

ZONING BOARD OF APPEALS

MIDDLEFIELD TOWN HALL

NOVEMBER 28, 2023

MINUTES

Present: Chair Mary Courtney, members Maureen Sullivan and Sherri Venditti

Recording Secretary Suzanne C. Lemieux

Meeting opened at 6:20 pm

Appointments: Mary and Sherri were sworn in as members of the ZBA by the Town Clerk. Maureen has previously been sworn in.

Officers: Maureen made a motion to nominate Sherri as Chair. Discussion ensued. Motion did not pass. A motion was made and seconded to nominate Mary and Maureen as Co-Chairs, Maureen as Secretary. Motion passed.

Protocal: Maureen will email the agenda to the Town Clerk who will then date stamp, scan, and email the agenda to all members and post the copies at town hall. Maureen will post the agendas.

Business: Mary received a voice mail from an individual who had been referred to her by Highway Superentendant Skip Savory in regards to a previously issued permit for a potential driveway plan which did not comport with driveway setback requirements. Mary referred her to the bylaws and has not heard back from her.

Properties: The Board discussed properties of which the Select Board and Building Commissioner were addressing various non compliances with zoning bylaws. No action will be taken by the ZBA on these matters.

Motion to adjourn at 7:45

Respectfully submitted,

Suzanne C. Lemieux