



**Middlefield Town Hall
Zoning Board of Appeals
Meeting Minutes
October 19, 2021**

Members: Chair Mary Courtney, Maureen Sullivan and Sherry Venditti. Recording Sec. Suzanne C. Lemieux

Meeting was called to order at 6:15

Special Permit Application Letter:

- A draft of a withdrawal letter to Christian Villasenor-Haws was reviewed and discussed. The Board wants to make sure that correct procedures are followed to make this a smooth transition for all parties. The draft will be sent to legal counsel and if all are in agreement, a letter will be sent to the applicants.

Elect Officers:

- Motion made and seconded to elect Maureen as Secretary, Sherry as member and Mary as Chair. All were approved.
- The Board was sworn in by the Town Clerk for fiscal year 2021-22

Motion to adjourn at 7:07

Respectfully submitted,

Suzanne C. Lemieux
Recording Secretary