

**COUNCIL ON AGING  
MEETING MINUTES  
MIDDLEFIELD SENIOR CENTER  
2024-01-10**

**Present:**

Chair Judith Hoag, Director: Suzanne C. Lemieux, Members: Charlene Gero, Patricia R. Jones, Marge Pierre. Regrets: Sharon Barry, Noreen Suriner, Treasurer Laurie Lafreniere  
Meeting began at 1:00

**Minutes:** Motion was made and seconded to approve Dec 13 & Oct 11 2023 minutes as written. Motion passed.

**Foot Clinic:** Final draft of foot care policy was reviewed. Motion was made and seconded to accept the new Foot Care Clinic Policy.

Motion passed unanimously.

**FRTA:** The Town of Middlefield has joined with FRTA to offer transportation to seniors for medical services, shopping and other needs. Copies of the application are available at Town Hall and the COA. The application is required in order to request service from FRTA. Discussion occurred on a request for reimbursement for gas mileage for driving a senior to a hospital in Boston. Boundaries were discussed. It was agreed to respond to this request by suggesting that they call Highland Valley Elder Services who may have transportation. And we need to specify that the area covered will coincide with FRTA's area of coverage.

**MOVIE NIGHT:** A microwave will be purchased for making the popcorn. Char will be at the library this evening and will choose a movie or two. The movie will be scheduled for the 3<sup>rd</sup> Wednesday of the month at 6:00.

**BIRDS OF PREY:** A contract for a presentation that will include 5 Birds of Prey and Native American Artifacts, presented by Julie Collier for Sunday, April 14 at 1:00 needs to be signed. The COA was awarded a Cultural Council grant to cover the costs. We will issue a check from our expense account and be reimbursed by the Cultural Council. This event will occur at Town Hall. Stipulations are that children 5 years old and up may attend and service animals that are attending need to be hidden. We'll put this in the country journal. I will ask Julie Collier for marketing information. Motion was made and seconded to sign the contract for the Birds of Prey

**ROLES:** Chair and Director's roles were discussed. Emails were discussed as a way to consult the Board when a decision needs to be made. People without email need to be called. If we don't have a majority approval, we will need to call a meeting. It was suggested to check out the rules stated in "Robert's Rules of Orders" concerning email used by Board Members.

**AGENDA:** Starting times need not be added to agenda events.

**Adjournment:** A motion was made and seconded to close the meeting at 2:35. Motion passed.

**Next Meeting:** 2/14/2024

Respectfully Submitted,  
Suzanne C. Lemieux