



Town of Middlefield Finance Committee

09/26/23 Meeting

In Attendance:

Gita Jozsef
Stephen Harris, Secretary
Adair Laurel-Cafarella
Jonathan Freiermuth

Quorum, call to order:

The meeting was called to order at 5:12 pm.

Review minutes from previous meeting:

Minutes from previous meeting on 9/12/23 were approved as read.

Meet with departments:

Adair was unable to locate regulations on how to spend the perpetual fund & cemetery care accounts. Sean Curran will contact the Springfield Cemetery Commission to find out more about the purposes for which they can be used.

Work on 3/10-year capital plan:

Estimated cost to repair the town hall ramp is \$150K.

The state has approved the town's hazard mitigation plan, which should help in securing grants for various projects.

A \$10K grant was secured for cyber security, which is likely to cover only part of the costs.

2025 budget & ATM warrant:

The September 1 deadline to approve free cash was not met – it may end up over one month late.

Any other business:

Bev & Kirsten are investigating the three stabilization accounts, including the purposes for which they can be employed.

The warrant for the September 30 special town meet was not posted on the town website, let alone 14 business days before said meeting, as specified in Article 39 of the 2013 ATM warrant. It is possible that the approved 2013 bylaw updates were not submitted on time to the state Attorney General's office certification, yet it still may render any vote taken on September 30 of questionable legality.

Many bylaws may not have been submitted to the state on time, let alone updated every five years as required.

Next meeting:

The next meeting will be on October 10th at 5 pm.

Adjournment:

Meeting was adjourned at 6:21 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Harris". The signature is written in a cursive style with a large initial 'S'.