

Selectboard minutes
November 3, 2021

Meeting opened at 6:30pm

Present: Ann Marie Visconti, Chair; Tonya Santaniello; Curt Robie
Duane Pease, Town Administrator (TA)

Also present: Joe Kearns, Finance Chair; Ken Murray, Suzanne Lemieux,
Town Clerk; Adair Laurel-Cafarella; Crystal Kruzyna; Tom Scanlon

Warrants reviewed and signed; Payroll: \$14,900.40; Expenses: \$5,437.84

Carrie Petrik, Regional Coordinator for MVP program, called in to address the board regarding 2 sequential grants that are available. The first is Planning, looks at the vulnerability of climate change and effects on the town; 2nd is the Action Grant that allows for culverts, etc. She said these grants are easier to obtain as they do not use FEMA funding. Discussion ensued, outside vendors are used and must be related to climate change. She will send additional information to board via email.

Board met with Tom Scanlon of Scanlon & Associates to discuss the possibility of his firm performing an audit. Curt had many questions for Tom and also let him review the management letter from his previous audit. Discussion on items ranging from Free Cash certification, grant funds, revenue receipts, how long audit would take and how much could be done electronically. Tom said his firm does around 67 audits a year and the earliest he could do Middlefield would most likely be in May and it would take 2-3 days to complete. Board thanked him for his attendance.

Minutes were approved on motion by Ann Marie, Tonya 2nd; vote 3-0

TA had board review warrant he prepared for Special Town Meeting scheduled for Wednesday, November 17th at 7:00pm. Warrant articles were discussed with board members at various times. 3 articles: 1. Police cruiser raise and appropriate \$51,558 or use other available funds, amount was based upon the State Comm Buys bid and supplied by Marcotte Ford; 2. Daniele property on Skyline Trail, \$59,000; 3. \$1,492 for the salary account of the Assessor Clerk. Board reviewed the warrant and then signed. They will be posted tonight.

Old business: discussion of Free Cash and when to expect to be certified, should be completed prior to STM and money can then be used to fund articles.

New business: none

Public input: Crystal Kruzyna questioned the ATV that is housed in the Emergency trailer and if it necessary for the Police and Fire to have both. There was brief discussion and this to be coordinated between departments.

Ann Marie motioned to adjourn, Tonya 2nd; vote 3-0 and meeting adjourned at 8:15pm.

Minutes respectively submitted by:

Duane Pease
Town Administrator

Minutes accepted with/without changes by:

Ann Marie Visconti, Chair

Tonya Santaniello

Curt Robie