlefield IT Manager

## **BOARD OF HEALTH**

### **Annual Report**

Local boards of health in Massachusetts are required by state law to perform many important duties relative to the protection of the public health, control of disease, promotion of sanitary living conditions, and the protection of the environment from pollution.

The Select Board functions as the town Board of Health in Middlefield and meets as needed. The Board of Health office at Town Hall is open by appointment. If you would like to review any septic plans on file, please contact the Town Administrator.

The Town contracts with the Berkshire Public Health Alliance for a part-time Health Agent to act on behalf of the Board of Health, who is responsible for field work and enforcement of state and local regulations. This included performing housing inspections, reviewing designs for the construction and repair of septic systems, issuing permits for private wells, and witnessing percolation testing for septic system as well as many other duties.

In 2023 the BOH witnessed 4 perc tests for proposed new septic systems, issued 6 septic construction permits, and issued 4 septic installer/hauler permits. We also performed 6 septic plan reviews, 2 food inspections, and issued 4 well permits.

Submitted by:

Health Agent Edward Fahey, RS

Email: [efahey@berkshireplanning.org](mailto:efahey@berkshireplanning.org)

Phone: 413-442-1521 ext. 60

## Wild & Scenic Westfield River Committee 2023 Annual Report

Over seventy miles of the Westfield River and tributary streams received the federal designation of Wild & Scenic 30 years ago, in recognition of the outstanding natural resources, history and free flowing waters of the River. The Wild & Scenic Westfield River Committee was convened to celebrate and advance activities to preserve, protect, and enhance the special qualities and outstanding natural resources of the Westfield River. The Committee is made up of representatives and alternates appointed by each of the ten Wild & Scenic communities of Becket, Chester, Chesterfield, Cummington, Huntington, Middlefield, Savoy, Washington, Windsor and Worthington, plus partners including the National Park Service, the Commonwealth of Massachusetts, Westfield River Watershed Association and Berkshire Regional Planning Commission. Project funding is provided through the National Park Service's Partnership Wild & Scenic Rivers Program.

A recent updating of the River's Stewardship and Conservation Plan refined the Committee's four priority work areas. Activities and projects focus on the following desired outcomes:

- protecting and enhancing cold water habitat, the most extensive in the state,
- improving free flowing characteristics impacted by dams and inadequate stream-road crossings,
- managing invasive species to protect high-quality riparian habitat and
- continuing to engage, educate and assist citizens and towns to be river stewards.

In 2023 our website was extensively redesigned, revised and updated, with more information, amazing photographs, capability and connections than ever. We hope you will have a look: [www.westfieldriverwildscenic.org](http://www.westfieldriverwildscenic.org) On our home page, clicking on "For Landowners" will take you to a wealth of resources for protecting your river's natural wonders, improving habitat and enriching your enjoyment. You will discover ways to incorporate native plants in your landscape, create vegetated buffers along streams and forest edges, and reduce the use of lawn chemicals. You can also find links to various trainings we offer. The "For Towns" button on the home page leads to town resources such as funding and technical assistance to help protect and enhance our outstanding local resource and steward it for future generations.

Our stream crossing upgrade program is continuing. The goal is to help our Wild & Scenic towns upgrade undersized and failing stream-road crossings to: allow the river to flow freely, allow fish to pass easily upstream and down, to facilitate safe passage for animals along river banks, and have a properly sized crossing to accommodate floods and eliminate road damage and erosion. Last year nine of our ten Wild & Scenic communities signed on to participate selecting their priority road crossing. The Committee has funded and managed all the work. The towns have been provided with plans of existing site conditions, a concept design for an upgraded culvert with appropriate green infrastructure and a technical report with needed supporting data. The Committee and consultant are working again to prepare grant applications for select crossings that will allow the towns to pursue additional grant money to fund the next phase of the project.

Wild and Scenic Westfield River Committee has contracted with Action Research, a behavior-change marketing firm, to conduct an outreach plan to look into anti-icing on the roadways and invasive species management within the 10 towns. This spring we will conduct community-based information gathering and a social marketing campaign to improve outcomes for our communities in these areas.

As part of the Wildwater races last spring, children created puppets of river animals, and treated the boaters to a puppet parade at the after-party. In May, the Committee sponsored a Wilderness First Aid Training that took place at Notchview Reservation in Windsor. In August, summer camp kids at the Gateway Regional School painted a mural. The Committee provided art materials as well as an artist to guide in the creation of murals depicting the river and its ecosystem. The murals can be seen on the dugout walls in the athletic fields.

Our committee meets monthly and all meetings are open to the public. We encourage you to find out more about the Westfield River and the Committee by visiting our website at [www.wildscenicwestfieldriver.org](http://www.wildscenicwestfieldriver.org) or by contacting me, your town's representative. If you would be interested in serving on the Committee please let me know or contact [info@westfieldriverwildscenic.org](mailto:info@westfieldriverwildscenic.org).

Respectfully submitted,  
Carol Waag

[carolewaag@gmail.com](mailto:carolewaag@gmail.com)

## **EMERGENCY MANAGEMENT DIRECTOR Annual Report**

The Emergency Management Director reports and monitors potential emergency situations that effect the community. This office continues to work closely with Police, Fire, and the Selectboard, to provide support to the town. MEMA (Massachusetts Emergency Management Agency) continues to contact the town whenever there is severe weather events or other incidents. They provide much support to our town.

Code Red is a system that informs the town about any and all emergency situations. The system will contact residents via phone (land and cell), text, email, and TDD transmission as is chosen upon sign up by the resident.

All households and individuals are encouraged to sign up for CodeRed. It is also useful to also check General Notifications, along with Emergency Notifications, since other town functions and events are reported such as Transfer Station closure, Town Meetings, etc. The sign up for CodeRed is on the Town's website: <https://www.middlefield-ma.com>

This year's EMPG (Emergency Management Preparedness Grant) provided multiple printers for our town hall that serves as the town's EOC (Emergency Operation Center). The Town Hall will serve as an incidence command center if there is an emergency situation and a shelter as needed.

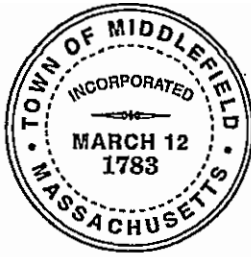
Respectfully Submitted,

Ann Marie Visconti,  
Emergency Management Director

**EMERGENCY MANAGEMENT SERVICES**  
**Annual Report**

As always, it is my pleasure to serve the Town of Middlefield and its residents. This year has been focused, during my free time, meeting with multiple medical services in an attempt to create an Emergency Medical Service zone plan that is accepted by the DPH, Cameron Silva. Currently this plan has been submitted once and returned with suggested changes. I thank the Select Board for this opportunity.

Respectfully Submitted,  
Crystal Kruszyna  
EMS Director



# Town of Middlefield

## Annual Town Meeting Warrant

Hampshire, ss:

To either of the Constables of the Town of Middlefield in the County of Hampshire

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town affairs, to meet on May 6, 2023, at 1:30 pm at the Middlefield Town Hall, and there to act on the following articles:

**ARTICLE 1.** To act upon the reports of the Selectboard, Treasurer, Tax Collector, Assessors, and other elected or appointed officers or committees of the Town.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the salaries and compensation of elected officers; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Moderator	100	100	110	110
Assessors, Chair	3,420	3,465	3,549	3,549
Assessors, 2 <sup>nd</sup> Member	3,360	3,465	3,549	3,549
Assessors, 3 <sup>rd</sup> Member	3,360	3,465	3,549	3,549
Town Clerk	7,035	7,387	7,387	10,000
Selectboard, Chair	2,275	2,334	2,334	2,388
Selectboard, Member	2,275	2,334	2,334	2,388
Selectboard, Member	2,275	2,334	2,334	2,388
Constable 1 <sup>st</sup>	100	100	110	110
Constable 2 <sup>nd</sup>	100	100	110	110
<b>Total</b>	<b>24,300</b>	<b>25,084</b>	<b>25,366</b>	<b>28,141</b>

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the salaries and compensation of appointed staff; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Treasurer	11,353	12,000	11,928	15,000
Town Accountant	11,352	11,928	11,928	15,000
Tax Collector	11,352	11,920	11,928	15,000
Town Administrator	20,000	10,000	10,000	10,000
Administrative Assistant	20,000	21,000	21,000	21,000
Recording Secretary	3,200	2,000	2,000	2,000
Asst. Town Clerk	2,142	2,250	2,250	2,250
Assessors' Clerk	7,350	7,718	7,718	15,000
Town Hall Custodian	5,300	4,600	4,600	4,600

Senior Center Custodian	-	3,500	3,500	3,500
Town Maintenance Technician	2,000	2,500	2,500	2,500
<b>Total</b>		<b>89,416</b>	<b>89,352</b>	<b>105,850</b>

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of money for General Government; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Town Counsel	5,000	15,000	10,000	15,000
Election & Registration	4,000	4,000	4,000	4,000
Maintenance of Public Buildings	50,000	75,000	50,000	75,000
Insurance and Bonds	53,000	53,000		53,000
Medicare	6,000	10,000		10,000
<b>Total</b>	<b>115,000</b>	<b>157,000</b>		<b>157,000</b>

**ARTICLE 5.** To see if the town will vote to raise and appropriate the sum of money for the Expense Accounts; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB /Recommends
Selectboard Expense	2,000	2,500	2,500	2,500
Town Audit	7,500	7,500		7,500
Printing Expense	1,000	1,000	1,000	1,000
Copier Expense	1,500	1,500	1,500	1,500
Town Accountant Expense	800	800	800	800
Assessors' Expenses	2,600	2,600	2,600	2,600
Tax Map Update	1,100	1,270	1,270	1,270
CAMA Software Support	3,750	3,800	3,800	3,800
Assessors' Revaluation	2,760	2,700	2,700	2,700
Assessors' Utility Appraisal	3,400	2,000	2,000	2,000
Treasurer Expense	2,000	2,000	2,000	2,000
Treas. Tax Title & Legal Fees	6,000	6,000	6,000	6,000
Treasurer/Acct Software Support	8,200	8,400	8,400	8,400
Payroll Software Support	2,700	2,900	2,900	2,900
Tax Collector Expense	3,800	3,800	3,800	3,800
TC Tax Title & Legal Fees	1,500	1,500	1,500	1,500
QDS Revenue Collection App	2,367	2,439	2,439	2,439
Town Clerk Expense	1,500	1,500	1,500	1,500
Planning Board Expense	1,000	1,000	1,000	1,000
Website/Technology Support	5,000	5,000	5,000	5,000
Hosting for Website & WebGIS	2,800	2,800	2,800	2,800
Conservation Comm. Exp.	500	500	500	500
Zoning Board Expense	500	500	500	500
Constable Expense	150	150	150	150



<b>Total</b>	64,427	56,659		63,659
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**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of money for the Highways; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Highway Dept Wages	168,000	208,981	208,981	208,981
Holidays	7,800	9,345	9,345	9,345
Vacations	10,200	13,239	13,239	13,239
Sick Days	7,200	8,626	8,626	8,626
Unemployment Insurance	500	500	500	500
Hampshire County Retirement	58,827	70,110	70,110	70,110
Health Insurance	42,500	51,760	51,760	60,000
Fuel	40,000	40,000	40,000	40,000
Snow Removal	75,000	90,000	90,000	90,000
Highway Maintenance	48,000	58,000	58,000	58,000
Unpaved Roads Material	37,000	40,000	40,000	40,000
Machinery Maintenance	32,000	32,000	32,000	32,000
Streetlights	500	500	500	500
War Memorials/Playground	2,000	2,000	2,000	2,000
Bidding Services	1,700	2,000	2,000	2,000
<b>Total</b>	<b>531,227</b>	<b>627,061</b>	<b>627,061</b>	<b>627,061</b>

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of money to the Library, Veterans and Cemetery Accounts; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Librarian Salary	7,200	7,560	7,560	7,560
Library Expense	2,200	2,255	2,255	2,255
Veterans Agent Service	1,905	1,943	1,943	1,943
Veterans' Benefits	2,000	4,000	4,000	4,000
Cemetery Expense	3,500	3,500	3,500	3,500
Cemetery Maintenance	2,500	2,500	2,500	2,500
<b>Total</b>	<b>19,305</b>	<b>21,758</b>	<b>21,758</b>	<b>21,758</b>

**ARTICLE**

**8.** To see if the Town will vote to raise and appropriate the sum of money for Protection of Persons & Property Accounts; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Police Chief's Salary	20,000	21,000	21,000	21,000
Police Dept. Operating Expense	28,800	15,000	15,000	15,000
Police Officers' Compensation	18,000	25,000	25,000	25,000
Police Officers' Training	3,500	3,500	3,500	3,500
Police Cruiser Maintenance	3,000	3,000	3,000	3,000
Regional Lockup	0	0	0	0
CodeRED Notification System	1,750	1,750	1,750	1,750
EMS Service	1,000	1,000	1,000	1,000
EMS Education	2,100	2,100	2,100	2,100
Fire Chief/Forest Warden Salary	500	500	500	500
Fire Dept. Operating Expense	10,000	10,000	10,000	10,000
Fire Dept. Inspector Salary	300	300	300	300
Dispatch Service	9,694	9,985	9,985	9,985
Forest Fire	10	10	10	10
Emergency Mgmt. Expense	3,000	3,000	3,000	3,000
Bldg. Commissioner Comp.	9,600	9,600	9,600	9,600
Bldg. Commissioner Expense	1,500	1,500	1,500	1,500
Assistant Electrical Inspector	100	100	100	100
Animal Control Officer's Salary	1,000	1,050	1,050	1,050
Animal Control Officer's Exp.	700	700	700	700
Insect Pest Control Expense	100	100	100	100
Animal Inspector Salary	750	750	750	750
Animal Inspector Expense	400	400	400	400
Board of Health Agent Services	5,100	5,200	5,200	5,200
<b>Total</b>	<b>122,154</b>	<b>115,545</b>	<b>115,545</b>	<b>115,545</b>

**ARTICLE 9.** To see if the Town will vote to Raise and Appropriate the sum of money to establish a Reserve Fund to provide for extraordinary or unforeseen expenditures, as provided by M.G.L. Chapter 40, section 6, as amended; or take any other action in relation thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Reserve Fund	10,000	15,000	10,000	15,000

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of money for Health & Sanitation; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024

		Requested	FinCom Recommends	SB Recommends
Ambulance	2,000	2,000	2,000	2,000
Hilltown Resource Management	3,300	3,300	3,300	3,300
Disposal Area	34,000	34,000	34,000	34,000
Disposal Area Attendant Salary		8,500	8,500	8,500
<b>Total</b>	<b>41,700</b>	<b>47,800</b>	<b>47,800</b>	<b>47,800</b>

**ARTICLE 11.** To see if the town will vote to raise and appropriate the sum of money for the Miscellaneous Accounts; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Council on Aging Expense	7,000	4,000	4,000	4,000
Historical Commission Expense	300	600	600	600
Historical Document Committee	250	250	250	250
Pioneer Valley Planning	350	350	350	350
Recreation Committee Expense	750	750	750	750
Agricultural Commission Exp.	100	100	100	100
Council on Aging Dir. Salary	-	3,900	3,900	3,900
<b>Total</b>	<b>8,750</b>	<b>9,950</b>	<b>9,950</b>	<b>9,950</b>

**ARTICLE 12.** to see if the Town will vote to raise and appropriate the following sum for Middlefield's Statutory Assessment for the Gateway Regional School District; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Gateway Statutory Assessment	330,085	351,804	351,804	351,804

**Sponsor: Gateway Regional School District**

**Selectboard:**

**Finance Committee: Recommends**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the following sum for vocational education; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Vocational Education	100,000	140,000	140,000	140,000

**Sponsor: Gateway Regional School District**

**Selectboard:**

**Finance Committee: Recommends**

**ARTICLE**

**ARTICLE 14.** To see if the Town will vote to authorize revolving fund accounts for the receipt of inspection fees, pursuant to MGL Chapter 44, Section 53E½, to be expended during FY2023 without further appropriation for the purpose of administrative duties, capped,000 at the amounts in the table below; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Electrical Inspector	2,500	2,500	2,500	2,500
Conservation Commission	2,000	2,000	2,000	2,000
Zoning Board of Appeals	500	500	500	500
Plumbing Inspector	2,000	2,000	2,000	2,000

**Sponsor:** Select Board

**Finance Committee:**

Recommends

**ARTICLE 15.** To see if the Town will vote to authorize a revolving fund, under Massachusetts General Law Chapter 44, Section 53E1/2, which may be spent on the Transfer Station without further appropriation during FY2024. Collected Transfer Station fees may be used for the Transfer Station attendant’s salary, for capital equipment, grounds improvement, or other related expenses to benefit the Transfer Station. The Selectboard may spend up to \$7,500 in revolving fund monies for the Transfer Station during FY2024 and retain in this account all collected fees; or take any other action relative thereto:

**Sponsor:** Selectboard

**Finance Committee:** Recommends.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of money for Debt & Interest; or take any other action relative thereto:

	FY 2023 Adopted	FY 2024		
		Requested	FinCom Recommends	SB Recommends
Interest on Short-term Debt	1,000	1,000	1,000	1,000

**Sponsor:** Selectboard

**Finance Committee:** Recommends

**ARTICLE 17.** To see if the Town will vote to authorize the Board of Assessors to appoint a member of the Board to serve as the Assessors’ Clerk at the salary fixed and voted on by the Town; or take any other action relative thereto:

**Sponsor:** Board of Assessors

**Selectboard:** Recommends.

**Finance Committee:** Recommends.

**ARTICLE 18.** To see if the Town will vote to accept the Franklin Regional Transit Authority as the official transportation agent for the Council on Aging; or take any other action relative thereto:

**Sponsor:** Selectboard

**Finance Committee:** Recommends.

**ARTICLE 19.** To see if the Town will vote to accept Chapter 90 and all other Highway grant Funds from the Commonwealth of Massachusetts, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs; or take any other action relative thereto:

**Sponsor:** Selectboard

**Finance Committee:** Recommends.

**ARTICLE 20.** To see if the Town will vote to transfer 15,714.00 from Free Cash Account to cover the overage in the snow removal account; or take any other action relative thereto:

**Sponsor:** Selectboard

**Finance Committee:** Recommends

**ARTICLE 21.** To see if the Town will vote to allow the Selectboard to accept funds and gifts on behalf of the town; or take any other action relative thereto:

**Sponsor:** Selectboard

**Finance Committee:** Recommends.

**ARTICLE 22.** To see if the Town will raise and appropriate the sum of \$12,000 to purchase a new snowplow for the Highway Department; or take any other action relative thereto:

**Sponsor:** Highway Department, Select Board

**Finance Committee:** Recommends

**ARTICLE 23.** To see if the town will vote to raise and appropriate the sum of \$10,000 towards the cost of replacing the existing playground equipment at Chester Elementary School or take any action thereto. Note: The Towns of Chester and Blandford have both committed the sum of \$10,000 each towards this project.

**Sponsor:** Select Board

**Finance Committee:** Recommends

**ARTICLE 24.** To see if the Town will vote to accept the Town Investment Policy or take any other action relative thereto.

**Sponsor:** Select Board

**Finance Committee:** Recommends

**ARTICLE 25.** To see if the Town will vote to give the Select Board approval to enter into future discussions with the Middlefield Congregational Church Council to discuss the future and possible disposition of the Church and property or take any other action thereto.

**Sponsor:** Select Board

**Finance Committee:** Recommends

## ARTICLE

**ARTICLE 26.** To see if the Town will vote to have the Town enter into a contract with Hilltown Community Ambulance Association Inc., for FY 2024 or take any other action thereto.

**Sponsor: Select Board**

**Finance Committee: Does not recommend**

**ARTICLE 27.** To see if the Town will vote to raise and appropriate funds the sum of \$10,625 dollars for ambulance service to be provided by the Hilltown Community Ambulance Assoc. Inc., for FY2024 or take any relative action thereto.

**Sponsor: Select Board**

**Finance Committee: Does not recommend**

**ARTICLE 28.** To see if the Town will vote to raise and appropriate the sum of \$903.13 which represents Middlefield's annual share of Hilltown Community Ambulance Assoc. Inc., Ambulance Replacement Fund cost for FY2024 or take any other action thereto.

**Sponsor: Select Board**

**Finance Committee: Does not recommend**

**ARTICLE 29.** To see if the Town will vote to transfer the sum of \$10,000 from 2023 Free Cash to the Capital Stabilization Account and \$10,000 from 2023 Free Cash to the School Stabilization Account or take any other action thereto.

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 30.** To see if the Town will vote to raise and appropriate the sum of \$57,010 to pay the balance owed on the 2012 International Tandem Axle Truck or take any other action thereto.

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 31.** To transact any other business to come before said meeting.

And you are directed to serve this warrant by posting attested copies of same in the Middlefield Post Office, on the bulletin board at the Town Hall, a designated place in the Bancroft section of the Town and a designated place in Smith Hollow, at least seven days before time of holding said meeting. Hereof, fail not and make do return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands at Middlefield the 26 day of April in the year two thousand twenty-three.

Curt Robie Ann Marie Visconti Tonya Santaniello

Curt Robie, Member

Ann Marie Visconti, Member

Tonya Santaniello, Member

I have this day posted copies of the above warrant.

Curt A. Robie  
Constable, Attest

4-26-23  
Date



## Town of Middlefield

Hampshire, ss:

To either of the Constables of the Town of Middlefield in the County of Hampshire

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town affairs, to meet on March 25, 2023, at 10:00 A. M. at the Middlefield Town Hall and there to act on the following articles:

**NOTE:** Snow date for this meeting will be Saturday April 1, 2023, at 10:00 A. M.  
Notification of change will be made on Town website and on the general Code Red Website.

**Article I,** To see if the Town will transfer the sum of \$6,390.00 from Free Cash to cover the actual cost of county retirement for FY 2023 or take any other action relative thereto.

**Sponsor:** Select Board

**Finance Committee:** Recommends

*March 25, 2023, STMWarrant.p.1*



**Article 2, To see if the town will vote to transfer the sum of \$69,912.00 from Free Cash to be applied toward the cost of repairs to the Town Senior Center or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Does not recommend.**

**Article 3, To see if the Town will vote to transfer the sum of \$49,000 from Free Cash to be applied toward the cost of removing and replacing asbestos floor tile in the Town Hall and the replacement of library shelving as necessary or take any other action relative thereto.**

**Sponsor: Select Board**

**Finance Committee: Does not recommend.**

**Article 4, To see if the Town will transfer the sum of \$5,000.00 from Free Cash to pay the MVP Dirt Road Grant Town Liaison to be reimbursed by the state or take any other action thereto.**

**Select Board:**

**Finance Committee: Recommends**

**Article 5, To see if the Town will vote to transfer the sum of \$7,500.00 from Free Cash to pay the town share of grant expenses for the three-town MVP Dirt Road Study being conducted by the towns of Middlefield, Chester, and Blandford and coordinated by the Pioneer Valley Planning Commission, or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Recommends**

**Article 6, To see if the Town will vote to transfer a sum not to exceed \$2,500.00 out of the Sale of Land Account to have town counsel perform a title search to determine if the Middlefield Congregational Church is on Town owned property or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Recommends**

*March 25, 2023, STM Warrant p.2*

**Article 7, To see if the Town will vote to appropriate the sum of \$1,300 from the Town Sale of Land Account to pay for the cost of additional survey work needed to close the former town Skyline trail dump or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Recommends**

**Article 8, To see if the Town will vote to appropriate the sum of \$10,000 from the Town Sale of Land Account to pay for half the cost of \$20,000 to purchase from Anita Myers a portion of land formerly used as a town landfill on Skyline Trail or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Does not recommend**

**Article 9. To see if the Town will vote to appropriate the sum of \$30,000.00 from Free cash to pay for a the estimated cost of labor and materials for the construction of the Town Park in the center of town excluding the cost of park benches which is hoped can be funded through donations or take any other action thereto.**

**Sponsor: Select Board**

**Finance Committee: Does not recommend**

**Article 10, To see if the Town will vote to amend the vote under Article 23 of the 2020 Annual Town Meeting, where \$26,000 was appropriated for repaving the Town Hall driveway and where such funds were not needed for that purpose, to authorize the use of such funds for other paving projects (basketball court and Highway Department facility), or take any other action related thereto.**

**Sponsor: Select Board**

**Finance Committee: Does not recommend.**

**Article 11, To see if the Town will vote to affirm the decision of the Select Boards of Middlefield and Washington to re advertise the position of shared Town Administrator with an annual salary of up to eighty thousand dollars to include the additional cost of benefits and with an appointment by said boards for up to three years as provided for pursuant to Massachusetts General Laws Chapter 41 Section 23A; or to take any other action in relation thereto.**

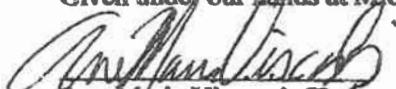
**Sponsor: Select Board**

**Finance Committee: Does not recommend.**

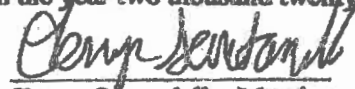
*March 25, 2023, STM Warrant p.3*

And you are directed to serve this warrant by posting attested copies of same in the Middlefield Post Office, on the bulletin board at the Town Hall, a designated place in the Bancroft section of the Town and a designated place in Smith Hollow, at least fourteen days before time of holding dais meeting. Hereof, fail not and make due return of this warrant with your doings thereon to the Town clerk at the time and place of meeting as aforesaid.

Given under our hands at Middlefield the 8<sup>th</sup> day of March in the year two thousand twenty-three.

  
Ann Marie Visconti, Chair

  
Curt Robie, Member

  
Tonya Santaniello, Member

I have this day posted copies of the above warrant.

  
Constable, Attest

  
Date

March 25, 2023, STM Warrant p.4(final)

# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

Fund	01 GENERAL FUND		
	1010.10 - General Cash	924442.70	
	1100.00 - Personal Prop Taxes F2000		0
	1100.11 - Personal Prop Taxes F2011		-17.36
	1100.15 - Personal Property 2015		-1.12
	1100.17 - Personal Property 2017	104.40	
	1100.18 - Personal Property 2018	64.25	
	1100.19 - Personal Property 2019	327.88	
	1100.20 - Personal Property 2020	157.67	
	1100.21 - Personal Property 2021	28.45	
	1100.22 - Personal Property 2022	401.83	
	1100.23 - Personal Property 2023	396.42	
	1200.00 - Real Estate Taxes F2000	1144.54	
	1200.01 - Real Estate Taxes F2001	0.01	
	1200.02 - Real Estate Taxes F2002	2491.72	
	1200.03 - Real Estate Taxes F2003	833.08	
	1200.04 - Real Estate Taxes F2004	943.05	
	1200.07 - Real Estate Taxes F2007		-1328.33
	1200.08 - Real Estate Taxes F2008		-348.85
	1200.11 - Real Estate Taxes F2011	520.17	
	1200.12 - Real Estate 2012		-1068.91
	1200.13 - Real Estate 2013		-1012.46
	1200.14 - Real Estate 2014	111.20	
	1200.15 - Real Estate 2015		-270.16
	1200.16 - Real Estate 2016	13809.93	
	1200.17 - Real Estate 2017	1481.97	
	1200.18 - Real Estate 2018	5121.97	
	1200.19 - Real Estate 2019	7103.59	
	1200.20 - Real Estate	8423.56	
	1200.21 - Real Estate 2021	13726.97	
	1200.22 - Real Estate 2022	14424.86	
	1200.23 - Real Estate 2023	56519.66	
	1200.24 - Real Estate 2024		-718.39
	1200.98 - Real Estate Taxes F1998	91.13	
	1200.99 - Real Estate Taxes F1999	433.26	
	1300.06 - Motor Vehicle Ex 2006	432.30	
	1300.07 - Motor Vehicle Ex 2007	272.08	
	1300.08 - Motor Vehicle Ex 2008	232.46	
	1300.09 - Motor Vehicle Ex 2009	603.96	
	1300.10 - Motor Vehicle Ex 2010	3053.44	
	1300.11 - Motor Vehicle Ex 2011	95.48	
	1300.12 - Motor Vehicle Ex	221.88	
	1300.13 - Motor Vehicle Ex 2013	1356.17	
	1300.14 - Motor Vehicle 2014		-133.87
	1300.15 - Motor Vehicle 2015	131.82	
	1300.16 - Motor Vehicle 2016	108.64	
	1300.17 - Motor Vehicle 2017		-142.51
	1300.18 - Motor Vehicle Excise 2018	2509.55	
	1300.19 - Motor Vehicle Excise 2019	1169.45	

# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

Fund	01 GENERAL FUND		
	1300.20 - Motor Vehicle 2020	6569.01	
	1300.21 - Motor Vehicle Excise 2021	2786.85	
	1300.22 - Motor Vehicle Excise 2022	7139.17	
	1300.23 - Motor Vehicle Excise 2023	6646.82	
	1562.00 - Tax Titles	129307.69	
	1607.08 - CHAPTER 90 REIMBURSEMENT		-352718.18
	1700.23 - Revenue Fiscal 2023		0
	1800.00 - Estimated Receipts		0
	1822.03 - Highway Truck	125000.00	
	1822.10 - Loans Authorized Highway Truck		-125000.00
	1852.00 - Due frm Stabilization Fnd		0
	1854.00 - Due to Trust		0
	1862.00 - Unauthorized/Unissued		0
	2010.00 - Warrants Payable		-4999.10
	3052.00 - Tac collector fees		-616.59
	3053.01 - Deputy Collector Fees		-875.01
	3054.00 - Town Clerk Agency		-277.55
	3055.01 - Health Ins Deduct		-1087.07
	3069.00 - Police Permits Due State		-8637.50
	3073.00 - Sale of Property		-5075.64
	3090.00 - FIRE DONATIONS		-1000.00
	3091.00 - Police Donations		-2000.00
	3093.00 - Kitchen Repair Donation		-0.20
	3096.00 - Recreation-Basketball Ct		-145.46
	3097.00 - COA DONATIONS		-5460.98
	3099.00 - library Gifts		-3019.14
	3100.00 - Town of Middlefield Revitaliza		-2050.00
	5002.00 - Elections - State		-7342.58
	5004.00 - Heritage Days-Rec		-40.00
	5005.11 - Historical Commission Donation		-1257.93
	5006.00 - St. Aid to Libraries		-7974.85
	5009.00 - Scale Grant		-500.00
	5010.00 - SMRP-RECYCLING PROGRAM		-13481.16
	5011.00 - COVID 19		-4159.18
	5012.00 - MASS WORKS GRANT		-12222.85
	5013.00 - DEP Recycling Grant		-8400.00
	5015.00 - Mun/ Emer disaster Relief		-1948.07
	5016.00 - MVP PLANNING GRANT		-3500.00
	5020.00 - ARPA funds		-79808.24
	5021.00 - ARPA FUNDS SENIOR CENTER REPAI		-79808.00
	5026.00 - RRSA FY 20		-338.00
	5036.00 - MA Cultural Council		-6121.79
	5040.00 - Council on Aging - State		-0.01
	5048.00 - FEMA/MEMA HAZARD IMT		-85.00
	5048.25 - Dept of Fire Service Grant	7034.00	
	5049.01 - MVP Project Grant		0
	5055.10 - EMPG Grant		-1304.79
	5055.11 - AED Equipment Grant		-1495.00

# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

Fund	01 GENERAL FUND		
	5055.25 - Homeland Security Public Safet		0
	5055.26 - MVP Dirt Road Grant	182.54	
	5057.12 - SAMHSA CRA Grant		-544.71
	5058.01 - Green Communities		0
	5058.16 - Root Road DOE		0
	5062.00 - WRAP/Chapter 90		-57417.43
	5063.00 - Sale of Land		-71436.17
	5070.11 - Dept of Energy Grant		0
	5506.00 - Electrical Inspector Revolving		0
	5511.00 - ZBA fees		-300.00
	5513.00 - BRPC/FULL CIRCLE		-4500.00
	5520.00 - Police Outside Detail		0
	5550.00 - Conservation Comm Revolv		-1814.69
	5551.00 - Zoning Board of Appeals/fees		-235.00
	5567.10 - BOH Revolving		-60.00
	5577.00 - Transfer Station Revolving		-41118.08
	5590.00 - Loans Authorized Unissued		-528.07
	5599.00 - Electrical Inspector Revolving		0
	6008.00 - Air Pollution Control		0
	6016.00 - RMV Non Renewal Surcharge		0
	6017.00 - Multi year repayment		0
	7012.00 - Sale of Cemetery Lots		-5675.00
	7014.00 - Refunded Dog Tax		-779.17
	8117.00 - Overlay all years		-53604.58
	8119.00 - overlay 2019		-7.47
	8121.00 - Overlay 2021		-750.90
	8122.00 - Overlay 2022		-3796.90
	8123.00 - Overlay 2023		-5373.02
	9002.00 - Tax Title & Poss. Revenue		-129307.69
	9006.00 - Motor Vehicle Excise Rev		-33052.70
	9950.00 - Surplus Revenue		-343282.12
	9951.00 - Free Cash		0
	10011.11 - Moderator		0
	10111.00 - Town Counsel		0
	10122.01 - Selectmens Expenses		0
	10122.03 - Copier Expense		0
	10122.06 - Town Administrator		-20000.00
	10122.07 - Administrative Assistant		0
	10122.08 - Recording Secretary		0
	10122.11 - Selectmen Salaries		0
	10135.00 - Town Accountant Salary		0
	10135.01 - Town Account Expenses		0
	10135.12 - Town Audit		0
	10141.02 - Assessors Expenses		0
	10141.03 - Assessor Clerk		0
	10141.11 - Assessor Salaries		0
	10141.14 - Assessors Tax Map Update		0
	10141.15 - Assessors' Utility Appraisal		0

# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

Fund	01 GENERAL FUND	
	10141.77 - CAMA Software Support	0
	10142.00 - Assessors' Revaluation	0
	10145.00 - Treasurer Salary	0
	10145.01 - Treasurer Expenses	0
	10145.04 - Tax Title Treasurer	-5113.40
	10145.05 - Treas/Accountant Software Supp	0
	10145.11 - Payroll Support	0
	10146.00 - Tax Collector Salary	0
	10146.01 - Tax Collector Expenses	0
	10146.04 - Tax Title	0
	10146.05 - QDA Revenue collection App	0
	10161.01 - Town Clerk Expenses	0
	10161.11 - Town Clerk Salary	0
	10161.12 - Assistant Town Clerk Salary	0
	10162.00 - Election & Registration	0
	10175.00 - Planning Board	0
	10176.00 - Zoning Board Expenses	0
	10177.08 - Conservation Commission Exp	0
	20109.10 - Chapter 90	365625.18
	20420.00 - Highway Department Wages	0
	20420.01 - Sick Days	0
	20420.02 - Town Highway Maintenance	0
	20421.00 - Holidays & Vacations	0
	20421.01 - Machinery Expenses	0
	20421.14 - 2012 Interantioanl tandem axle	57010.00
	20421.44 - Holidays	0
	20421.55 - Vacations	-2813.38
	20422.00 - Fuels	0
	20422.01 - Unpaved Roads Material	0
	20422.07 - Town Hall Paving	0
	20423.00 - Snow Removal	0
	20424.00 - Street Lights	0
	30000.01 - Gateway Reg Schl Assmnt	0
	30000.04 - Vocational Education	0
	30610.00 - Library Expenses	0
	30610.11 - Librarian Salary	0
	40543.00 - Veterans Agent Salary	0
	40543.01 - Veterans Benefits	0
	40543.04 - War Memorials/Playground	0
	40544.00 - basketball Court repairs	-867.99
	50491.00 - Cemetery Expense	0
	50493.00 - Cemetery Tree Removal	0
	60210.00 - Police Chiefs Salary	0
	60210.01 - Police Dept Expenses	0
	60210.02 - Police Cruiser	0
	60210.08 - Police Officers' Compensation	0
	60210.09 - Officer's Training	0
	60210.10 - Police Cruiser	0

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# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

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Fund	01 GENERAL FUND	
	60210.11 - Constable Salaries	-300.00
	60210.13 - CodeRED Notification System	0
	60210.80 - EMS SERVICE	0
	60210.81 - EMS Education	0
	60210.82 - Emergency Management	0
	60210.88 - Constable Expenses	0
	60220.00 - Fire Chief/Forest Wrd Sal	0
	60220.01 - Fire Dept Expenses	0
	60220.02 - Fire Dept Insp Salary	-900.00
	60220.04 - Fire Dept Dispatch Srv	0
	60220.08 - Forest Fire	0
	60241.00 - Building Inspector	0
	60241.01 - Bldg. Comm.Expenses	0
	60245.00 - Electrical Inspector	0
	60292.00 - Dog Officer's Salary	0
	60292.01 - Dog Expense	0
	60292.10 - Animal Inspector Exp	0
	60292.15 - Animal Inspector salary	0
	60294.01 - Insect Pest Control	0
	70231.00 - Ambulance	0
	70231.01 - Ambulance Services/add	0
	70431.00 - Disposal Area	0
	70431.01 - Capping Old Dump	0
	70431.04 - Hilltown Resource Mgmt	0
	70431.07 - Skyline Trail dump Survey	0
	70519.00 - Bd of Health/Insp Salary	0
	70519.01 - Board of Health Exp	0
	70522.00 - Lee Visiting Nurse	0
	80752.00 - Short Term Interest	0
	90192.01 - Insurances	0
	90192.02 - Maint Public Buildings	0
	90192.03 - MVP Dirt Road Study	0
	90192.11 - Town Hall Custodian	0
	90192.12 - Maintenance Technician	0
	90192.13 - Town Hall Replacement Floor	-49000.00
	90192.95 - Hosting for Webstie	0
	90192.96 - Property Purchase (Myers)	-10000.00
	90192.99 - Website/Technology	0
	90195.00 - Printing	0
	90198.00 - Bidding Services	0
	90541.00 - Council on Aging	0
	90541.11 - Senior Center Repairs	-150586.61
	90630.00 - Recreation Expense	0
	90630.01 - Construction of Town Park	-18426.91
	90691.00 - Historical Commission	0
	90691.01 - Historical Records	0
	90691.08 - Agricultural Commission	0
	90911.00 - County Retirement	0



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# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

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<b>Fund 01 GENERAL FUND</b>			
90912.00	- Hampshire Council of Gvrn		0
90913.00	- Unemployment Insurance		0
90916.00	- Social Security/Twn Share		0
90919.00	- Health Insurance		0
90947.00	- Pioneer Valley Planning		0
90952.00	- Due to School Stabilization		0
90953.00	- Capital Stabilization		-10000.00
95781.00	- Reserve Fund		-1208.94
<b>Fund 01 GENERAL FUND Ending Bal</b>		<u>1770592.76</u>	<u>-1770592.76</u>

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# Town of Middlefield

## Trial Balance

From 07/01/2022 to 06/30/2023

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<b>Fund 60 GENERAL FUND</b>		
600010.00 - Trust Cash	474945.83	
600020.00 - Stabilization		-413844.76
600022.00 - Dickson Charity Fund		-29445.91
600026.00 - Cemetery PC		-31655.16
600030.00 - Due From General Fund		0
600032.00 - Due to General Fund/from stabiliz.		0
<b>Fund 60 GENERAL FUND Ending Bal</b>	<u>474945.83</u>	<u>-474945.83</u>
<b>Report Total</b>	<u>2245538.59</u>	<u>-2245538.59</u>

**Cash Reconciliation for June 30 - Fiscal Year 2023**

<b>Total Treasurer's Cash and Investments (6/30 year-end report)</b>	<b>1,394,888.53</b>
Other trust funds not in custody of Treasurer	0.00
<b>Total Cash and Investments</b>	<b>1,394,888.53</b>
<b>Accountant's/Auditor's Cash and Investments (PER BALANCE SHEET)</b>	
General Fund	819,942.70
Special Revenue Funds	0.00
Capital Projects Funds	0.00
Enterprise Funds	0.00
Trust and Agency Funds	574,945.83
<b>Total per general ledger</b>	<b>1,394,888.53</b>
<b>Reconciling Items (specify)</b>	
Warrants Payable	0.00
Petty Cash	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
<b>Total Adjusted Accountant's/Auditor's Cash and Investments</b>	<b>1,394,888.53</b>
<b>Variance</b>	<b>0.00</b>

**Year End Cash Report - Fiscal Year 2023**

<b>PART I</b>	
A. Cash and Checks in Office	0.00
B. Non-Interest Bearing Checking Account	16,106.68
C. Interest Bearing Checking Account	803,836.02
D. Liquid Investments	0.00
E. Term Investments	0.00
F. Trust Funds	574,945.83
<b>Total: Cash and Investments</b>	<b>1,394,888.53</b>

**PART II**

I hereby certify that the foregoing schedule, setting forth the total cash in the custody of the Treasurer, is in agreement with the general ledger controls

*Justin A Henshaw*

**Automated Statement of Indebtedness (Summary) - Fiscal Year 2023**

Long Term Debt - Inside Debt Limit	0.00
Long Term Debt - Outside Debt Limit	0.00
<b>Total Long Term Debt</b>	<b>0.00</b>
<b>Total Short Term Debt</b>	<b>0.00</b>
<b>Total Long Term and Short Term Debt</b>	<b>0.00</b>
<b>Total Authorized and Unissued Debt</b>	<b>125,000.00</b>

*Kristen A Henshaw*

# Town of Middlefield

## Treasury Receipts Summary Report From 07/01/2022 to 06/30/2023

TR Code	Description	Amount
1100.00	Personal Prop Taxes F2000	0.00
1100.19	Personal Property 2019	0.07
1100.20	Personal Property 2020	0.08
1100.22	Personal Property 2022	72.00
1100.23	Personal Property 2023	66,792.99
1200.08	Real Estate Taxes F2008	348.85
1200.18	Real Estate 2018	19.83
1200.19	Real Estate 2019	878.75
1200.20	Real Estate 20	1,076.10
1200.21	Real Estate 2021	11,387.60
1200.22	Real Estate 2022	26,584.02
1200.23	Real Estate 2023	1,134,181.29
1200.24	Real Estate 2024	718.39
1300.19	Motor Vehicle Excise 2019	106.25
1300.20	Motor Vehicle excise 20	0.36
1300.21	Motor Vehicle Excise 2021	291.72
1300.22	Motor Vehicle Excise 2022	8,934.81
1300.23	Motor Vehicle Excise 2023	50,288.93
1562.00	Tax Titles	121.30
1800.00.4171	Interest on Property Tax	8,169.92
1800.00.4172	Interest on Excise Taxes	208.97
1800.00.4173	Interest on Tax Titles	231.18
1800.00.4177	Tax Collector misc revenue	225.00
1800.00.4250	SREC	980.72
1800.00.4270	Other Charges for Service	1,609.97

# Town of Middlefield

## Treasury Receipts Summary Report From 07/01/2022 to 06/30/2023

TR Code	Description	Amount
1800.00.4320	Motor Vehicle Flagging Fe	120.00
1800.00.4372	Rental Income	6,663.96
1800.00.4418	Board of Health Permits	2,775.00
1800.00.4420	Building Inspection Permi	11,524.00
1800.00.4421	Dog Licenses	555.00
1800.00.4425	Town Clerk fees	395.00
1800.00.4428	Fire Dept. Permits	490.00
1800.00.4430	Gas Inspection Permits	30.00
1800.00.4434	Plumbing Permits	200.00
1800.00.4436	Police Department Permits	650.00
1800.00.4439	Other Licenses & Permits	100.50
1800.00.4475	Police Adm fees	953.50
1800.00.4476	POLICE CRUISER FEE	2,350.00
1800.00.4541	RRSA/land/USDI	375.00
1800.00.4611	State Owned Land	75,753.00
1800.00.4616	Elderly Abatements	1,512.00
1800.00.4620	School Aid Ch. 70	13,316.00
1800.00.4630	LOSS ON TAXES	69.00
1800.00.4676	RECYCLING PROGRAM	1,601.85
1800.00.4685	Unrestricted Gen.Gov	61,581.00
1800.00.4697	RMV FINES	425.00
1800.00.4816	Department reimburse	218.74
1800.00.4820	Interest on Savings	5,955.83
20420.02	Town Highway Maintenance	188.76
3052.00	Tax Collector Fees-Monson	660.00

# Town of Middlefield

## Treasury Receipts Summary Report

From 07/01/2022 to 06/30/2023

TR Code	Description	Amount
3053.01	Deputy Collector Fees	274.00
3055.01	Health Ins Deduct	5,261.32
3069.00	Police Permits Due State	1,950.00
3097.00	COA DONATIONS	300.00
3099.00	library Gifts	1,284.44
3100.00	Town of Middlefield Revit	300.00
5002.00	Elections - State	735.12
5006.00	St. Aid to Libraries	3,438.06
5010.00	SMRP-RECYCLING PROGRAM	962.55
5013.00	DEP Recycling Grant	4,200.00
5016.00	mvp grant	27,000.00
5020.00	ARPA Funds	79,808.12
5036.00	MA Cultural Council	5,512.00
5040.00	Council on Aging - State	6,000.00
5048.00	EMPG	5,000.00
5048.25	Fire Services	10,252.92
5058.01	Green commuties	5,518.64
5058.16	ROOT ROAD DOE	33,795.27
5062.00	WRRRP Grant	127,685.31
5513.00	BRPC/FULL CIRLCE	0.00
5520.00	Police Outside Detail	60,225.25
5577.00	Transfer Station Revolvin	10,713.00
5578.00	electronics	2,047.00
5590.00	Loans Authorized Unissued	0.00
5599.00	Electrical Inspector Revo	3,055.00

# Town of Middlefield

## Treasury Receipts Summary Report From 07/01/2022 to 06/30/2023

TR Code	Description	Amount
600020.00	STABILIZATION ACCT	121,621.89
600022.00	DICKINSON TRUST	224.83
600026.00	CEMETERY PC	241.71
7012.00	Sale of Cemetery Lots	1,125.00
	Report Total	2,020,223.67



# Town of Middlefield

## Expense Report - B&H

From 07/01/2022 to 06/30/2023

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
10011.11	Moderator	100.00	100.00			200.00	200.00	100.00 %
<b>Total</b>		<b>100.00</b>	<b>100.00</b>			<b>200.00</b>	<b>200.00</b>	
10111.00	Town Counsel		5,000.00	4,879.78	9,879.78	9,879.78		100.00 %
10122.01	Selectmens Expenses		1,954.33		1,954.33	1,954.33		100.00 %
10122.03	Copier Expense		1,500.00		1,500.00	1,500.00		100.00 %
10122.06	Town Adminstrator			20,000.00	20,000.00		20,000.00	0.00 %
10122.07	Administrative Assistant		7,493.11	3,000.00	10,493.11	10,493.11		100.00 %
10122.08	Recording Secretary		1,232.20		1,232.20	1,232.20		100.00 %
10122.11	Selectmen Salaries		6,824.88		6,824.88	6,824.88		100.00 %
10135.00	Town Accountant Salary		11,352.00		11,352.00	11,352.00		100.00 %
10135.01	Town Account Expenses		800.00		800.00	800.00		100.00 %
10135.12	Town Audit			7,500.00	7,500.00	7,500.00		100.00 %
10141.02	Assessors Expenses		1,472.91		1,472.91	1,472.91		100.00 %
10141.03	Assessor Clerk		7,350.00		7,350.00	7,350.00		100.00 %
10141.11	Assessor Salaries		10,140.00		10,140.00	10,140.00		100.00 %
10141.14	Assesors Tax Map Update							100.00 %
10141.15	Assessors' Utility Appraisal		2,000.00		2,000.00	2,000.00		100.00 %
10141.77	CAMA Software Support		3,750.00		3,750.00	3,750.00		100.00 %
10142.00	Assessors' Revaluation		113.60		113.60	113.60		100.00 %
10145.00	Treasurer Salary		11,353.00		11,353.00	11,353.00		100.00 %
10145.01	Treasurer Expenses		1,625.88		1,625.88	1,625.88		100.00 %
10145.04	Tax Title Treasurer		6,000.00		6,000.00	886.60	5,113.40	14.77 %
10145.05	Treas/Accountant Software Supp		8,200.00		8,200.00	8,200.00		100.00 %
10145.11	Payroll Support		2,289.43		2,289.43	2,289.43		100.00 %
10146.00	Tax Collector Salary		11,352.00		11,352.00	11,352.00		100.00 %
10146.01	Tax Collector Expenses		2,951.73		2,951.73	2,951.73		100.00 %
10146.04	Tax Title		655.41		655.41	655.41		100.00 %
10146.05	QDA Revenue collection App		2,367.00		2,367.00	2,367.00		100.00 %
10161.11	Town Clerk Salary		7,035.00		7,035.00	7,035.00		100.00 %
10161.01	Town Clerk Expenses		587.78		587.78	587.78		100.00 %
10161.12	Assistant Town Clerk Salary		2,142.00		2,142.00	2,142.00		100.00 %
10162.00	Election & Registration		3,096.77		3,096.77	3,096.77		100.00 %
10175.00	Planning Board		569.29		569.29	569.29		100.00 %
10176.00	Zoning Board Expenses							100.00 %
10177.08	Conservation Commission Exp		413.10		413.10	413.10		100.00 %
<b>Total</b>	<b>General Government</b>		<b>121,621.42</b>	<b>35,379.78</b>	<b>157,001.20</b>	<b>131,887.80</b>	<b>25,113.40</b>	
20109.10	Chapter 90	-365,625.18			-365,625.18		-365,625.18	100.00 %
<b>Total</b>		<b>-365,625.18</b>			<b>-365,625.18</b>		<b>-365,625.18</b>	
20420.00	Highway Department Wages		159,033.18		159,033.18	159,033.18		100.00 %
20420.01	Sick Days		1,059.40		1,059.40	1,059.40		100.00 %
20420.02	Town Highway Maintenance		40,613.85		40,613.85	40,613.85		100.00 %
20421.00	Holidays & Vacations							100.00 %
20421.01	Machinery Expenses		26,606.01		26,606.01	26,606.01		100.00 %
20421.14	2012 Interantioanl tandem axle	-57,010.00			-57,010.00		-57,010.00	100.00 %
20421.44	Holidays		5,962.36		5,962.36	5,962.36		100.00 %
20421.55	Vacations		10,200.00		10,200.00	7,386.62	2,813.38	72.41 %
20422.00	Fuels		40,000.00	2,326.41	42,326.41	42,326.41		100.00 %
20422.01	Unpaved Roads Material		37,000.00		37,000.00	37,000.00		100.00 %
20422.07	Town Hall Paving	26,000.00			26,000.00	26,000.00		100.00 %

# Town of Middlefield

## Expense Report - B&H

From 07/01/2022 to 06/30/2023

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
20423.00	Snow Removal		74,999.39	22,100.14	97,099.53	97,099.53		100.00 %
20424.00	Street Lights		500.00	9.49	509.49	509.49		100.00 %
<b>Total</b>	<b>Public Works &amp; Facility</b>	<b>-31,010.00</b>	<b>395,974.19</b>	<b>24,436.04</b>	<b>389,400.23</b>	<b>443,596.85</b>	<b>-54,196.62</b>	
30000.01	Gateway Reg Schl Assmnt		329,568.00		329,568.00	329,568.00		100.00 %
30000.04	Vocational Education	4,566.75	76,818.20		81,384.95	81,384.95		100.00 %
<b>Total</b>	<b>Education</b>	<b>4,566.75</b>	<b>406,386.20</b>		<b>410,952.95</b>	<b>410,952.95</b>		
30610.00	Library Expenses		1,522.68		1,522.68	1,522.68		100.00 %
30610.11	Librarian Salary		7,200.00	700.00	7,900.00	7,900.00		100.00 %
<b>Total</b>			<b>8,722.68</b>	<b>700.00</b>	<b>9,422.68</b>	<b>9,422.68</b>		
40543.00	Veterans Agent Salary		1,816.00		1,816.00	1,816.00		100.00 %
40543.01	Veterans Benefits							100.00 %
40543.04	War Memorials/Playground		904.11		904.11	904.11		100.00 %
40544.00	basketball Court repairs	8,125.00			8,125.00	7,257.01	867.99	89.31 %
<b>Total</b>		<b>8,125.00</b>	<b>2,720.11</b>		<b>10,845.11</b>	<b>9,977.12</b>	<b>867.99</b>	
50491.00	Cemetery Expense		2,720.00		2,720.00	2,720.00		100.00 %
50493.00	Cemetery Tree Removal		1,100.00		1,100.00	1,100.00		100.00 %
<b>Total</b>			<b>3,820.00</b>		<b>3,820.00</b>	<b>3,820.00</b>		
60210.00	Police Chiefs Salary		19,992.00		19,992.00	19,992.00		100.00 %
60210.01	Police Dept Expenses		17,426.28		17,426.28	17,426.28		100.00 %
60210.02	Police Cruiser		2,392.00		2,392.00	2,392.00		100.00 %
60210.08	Police Officers' Compensation		17,460.00		17,460.00	17,460.00		100.00 %
60210.09	Officer's Training		1,720.00		1,720.00	1,720.00		100.00 %
60210.10	Police Cruiser	51,558.00			51,558.00	51,558.00		100.00 %
60210.11	Constable Salaries	100.00	200.00		300.00		300.00	0.00 %
60210.13	CodeRED Notification System		1,725.30		1,725.30	1,725.30		100.00 %
60210.80	EMS SERVICE							100.00 %
60210.81	EMS Education		110.00		110.00	110.00		100.00 %
60210.82	Emergency Management							100.00 %
60210.88	Constable Expenses							100.00 %
60220.00	Fire Chief/Forest Wrld Sal	1,500.00	500.00		2,000.00	2,000.00		100.00 %
60220.01	Fire Dept Expenses		9,969.21		9,969.21	9,969.21		100.00 %
60220.02	Fire Dept Insp Salary	600.00	300.00		900.00		900.00	0.00 %
60220.04	Fire Dept Dispatch Srv		9,693.77		9,693.77	9,693.77		100.00 %
60220.08	Forest Fire							100.00 %
60241.00	Building Inspector		9,600.00		9,600.00	9,600.00		100.00 %
60241.01	Bldg. Comm.Expenses		509.87		509.87	509.87		100.00 %
60245.00	Electrical Inspector	200.00	-200.00					100.00 %
60292.00	Dog Officer's Salary		1,000.00		1,000.00	1,000.00		100.00 %
60292.01	Dog Expense		150.00		150.00	150.00		100.00 %
60292.10	Animal Inspector Exp							100.00 %
60292.15	Animal Inspector salary	275.00	750.00		1,025.00	1,025.00		100.00 %
60294.01	Insect Pest Control							100.00 %
<b>Total</b>	<b>Public Safety</b>	<b>54,233.00</b>	<b>93,298.43</b>		<b>147,531.43</b>	<b>146,331.43</b>	<b>1,200.00</b>	
70231.00	Ambulance		2,000.00		2,000.00	2,000.00		100.00 %
70231.01	Ambulance Services/add		6,000.00		6,000.00	6,000.00		100.00 %
<b>Total</b>			<b>8,000.00</b>		<b>8,000.00</b>	<b>8,000.00</b>		

# Town of Middlefield

## Expense Report - B&H

From 07/01/2022 to 06/30/2023

01 - GENERAL FUND		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
70431.00	Disposal Area		26,236.61			26,236.61		100.00 %
70431.01	Capping Old Dump							100.00 %
70431.04	Hilltown Resource Mgmt		2,769.48			2,769.48		100.00 %
70431.07	Skyline Trail dump Survey			1,300.00		1,300.00		100.00 %
<b>Total</b>			<b>29,006.09</b>	<b>1,300.00</b>		<b>30,306.09</b>		
70519.00	Bd of Health/Insp Salary		5,100.00			5,100.00		100.00 %
70519.01	Board of Health Exp							100.00 %
70522.00	Lee Visiting Nurse							100.00 %
<b>Total</b>			<b>5,100.00</b>			<b>5,100.00</b>		
80752.00	Short Term Interest							100.00 %
<b>Total Debt</b>								
90192.01	Insurances		46,575.00			46,575.00		100.00 %
90192.02	Maint Public Buildings		49,488.78	3,194.47		52,683.25		100.00 %
90192.03	MVP Dirt Road Study			7,500.00		7,500.00		100.00 %
90192.11	Town Hall Custodian		5,300.00	130.75		5,430.75		100.00 %
90192.12	Maintenance Technician		68.00			68.00		100.00 %
90192.13	Town Hall Replacement Floor			49,000.00			49,000.00	0.00 %
90192.95	Hosting for Webstie		2,400.00			2,400.00		100.00 %
90192.96	Property Purchase (Myers)	10,000.00					10,000.00	0.00 %
90192.99	Website/Technology		4,607.50			4,607.50		100.00 %
90195.00	Printing		1,000.00			1,000.00		100.00 %
90198.00	Bidding Services		1,700.00			1,700.00		100.00 %
<b>Total Unclassified</b>		<b>10,000.00</b>	<b>111,139.28</b>	<b>59,825.22</b>		<b>180,964.50</b>	<b>121,964.50</b>	<b>59,000.00</b>
90541.00	Council on Aging		7,000.00			7,000.00		100.00 %
90541.11	Senior Center Repairs	82,280.54		69,912.00		152,192.54	1,605.93	150,586.61
<b>Total</b>		<b>82,280.54</b>	<b>7,000.00</b>	<b>69,912.00</b>		<b>159,192.54</b>	<b>8,605.93</b>	<b>150,586.61</b>
90630.00	Recreation Expense		648.27			648.27		100.00 %
90630.01	Construction of Town Park			30,000.00		30,000.00	11,573.09	18,426.91
90691.00	Historical Commission							100.00 %
90691.01	Historical Records		250.00	50.16		300.16		100.00 %
90691.08	Agricultural Commission							100.00 %
<b>Total</b>			<b>898.27</b>	<b>30,050.16</b>		<b>30,948.43</b>	<b>12,521.52</b>	<b>18,426.91</b>
90911.00	County Retirement		58,827.00	6,390.00		65,217.00		100.00 %
90912.00	Hampshire Council of Gvrn							100.00 %
90913.00	Unemployment Insurance		418.64			418.64		100.00 %
90916.00	Social Security/Twn Share		5,973.67			5,973.67		100.00 %
90919.00	Health Insurance		38,432.70			38,432.70		100.00 %
90947.00	Pioneer Valley Planning		68.57			68.57		100.00 %
90952.00	Due to School Stabilization			10,000.00		10,000.00		100.00 %
90953.00	Capital Stabilization			10,000.00		10,000.00	10,000.00	0.00 %
<b>Total Unclassified</b>			<b>103,720.58</b>	<b>26,390.00</b>		<b>130,110.58</b>	<b>120,110.58</b>	<b>10,000.00</b>
95781.00	Reserve Fund		10,000.00	-8,791.06		1,208.94	1,208.94	0.00 %
<b>Total</b>			<b>10,000.00</b>	<b>-8,791.06</b>		<b>1,208.94</b>	<b>1,208.94</b>	
<b>Total Fund 01</b>		<b>-237,329.89</b>	<b>1,307,507.25</b>	<b>239,202.14</b>		<b>1,309,379.50</b>	<b>1,462,797.45</b>	<b>-153,417.95</b>
<b>Grand Total</b>		<b>-237,329.89</b>	<b>1,307,507.25</b>	<b>239,202.14</b>		<b>1,309,379.50</b>	<b>1,462,797.45</b>	<b>-153,417.95</b>

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS ASSETS**  
**From 07/01/2022 to 06/30/2023**

**ASSETS**

CASH	Assets	Liabilities
General Cash	924,442.70	
<b>TOTAL FOR CASH</b>		<b>924,442.70</b>

PERSONAL PROPERTY TAXES	Assets	Liabilities
Personal Property 2017	104.40	
Personal Property 2018	64.25	
Personal Property 2019	327.88	
Personal Property 2020	157.67	
Personal Property 2021	28.45	
Personal Property 2022	401.83	
Personal Property 2023	396.42	
<b>TOTAL FOR PERSONAL PROPERTY TAXES</b>		<b>1,480.90</b>

REAL ESTATE TAXES	Assets	Liabilities
Real Estate Taxes F2000	1,144.54	
Real Estate Taxes F2001	0.01	
Real Estate Taxes F2002	2,491.72	
Real Estate Taxes F2003	833.08	
Real Estate Taxes F2004	943.05	
Real Estate Taxes F2011	520.17	
Real Estate 2014	111.20	
Real Estate 2016	13,809.93	
Real Estate 2017	1,481.97	
Real Estate 2018	5,121.97	
Real Estate 2019	7,103.59	
Real Estate	8,423.56	
Real Estate 2021	13,726.97	
Real Estate 2022	14,424.86	
Real Estate 2023	56,519.66	
Real Estate Taxes F1998	91.13	
Real Estate Taxes F1999	433.26	
<b>TOTAL FOR REAL ESTATE TAXES</b>		<b>127,180.67</b>

MOTOR VEHICLE EX TAXES	Assets	Liabilities
Motor Vehicle Ex 2006	432.30	
Motor Vehicle Ex 2007	272.08	
Motor Vehicle Ex 2008	232.46	
Motor Vehicle Ex 2009	603.96	
Motor Vehicle Ex 2010	3,053.44	
Motor Vehicle Ex 2011	95.48	
Motor Vehicle Ex	221.88	
Motor Vehicle Ex 2013	1,356.17	
Motor Vehicle 2015	131.82	
Motor Vehicle 2016	108.64	
Motor Vehicle Excise 2018	2,509.55	
Motor Vehicle Excise 2019	1,169.45	
Motor Vehicle 2020	6,569.01	

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS ASSETS**  
**From 07/01/2022 to 06/30/2023**

<b>MOTOR VEHICLE EX TAXES</b>	<b>Assets</b>	<b>Liabilities</b>
Motor Vehicle Excise 2021	2,786.85	
Motor Vehicle Excise 2022	7,139.17	
Motor Vehicle Excise 2023	6,646.82	
<b>TOTAL FOR MOTOR VEHICLE EX TAXES</b>		<b>33,329.08</b>
<b>TAX TITLES &amp; POSSESSIONS</b>	<b>Assets</b>	<b>Liabilities</b>
Tax Titles	129,307.69	
<b>TOTAL FOR TAX TITLES &amp; POSSESSIONS</b>		<b>129,307.69</b>
<b>ESTIMATED RECEIPTS</b>	<b>Assets</b>	<b>Liabilities</b>
Highway Truck	125,000.00	
<b>TOTAL FOR ESTIMATED RECEIPTS</b>		<b>125,000.00</b>
<b>GRANTS</b>	<b>Assets</b>	<b>Liabilities</b>
Dept of Fire Service Grant	7,034.00	
MVP Dirt Road Grant	182.54	
<b>TOTAL FOR GRANTS</b>		<b>7,216.54</b>
<b>APPROPRIATIONS BALANCES</b>	<b>Assets</b>	<b>Liabilities</b>
Chapter 90	365,625.18	
2012 Interantioanl tandem axle	57,010.00	
<b>TOTAL FOR APPROPRIATIONS BALANCES</b>		<b>422,635.18</b>
		<b>TOTAL ASSETS</b>
		<b>1,770,592.76</b>

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2022 to 06/30/2023**

**LIABILITIES**

<b>PERSONAL PROPERTY TAXES</b>	<b>Assets</b>	<b>Liabilities</b>
Personal Prop Taxes F2011		17.36
Personal Property 2015		1.12
<b>TOTAL FOR PERSONAL PROPERTY TAXES</b>		<b>18.48</b>

<b>REAL ESTATE TAXES</b>	<b>Assets</b>	<b>Liabilities</b>
Real Estate Taxes F2007		1,328.33
Real Estate Taxes F2008		348.85
Real Estate 2012		1,068.91
Real Estate 2013		1,012.46
Real Estate 2015		270.16
Real Estate 2024		718.39
<b>TOTAL FOR REAL ESTATE TAXES</b>		<b>4,747.10</b>

<b>MOTOR VEHICLE EX TAXES</b>	<b>Assets</b>	<b>Liabilities</b>
Motor Vehicle 2014		133.87
Motor Vehicle 2017		142.51
<b>TOTAL FOR MOTOR VEHICLE EX TAXES</b>		<b>276.38</b>

<b>ACCOUNTS RECEIVABLE</b>	<b>Assets</b>	<b>Liabilities</b>
CHAPTER 90 REIMBURSEMENT		352,718.18
<b>TOTAL FOR ACCOUNTS RECEIVABLE</b>		<b>352,718.18</b>

<b>ESTIMATED RECEIPTS</b>	<b>Assets</b>	<b>Liabilities</b>
Loans Authorized Highway Truck		125,000.00
<b>TOTAL FOR ESTIMATED RECEIPTS</b>		<b>125,000.00</b>

<b>TEMPORARY LOANS</b>	<b>Assets</b>	<b>Liabilities</b>
Warrants Payable		4,999.10
<b>TOTAL FOR TEMPORARY LOANS</b>		<b>4,999.10</b>

<b>AGENCY</b>	<b>Assets</b>	<b>Liabilities</b>
Tac collector fees		616.59
Deputy Collector Fees		875.01
Town Clerk Agency		277.55
Health Ins Deduct		1,087.07
Police Permits Due State		8,637.50
Sale of Property		5,075.64
FIRE DONATIONS		1,000.00
Police Donations		2,000.00
Kitchen Repair Donation		0.20
Recreation-Basketball Ct		145.46
COA DONATIONS		5,460.98
library Gifts		3,019.14

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2022 to 06/30/2023**

**TOTAL FOR AGENCY** 28,195.14

TAILINGS	Assets	Liabilities
Town of Middlefield Revitaliza		2,050.00
<b>TOTAL FOR TAILINGS</b>		<u><b>2,050.00</b></u>

GRANTS	Assets	Liabilities
Elections - State		7,342.58
Heritage Days-Rec		40.00
Historical Commission Donation		1,257.93
St. Aid to Libraries		7,974.85
Scale Grant		500.00
SMRP-RECYCLING PROGRAM		13,481.16
COVID 19		4,159.18
MASS WORKS GRANT		12,222.85
DEP Recycling Grant		8,400.00
Mun/ Emer disaster Relief		1,948.07
MVP PLANNING GRANT		3,500.00
ARPA funds		79,808.24
ARPA FUNDS SENIOR CENTER REPAI		79,808.00
RRSA FY 20		338.00
MA Cultural Council		6,121.79
Council on Aging - State		0.01
FEMA/MEMA HAZARD IMT		85.00
EMPG Grant		1,304.79
AED Equipment Grant		1,495.00
SAMHSA CRA Grant		544.71
WRAP/Chapter 90		57,417.43
Sale of Land		71,436.17
<b>TOTAL FOR GRANTS</b>		<u><b>359,185.76</b></u>

REVOLVING	Assets	Liabilities
ZBA fees		300.00
BRPC/FULL CIRCLE		4,500.00
Conservation Comm Revolv		1,814.69
Zoning Board of Appeals/fees		235.00
BOH Revolving		60.00
Transfer Station Revolving		41,118.08
Loans Authorized Unissued		528.07
<b>TOTAL FOR REVOLVING</b>		<u><b>48,555.84</b></u>

RCPTS RESVRD FOR APPROP	Assets	Liabilities
Sale of Cemetery Lots		5,675.00
Refunded Dog Tax		779.17
<b>TOTAL FOR RCPTS RESVRD FOR APPROP</b>		<u><b>6,454.17</b></u>

OVERLAYS RES FOR ABATE	Assets	Liabilities
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**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2022 to 06/30/2023**

<b>OVERLAYS RES FOR ABATE</b>	<b>Assets</b>	<b>Liabilities</b>
Overlay all years		53,604.58
overlay 2019		7.47
Overlay 2021		750.90
Overlay 2022		3,796.90
Overlay 2023		5,373.02
<b>TOTAL FOR OVERLAYS RES FOR ABATE</b>		<b>63,532.87</b>

<b>REVENUE RESERVED UNTIL COL</b>	<b>Assets</b>	<b>Liabilities</b>
Tax Title & Poss. Revenue		129,307.69
Motor Vehicle Excise Rev		33,052.70
<b>TOTAL FOR REVENUE RESERVED UNTIL COL</b>		<b>162,360.39</b>

<b>SURPLUS REVENUE</b>	<b>Assets</b>	<b>Liabilities</b>
Surplus Revenue		343,282.12
<b>TOTAL FOR SURPLUS REVENUE</b>		<b>343,282.12</b>

<b>APPROPRIATIONS BALANCES</b>	<b>Assets</b>	<b>Liabilities</b>
Town Administrator		20,000.00
Tax Title Treasurer		5,113.40
Vacations		2,813.38
basketball Court repairs		867.99
Constable Salaries		300.00
Fire Dept Insp Salary		900.00
Town Hall Replacement Floor		49,000.00
Property Purchase (Myers)		10,000.00
Senior Center Repairs		150,586.61
Construction of Town Park		18,426.91
Capital Stabilization		10,000.00
Reserve Fund		1,208.94
<b>TOTAL FOR APPROPRIATIONS BALANCES</b>		<b>269,217.23</b>

**TOTAL LIABILITIES** 1,770,592.76



**Town of Middlefield**  
**Balance Sheet TRUST FUNDS ACCOUNTS**  
**From 07/01/2022 to 06/30/2023**

<b>TRUST FUNDS</b>	<b>Assets</b>	<b>Liabilities</b>
Trust Cash	474,945.83	
Stabilization		413,844.76
Dickson Charity Fund		29,445.91
Cemetery PC		31,655.16
<b>TOTAL FOR TRUST FUNDS</b>	<b>474,945.83</b>	<b>474,945.83</b>

## **Appointed Boards FY 2023**

### **Agricultural Commission**

Glennis Austin  
Cheryl Harper  
Maureen Sullivan  
Mitch Feldmesser

### **Conservation Commission**

David Fuller, Chair  
Wayne Main  
Carol Waag  
Barry Bernard  
Mitch Feldmesser  
Chris Bresnahan, alt.

### **Council on Aging**

Judith Hoag, Chair  
Charlene Gero, Co-Chair  
Suzanne Lemieux, Director  
Sharon Barry  
Patricia Jones  
Laura LaFreniere  
Marge Pierre  
Noreen Suriner

### **Cultural Council**

Eleanor Doyle, Chair  
Andrea Tosi  
Larry Pease  
Sharon Barry  
Christine Ciosek  
Suzanne Lemieux  
Susan Schneller  
Donald Doyle  
Charlene Gero

### **Historical Commission**

Doreen Black  
John Savery  
Howard Knickerbocker

### **Register of Voters (One Year Term)**

Suzanne C. Lemieux  
Lois Leonardo-Bell  
Tamarin Laurel-Paine  
Charlene Gero

### **Zoning Board of Appeals**

Mary Courtney  
Maureen Sullivan  
Sherri Vendetti  
Jay Swift, Alt.

### **Annual Appointees:**

Accountant: Beverly Cooper  
Administrator: Sean Curran  
Administrative Ass't: Mark W. Doane  
Animal Control Officer: Terry Donovan  
Animal Inspector: Terry Donovan  
Board of Health Agent: Ed Fahey  
Building Commissioner: William Girard  
Electrical Inspector: Eric Main  
Emergency Management: Ann Marie Visconti  
Emergency Services: Crystal Kruszyna  
Fire Chief: Ron Radwich  
Fire/Forest & Warden: Ron Radwich  
Police Chief: Jenny Dion  
Recycling Coord.: Joseph Kearns  
Recycling Coord. 2<sup>nd</sup>: Skip Savery  
Recording Secretary: Suzanne Lemieux  
Tax Collector: Mary Ann Pease  
Town Clerk Assistant: Mark W. Doane  
Transfer Station Attendant: Wayne Suriner  
Treasurer: Kirsten Henshaw  
Tree Warden: Skip Savery  
Veteran's Agent: Steven Connor