

**Middlefield Board of Assessors Meeting
Wednesday, January 27, 2021
Open Meeting Minutes**

Board Members Present: Tamarin Laurel, Chair; Laura Lafreniere, Clerk; Tonya Santaniello, Secretary

[also attending none]

- **Meeting Called to order:** 3:00 PM
- **Minutes Approved:** Tamarin made motion to approve November 13, 2020 meeting minutes, Laura seconds. All agree.
- **Reviewed Mail:**
 - Discussed email from the Skip Sansoucy's secretary to see if the Board wanted to hire him for next year.
 - Reviewed Abatement application for FY2021 Personal Property.
 - Laura discussed sending out forms list to owners of second homes and businesses which are due 3/1/2021.
- **Minutes:**
 - Reviewed and signed Real Estate & Personal Property Commitments which allows the Tax Collector to collect. Real Estate Total: \$1,184,463.38; Personal Property (Business/Second Homes): \$64,134.90.
 - Tamarin discussed the Real Estate Abatement Questions and the possibility of sending a Letter of Explanation.
 - Laura discussed values increasing due to Market Sales.
 - Discussed Annual Town Report. Possibly doing a Recap to make it easier to follow. Laura will send Tamarin and example of another way to write it up and additional information.
 - Laura said she will send letter, to the Town Accountant, requesting expense report for budget purposes.
 - Discussed Tyler Software being convoluted and may not end up being the cheaper decision. Received quote from Patriot Properties and questions about server. Waiting on quote from Vision.
 - Reviewed and signed 7 Chapter Land 61B applications.
 - Reviewed and signed 2 new Chapter Land applications for FY2022. One for 61 and one for 61B.
 - Reviewed and signed Senior Exemptions. Total: \$6994.57 includes five Seniors, one surviving spouse, three 100% disabled Veterans, and one 10% disabled Veteran.
 - Reviewed and signed Certificates for Tax Collector and Town Accountant pertaining to Exemptions.

Tamarin made motion to adjourn, Laura seconds. All agree.

Meeting adjourned 4:06 PM

Respectfully Submitted,

Tonya Santaniello

_____ Laura Lafreniere

_____ Tonya Santaniello

_____ Tamarin Laurel