

# THE ANNUAL REPORT OF THE TOWN OF MIDDLEFIELD, MASSACHUSETTS

FOR THE 2019 FISCAL YEAR ENDING JUNE 30, 2020

## ANNUAL TOWN MEETING JUNE 26, 2021





Middlefield Town Offices  
And Departments

ACCOUNTING  
Bev Cooper  
Sat 10am-2pm

TOWN ADMINISTRATOR  
Duane Pease  
623-2079  
Tues-Thurs 9am-2pm

ASSESSORS  
623-8966  
Sat 9-11am

BOARD OF HEALTH  
See Selectboard  
Health Agent  
Berkshire Planning  
[Inspectors@berkshireplanning.org](mailto:Inspectors@berkshireplanning.org)

BUILDING COMMISSIONER  
William Girard  
413-464-4281 (cell)  
413-623-5847 (office)  
Mon 5-6:30pm

ELECTRICAL INSPECTOR  
Eric Main  
413-212-3021 (cell)

FIRE DEPARTMENT  
**To Report an Emergency  
DIAL 911**  
Ron Radwich, Chief  
Larry Pease, Deputy Chief  
623-5060

HIGHWAY GARAGE  
Skip Savery, Supt  
623-5532

LIBRARY  
Lois Bell, Librarian  
Mon 1-6pm; Thurs 1-5pm  
Sat 9-noon  
623-6421

PLUMBING INSPECTOR  
William Zeitler  
413-665-8101

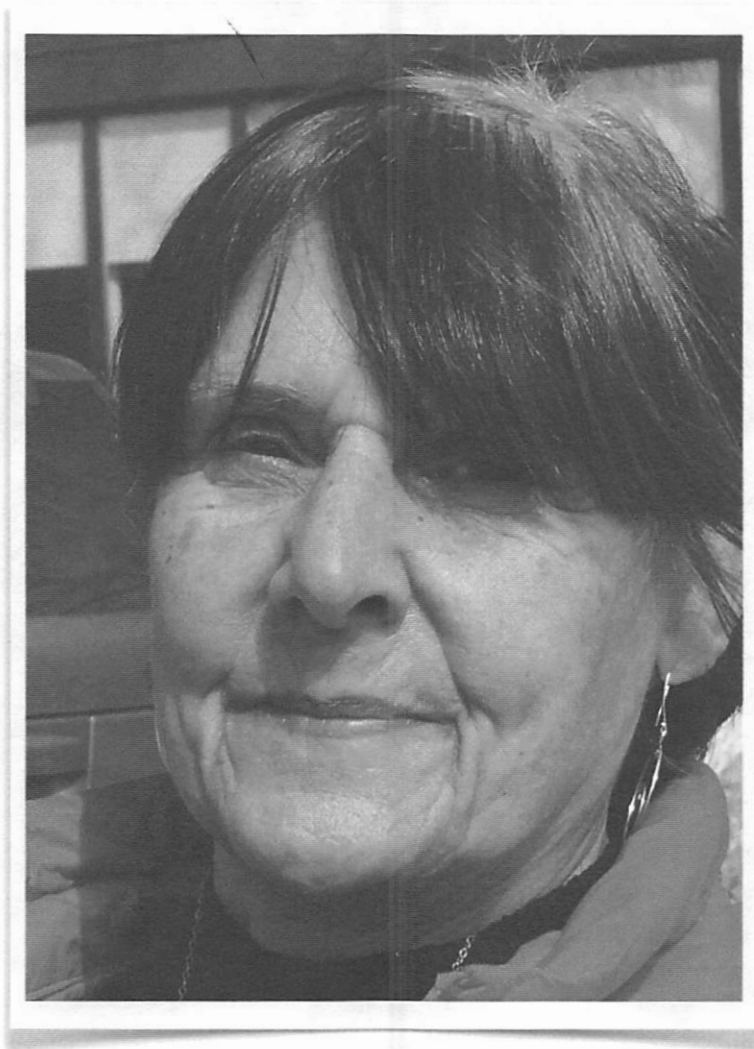
POLICE DEPARTMENT  
**To Report an Emergency  
DIAL 911**  
Tom Austin, Chief  
413-354-0468

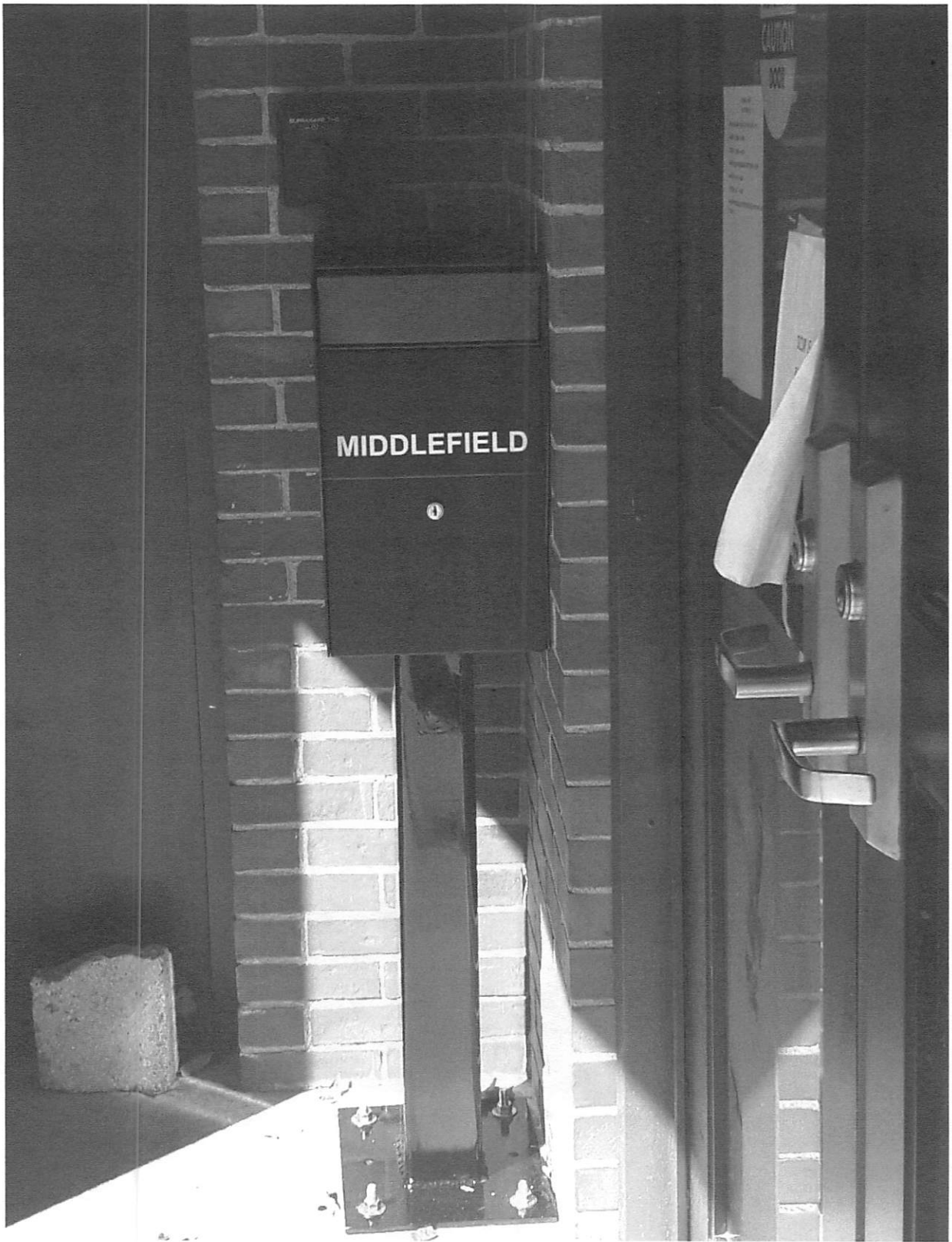
TAX COLLECTOR  
Mary Ann Pease  
623-5182  
Fri 11:30am-4pm  
Sat 8:30-10:30am

TOWN CLERK  
Suzanne Lemieux  
Sat 9:00am-Noon  
Mondays 3-6pm

TREASURER  
Kirsten Henshaw  
Sat 10am-2pm

This year we have dedicated our annual Town Report to Jackie Duda. As many know Jackie has served as the Town's Health Agent for nearly ten years. She did everything related to Board of Health issues and provided invaluable guidance to the BOH as well as the Selectboard. She was willing to respond to issues arising at any time and provide service above and beyond a Health Agent's responsibility. Jackie has decided to take herself to Virginia and enjoy retirement. Jackie will be missed by the Board and the many people and businesses she related to. Jackie, we wish you the best as no one deserves it more than you.





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**The Middlefield Benevolent Association  
has gifted a 10'x16' Gazebo to the Town Center Park!**

The MBA has been an active organization in town since 1995, but has decided to close its "doors" this year. With a substantial balance remaining, the association chose to gift a Gazebo to the Town Center Park. The cost of the Gazebo equates to approximately 240,000 cans and bottles that were donated by our townspeople at the transfer station, In essence, the Gazebo was funded by our citizens, hence, the MBA and BOS felt it fitting the town benefit from this final MBA gift. The association has gifted approximately \$30,000 to their mission over the years, which is described below for those of you who may not have been aware of all the good their returnables brought to their fellow citizens!

**MIDDLEFIELD BENEVOLENT ASSOCIATION**

Our organization was founded in 1995 when a youngster in town was diagnosed with a serious medical condition.

It was recognized that there are vast, unexpected costs associated with medical needs that are simply above and beyond what insurance covers.

*Hence our mission became to support our youth, along with their families, when urgent medical situations arise.*

The majority of our funds are generated from the collection bin of returnables at the Town Transfer Center.

We thank all those in our community who add their returnables to the bin, as it is amazing how every little bit ultimately creates A LOT!

Our members volunteer their time to sort, bag and return upwards of  
**30,000+ cans and bottles each year!**

Proceeds of the game booth at the Middlefield Fair also provide further funding each year. Donations received from caring neighbors also support our cause, for which we are deeply grateful...

*Many youths have benefited greatly from all the support the M.B.A has received from this community over the years.*

**Our Sincere thanks to you all !**

**100% of all funds raised go directly towards the support of children of all ages experiencing unexpected &/or continuing medical needs.**

**Elected Officials**

**Selectboard:**

Judith Hoag, Chair 2021  
Ann Marie Visconti 2022  
Tonya Santaniello 2023

**Assessors:**

Tamarin Laurel-Paine 2023  
Laura Lafreniere, Chair 2022  
Tonya Santaniello 2021

**Cemetery Commissioners:**

Mark Doane 2022  
Larry Pease 2023  
Timothy Pease 2021

**Constables:**

Charles Hunter 2022  
Curt Robie 2021

**Library Trustees:**

Christine Bresnahan 2022  
Lois Bell 2021  
Mary Lou Kearns 2023

**Finance Committee:**

Joe Kearns 2021  
Adair Cafarella 2022  
David DiNicola 2023  
Dale Hoag 2021  
Gita Jozsef 2022

**School Committee:**

Sarah Foley 2021

**Planning Board:**

Doreen Black, Chair 2022  
Cameron McNeill 2022  
Sharon Holt 2021  
Michael Hitchcock 2023  
Nicole Fecteau 2023

**Moderator:**

Joe Kearns 2021

**Town Clerk:**

Suzanne Lemieux 2021

**Annual Appointees**

**Accountant:**

Bev Cooper

**Town Admin:**

Duane Pease

**Board of Health Agent:**

Ed Fahey  
Berkshire Planning

**Electrical Inspector:**

Eric Main

**EMD/EMS Director**

Ann Marie Visconti

**Fire & Forest Warden:**

Ron Radwich

**Fire Chief:**

Ron Radwich

**Police Chief:**

Tom Austin

**Recycling Coordinator:**

Joe Kearns

**Tax Collector:**

Mary Ann Pease

**Town Clerk Asst:**

Lois Bell

**Treasurer:**

Bev Cooper

**Tree Warden:**

Skip Savery

**Veteran's Agent:**

Steve Connor

**Westfield River Wild & Scenic**

**Advisory:**

Carol Waag

This past year has been undoubtedly unforgettable, as our world faced unimaginable challenges due to the pandemic. However, our town has achieved amazing strides towards a bright future for our citizens in spite of it.

Three major projects have been or are nearing completion and have been due to the commitment of many unrecognized individuals working for the betterment of Town. That unity signifies a community working together, for which we should all be grateful.

The first two projects, our own capable Highway Department crew were instrumental in accomplishing. Their involvement and expertise saved our town substantial expensive and were achieved in a much more timely fashion than would have been, had these projects been bid solely to an outside contractor.

The demolition of the two buildings in our town center was completed. While their removal is indeed bittersweet, the town is now embarking on the creation of a Town Center Park, where once again our townspeople will have a place to gather, reflecting back to when the store served that purpose, back in its hay day.

Unfortunately, time took its toll on these structures and the Town found itself in the position where saving these beloved buildings was no longer an option. For over a decade, the BOS along with the Town Center Committee, Citizens and state and local Representatives have spent countless hours in an effort to repair and revitalize our Center, all to no avail.

Our treasured memories of the Center as it was will remain with us all, fortunately, our path is unfolding with very positive changes which will undoubtedly generate the desired revitalize our Town center.

The second project the Highway Department was directly involved with was the resurfacing of Skyline Trail. This endeavor was possible due to a grant received by the town which was written and submitted by Skip, Curt, Duane & Finance Committee with the approval of the BOS. The town received one million dollars from the Commonwealth of MA., which is the largest possible award through their Mass Works Program. Other notable contributions came from letters submitted from neighboring towns of Hinsdale, Chester and Huntington, reflecting their support for emergency response purposes. Both Senator Hines and Representative Blais should also be credited for their welcomed and invaluable assistance. This grant included milling 5.5 miles of Skyline Trail, which is now being used on many of our roads in need of improvement, the needed topcoat as well as more permanent, inlayed lines on the road. Our deepest thanks to all that helped this goal to be achieved!

The arrival of highspeed internet to our town is another exciting accomplishment that will give all residence the ability to utilize the vast opportunities available through the internet. This has been an ongoing project for several years. This included much investigation and discussion before the town voted to contract with Comcast, as well as fund 100% coverage to all homes. Several households are currently hooked up, as Comcast works its way from the Skyline Trail to connect all those choosing to be serviced by them.

It has been an honor to serve on the Select Board for the past four and a half+ years. I will continue to be available to you, my community, in whatever capacity I am able in the future...

Very Sincerely,  
Judy Hoag, Chairwoman, Select Board of Middlefield



## 2021 ANNUAL REPORT

### MARRIAGES

Olivia Killela & Thomas Tower  
Notice of Intention to Marry            May 30, 2020  
Certificate of Marriage                    July 18, 2020

### DEATHS

Barbara Jean Winn                        March 02, 2020  
Caral Shields Nolley Merrell            March 13, 2020  
Michael W. Brooking                      May 14, 2020  
Judith Lundgren                          June 18, 2020  
Carol Jean Barcome                        August 04, 2020  
Angela June Savery                        September 27, 2020  
Stephen John Cummings                 March 09, 2021  
Cynthia Ann Artioli                        March 29, 2021

### BIRTHS

Soleil-Azalea Mary Salome Kendall    March 12, 2020  
Braelyn Elizabeth Pierce                 October 28, 2020

### DOG LICENSES

94 single dogs were licensed from    January 1, 2021

Rabies Clinic was held on March 20, 2021 at the driveway of the Middlefield Town Hall. 40 cats and dogs from the Hilltowns were inoculated by Veterinarian Sherry Holt aided by her technician Laura Wood and Animal Control Officer Terry Donovan. Licenses were available from Town Clerk Suzanne C. Lemieux and Assistant Lois Leonardo-Bell. Everyone was respectful of our Covid situation and acted accordingly. Thank you to all for their participation in making this a very successful venture.

### CENSUS

216 Households have responded to the Census. This is very important in Middlefield especially due to our rural delivery. Thank you to those who take the time out to return the annual census. Thank you Lois for all your hard work.

### ELECTIONS:

Covid 19 again caused the postponement of the Town Caucus, rescheduled to May 19 from 4:00 to 8:00, Annual Town Meeting, rescheduled to June 26<sup>th</sup> beginning at 2:00, and the Town Election, June 26<sup>th</sup> from 8:00 to 1:00.

2020-11-03 Presidential Election: 335 people cast their vote

### LICENSES:

9 DBA's have been filed so far

### State Ethics Certifications:

26 certificates for training have been received

The State Ethics Commission requires all elected and appointed municipal employees to complete the online training program every two years > [www.muniprogram.eth.state.ma.us](http://www.muniprogram.eth.state.ma.us).

Thank You for your patience this year. We realize the uncertainties of dealing with town offices and hope that everyone has been served to the best of our abilities.

Suzanne C. Lemieux      Lois Leonardo-Bell  
Town Clerk                Assistant Town Clerk

## Finance Committee

### FY 2021 Annual Report

We are again in Town Meeting season. How do we address the issues that we face? The highways and education are the major expenses we face each year.

Thanks to mainly to the Mass Works grant we obtained last year, the citizens of the town and many passing through are enjoying the repaved Skyline Trail, Highway Dept/Firehouse area, Town Hall driveway, and basketball court. We took advantage of several Commonwealth programs that allow Middlefield to accomplish improvements that we could not fund from real estate taxes alone

As the number of students from Middlefield has been in slow decline over the past several years, our Gateway Statutory Assessment has been going down as well. Our FY2022 assessment is \$387,592 – a decline of \$107,186 from the previous year. The Finance Committee again recommends that the town adopt this Statutory Assessment rather than the “Alternative Assessment” which would cost our taxpayers \$115,974 more.

Respectfully submitted,

Joseph Kearns, Chair

David DiNicola

Dale Hoag

Gita Jozsef, Secretary

Adair Laurel-Cafarella



## Board of Assessors Annual Report – 2020

*From Chair: Laura Lafreniere; Secretary: Tamarin Laurel-Paine; Member: Tonya Santaniello.*

**This past year:** The May 2020 annual election was postponed to June 27<sup>th</sup> due to COVID-19. It resulted in re-election of Tamarin Laurel to a 3-year term. The big change for 2020 has been a new software program –Tyler Technologies (iasWorld) as the Assessors’ CAMA program (Computer Aided Mass Appraisal). The state has stopped updating and supporting DOR’s old CAMA program, which we had been using since 2002. The software conversion work began in 2019, continuing through 2020, and ongoing still in 2021. The conversion created an unusually high workload for the Assessors, with many glitches to trouble-shoot, and fixes to make to sketches, story heights, and codes. A full desk review comparing all old and new property record cards was required, as was a full field review verification of exteriors. Many hours were spent in training to learn the new program.

**Online Access:** The new software result can now be seen through the public-access link located on the Board of Assessors page of Middlefieldma.net. →Click + beside “To view parcel records & other useful information” and then click →”Search for Parcel Information.” A search page opens, where you can choose “Property Search ▼” options. Select a parcel, and a “Report.” (The report “Res PRC” will give the Property Record Card for residences). All homeowners are encouraged to view their property record cards for accuracy. If you see any errors or omissions, or need our help with printing info or explaining, please leave a message for Assessors at 413-623-8966 or [assessors@middlefieldma.net](mailto:assessors@middlefieldma.net). (Note that Real Estate Abatement Applications must be in the Assessors’ office by deadline of February 1st.)

**For Fiscal Year (FY) 2020:** (FY20 runs July 2019-June 2020)

**\*Tax Rate: \$18.34 = \*\*Tax Levy: \$1,231,887. ÷ \*\*\*Town Value \$67,169.394** (in 1000s)  
 (\*Rate = Levy ÷ Town Value. \*\*Levy = Budget votes minus other funds, revenues. \*\*\*= \$1 on the tax rate.)

Annual Town Meeting (ATM) voted to use \$67,000 of free cash to reduce tax rate for FY20. Otherwise, the tax rate would have been \$19.34.) In the multi-year comparison below, note that rate in FY21 goes down because Town Value increased. But it’s the Tax Levy that determines taxes to be paid. The budget that voters approve at Town Meeting drives the Tax Levy, so it is ATM voters who raise or lower taxes, and not the Assessors.

| Multi-Year view         | FY2017     | FY2018     | FY2019     | <b>FY2020</b>     | FY2021     |
|-------------------------|------------|------------|------------|-------------------|------------|
| Tax Levy                | 1,167,929  | 1,200,239  | 1,211,425  | <b>1,231,887</b>  | 1,250,187  |
| ÷ Town Value (in 1000s) | 66,246.667 | 66,754.129 | 67,226.701 | <b>67,169.394</b> | 70,632.041 |
| =Tax Rate               | \$17.63    | \$17.98    | \$18.02    | <b>\$18.34</b>    | \$17.70    |

**Growth in tax base:** New Growth for FY20 only added \$5,060 in new tax revenue. The Tax Levy increase from FY19 to FY20 required \$20,462 more in taxes. The Tax Levy grew by 4 times as much as there was new growth in the tax base to fund it.

**State Owned Land / PILOT payments:** The Commonwealth of Mass owned land in Middlefield worth \$6,293,700 –according to Assessors’ CAMA software. Multiplied by the tax rate of \$18.34 (per 1,000) would equal taxes of \$115,426. But the formula applied by the State to the limited allocation made by the Legislature, meant the actual Payments In Lieu Of Taxes (PILOT) made to Middlefield = \$56,885. Town taxpayers had to make up the resulting tax gap of \$58,541 (raising the tax rate by 87 cents)

**Other impacts on Town budget:** The state has been pushing Assessors to have Utility assessments be a blend of the net-book value (previously provided by the Utility), together with a new calculation of the (much higher) Fair Market Value. At June 2020 ATM for FY21, Assessors requested a new budget line item of \$3,400 to have utility appraiser George Sansoucy calculate that value. Eversource’s appraised value increased \$790,853 –from 1.173 million in FY20 to 1.963 million for FY21. That’s nearly \$14,000 more in taxes for the town. How much the Town keeps of the net gain of \$10,600/yr (14,000-3,400 appraisal cost) will be decided by the Appellate Tax Board in the future.



**Town of Middlefield  
Office of the Building Inspector  
188 Skyline Trail  
Middlefield, Massachusetts 01243**

**Town Report 2020**

**There were 61 permits pulled during 2020.  
The breakdown of that number is as follows:**

|                                   | <b>Fees Collected</b> |
|-----------------------------------|-----------------------|
| <b>Building: 27</b>               | <b>\$2,463.00</b>     |
| <b>Commercial:</b>                | <b>\$ .00</b>         |
| <b>Electrical: 20</b>             | <b>\$1,450.00</b>     |
| <b>Plumbing 2</b>                 | <b>\$ 200.00</b>      |
| <b>Gas 5</b>                      | <b>\$ 350.00</b>      |
| <b>Certificate of Occupancy:</b>  | <b>\$ .00</b>         |
| <b>Certificate of Inspection:</b> | <b>\$ .00</b>         |
| <b>Solid Fuel Burning: 5</b>      | <b>\$ 220.00</b>      |
| <b>Sheet Metal: 1</b>             | <b>\$ 40.00</b>       |
| <b>Tent: 1</b>                    | <b>\$ 30.00</b>       |

**Fees were paid with all the possible methods including: Unibank Online, Check, and Cash with no fee waived for a total collection of \$4,753.00.**

**I would like to thank the town of Middlefield for the opportunity to continue to be of service. I would also like to thank Gary Danko, assistant building inspector, Eric Main, wiring inspector, Al Sirard, assistant wiring inspector and William Ziegler, the gas and plumbing inspector for their service to the town as well.**

**Respectfully submitted,  
William E Girard  
Building Commissioner**



Town Collector Middlefield  
Annual Report 7/1/19 to 6/30/20

The Middlefield Town Collector is dedicated to serve all the citizens of Middlefield and assist other Town Departments when requested in addition to tax revenue the collector also reports information to banks, furnishes information to attorney's when properties are changing hands. Monitors the revenue coming in from tax payments in conjunction with the treasurer and makes deposits to banks on behalf of the town and completes the necessary state forms.

Tax Bills are calculated by the Assessors' office. Once calculated, the Assessors commit the bills to the Collector for collection. Requests for tax abatements and exemptions must be granted by the Assessors. You may contact their office at (413) 623-8966 for more information or an application. The Collector can only discuss financial matters that apply to the tax bill, all other questions should be addressed to the Assessors.

The Town of Middlefield Property Tax is on a quarterly collection schedule. August, November, February, and May. Bills are mailed out 30 days in advance. It is the responsibility of the property owner to notify the Collector of an address change.

This office has been dealing with postal issues for well over a year now. When the collector takes the bills to the post office for mailing, an affidavit is stamped showing the date bills went out in the mail. Once a bill leaves the collectors office it is out of the control of the collector

Please allow enough time for mailing your payments, including payments made by your online banking system. Payments may also be made on the town website through Unibank. There is a fee applied to each payment that goes to the processing company.

**If you did not receive your tax bill, under state law, Chapter 60, section 3, failure to receive a bill does not affect the validity of the tax or any interest or fines incurred due to late payment. It is the responsibility of the taxpayer to secure his/her tax bill when one is not received. If you do not receive a bill, please contact the Collectors office.**

With the outbreak of Covid in early in 2020 the Collectors office was closed to the public as was the entire Town Hall. It was necessary for the collector's office to stop accepting cash payments due to health reasons within the office personnel. This department appreciates the 100% cooperation from the residents for abiding by this decision. If receipts are necessary for anything a self-addressed stamped envelope is required for return receipt.

Tax collection was not greatly affected in the Town of Middlefield due to Covid. Those that pay on time continue and those that chose not to will continue.

**Please see the financial portion of this report for collection information. Once again it has been a pleasure to serve the residents of Middlefield. The office can be reached at 413-623-5282.**

Mary Ann Pease, Town Collector

## Cemetery Report 20 - 21

During the last year we had a dry summer and a few high wind storms after , the cemeteries were fortunate to survive with no issues. Thanks goes to those who placed flags at the graves last year to remember our loved ones gone before us. As always the cemeteries looked good mowed and trimmed thanks to Ron. We appreciate all the support given to keep our cemeteries in nice condition.

Larry Pease Tim Pease Mark Doane

## ANNUAL REPORT OF THE MIDDLEFIELD PUBLIC LIBRARY

The Library continues to provide materials to the people of Middlefield at no cost.

Now that our collection has been uploaded to the Cloud, it can be accessed with a Smart Phone or your computer. To check availability of books by title or author simply type: <https://opac.libraryworld.com> into the toolbar of a web browser. At the login page simply type the name of the library "Midpub", no password is necessary. You can then search for books. Simply call the library (413) 623-6421 and books can be brought out to your car, or feel free to come in – with your mask- and have a browse. There are also apps available in the Apple App Store and Android Market.

We continue our "Thursday at the Library" meeting opportunity. Interested people come to the library Thursdays at 2pm to learn different crafts, visit and review the new acquisitions. Of course mask must be worn and social distancing observed.

In the summer/fall time frame when we can safely meet in larger numbers, our lunch at the library program will begin. Hope to see you there!

Respectfully submitted,

Lois Leonardo-Bell, Director

Christine Bresnahan, Childrens' Librarian

## Middlefield Cultural Council

2020, oh what a year! Unfortunately, due to the Covid-19 pandemic, there were no events held which the council had granted monies for.

Grants totaling \$5523.00 were awarded for 2020. Middlefield Council on Aging, Middlefield Fair, Middlefield Days, Littleville Fair, a painting class for area residents, a program on Attracting Birds & Bees, the North Hall Music Series and several programs for the Gateway Regional School District were awarded funds to assist them in their endeavors.

Because the above programs were unable to be held in 2020 the monies granted rolled over to 2021 for granting. We, the cultural council, are hopeful that the virus will be under control in 2021 and that the many activities enjoyed in years past can be held this year. Therefore, the council has again provided grant monies to further these worthy causes.

The Middlefield Cultural Council is always open for new members. We seek people who are interested in making decisions where the thousands of dollars provided by the Massachusetts Cultural Council each year are allocated. This is not a time consuming membership. It only required a couple meetings per year. Please consider joining our team.

Stay safe, social distance and wear your mask so we can enjoy the future events planned in 2021.

### Middlefield Cultural Council members:

|               |                              |
|---------------|------------------------------|
| Sharon Barry  | Christine Ciosek             |
| Larry Pease   | Kathy Rock Nayaka, Secretary |
| Charlene Gero | Andrea Tosi, Treasurer       |
| Donald Doyle  | Eleanor Doyle, Chairperson   |



## Middlefield Police Department

The Middlefield Police Dept. continues to serve the residents of the Town. Chief Jenny Dion and four other officers which include Thomas Austin, Tonya Santaniello, Michael Marcus, and Matt Radwich. Officer Santaniello and Officer Marcus both joined the department last summer, and Matt Radwich rejoined the department earlier this year. The department answers calls received from Berkshire Dispatch and the Massachusetts state police also provide services to the town. The department responses to local emergencies as well as providing patrols, and radar.

Over the past year Middlefield police dept. has increased patrols, and radar. Police presence has been needed more this year than in the past. Due to several car breaks ins, and the increase of traffic coming through our small town. Our officers have also been working long hours with the cable company in the hopes that we will all have cable provided to us in a timely manner.

The department would like to thank the town residents for their support, and are always open to suggestions to improve. The department would also like to thank the Select board, the highway department, the Middlefield fire dept. for their cooperation and assistance over the past year. The department would also like to thank the Massachusetts State Police and the troopers at the Russell barracks for their support and service to the town of Middlefield.

Chief J. Dion

## Zoning Board of Appeals (“ZBA”)

The 2020-2021 term began with Sherri Venditti agreeing to fill the vacancy on the board, along with Maureen Sullivan and Mary Courtney accepting the Selectboard appointments for another term. Mary agreed this year to accept the nomination to act as ZBA Chair and Maureen agreed to accept nomination to continue in the Secretary position. A motion was made, and vote taken on both nominations and unanimously passed without opposition.

The ZBA had one Special Permit application this past year, regarding the Christopher Villasenor Haws property located at 0 Town Hill Road, Deed Book No. 13573, Page No 69, Parcel/Map No. 406-0099-00, Middlefield, Ma. M.G.L for a special permit for a camper/mobile home while under construction of a residence. After proper notice and public hearing on August 4, 2020 and a continuation of such public hearing on September 16, 2020 it was agreed to postpone closing the matter to allow the applicant to provide a specific plan articulating any wetlands, zoning setbacks and proposed location of the camper/mobile home site. As of this writing the applicant has not provide such information. Moreover, due to the Covid-19 tolling of statutory time standards during 2020 to present the matter remains open. The ZBA is awaiting further confirmation from Governor Baker’s office and the Legislature on the resuming of such statutory standards.

Throughout this unprecedented year, the ZBA initially had been meeting monthly, however moved to quarterly after Covid-19 restrictions became more defined. Meetings have been made available to the public via virtual zoom link since Fall 2020. The board and clerk Lemieux have continued to work diligently to review, approve and upload board minutes on the town website for the benefit of town residents. **Again, thanks go out to Suzanne Lemieux for assisting the board in remaining current with minutes, mail and general organization.** Our last meeting was held on April 20, 2021 via zoom. We look forward to the return to publicly meeting, and are hoping all are staying well in these challenging times.

Finally, on-going goals for 2021-2020 year:

- Maintaining a full board and election of officers
- Uploading of Sec 6 Finding information on the town website.
- Level funding for ZBA budget is requested again this year.
- Continued Review of permit application fees and associated costs
- Continued Level funding of application fees

Respectfully Submitted

Town of Middlefield Zoning Board of Appeals

Mary Courtney – Chair  
Maureen Sullivan – member and secretary  
Sherri Venditti – member

## **2020 Fire Department Report**

**In 2020, we had 37 calls. Our membership remains strong, with not to much to report this year.**

**The department would like to thank two of our members , Crystal and Diane for keeping our members informed of all guidelines for Covid -19. Also we would like to mention our appreciation to Hinsdale fire department for supplying our department with the proper personal protection equipment (PPE). When Covid – 19 escalated and getting all our proper PPE was challenging due to high demand. Hinsdale stepped up and made sure we had all PPE supplies needed to keep everyone safe , free of charge.**

**We continue to have our Tuesday night meetings for our weekly training, go through trucks to make sure everything is in good working order and all supplies are fully stocked in our jump kits, as well as our weekly discussions.**

**Hinsdale came with their ambulance on a Tuesday night meeting for a training so our members could become familiar with equipment that is on their ambulance.**

**Members went to Savoy fire department to attend a cold weather emergency class/drill dealing with outdoor winter activities, such as snow mobile accidents, lost persons, etc.**

**As always, I would like to thank all our members for their time and dedication. It is an honor having all of you as members of the Middlefield fire department.**

**The entire fire department would like to thank all of you for your continuing support.**

### **CALLS:**

**Medical – 20**

**Accidents – 6**

**Fire Alarms – 4**  
**Wires and trees down – 2**  
**Brush fires - 3**  
**Transformer fire – 1**  
**Smoke in a building – 1**



## Highway Report

WE had a busy year this past year. There were 3 projects completed during the year.

The first was the replacement of the Bob Smart Bridge deck on Chester Road' this required the closing of the road for the majority of the summer. This project was funded by Mass DOT.

The second project was the removal of the former General Store and adjacent house; this also included the filling and grading of both cellar holes. This was completed by the Highway Department

The final project was the MassWorks Grant that enable the Town to reconstruct the entire length of Skyline Trail. This entailed repairing or replacing culverts, catch basins. The pavement was milled and a portion of the millings were used to improve the parking area at the Senior Center as well as widening the Town Hall driveway. The remaining millings will used with this year's Chapter 90 funds to improve Chipman Road. Finally, with the grant dollars we were able to have the road lines recessed, this will avoid the fading and wearing of the normal painted lines.

Thank you for your continued support of the Highway Department.

Skip Savery

**Animal Control and Inspector of Animals report**

**Middlefield July 1, 2019- June 30, 2020**

**33 "barn" visits were made in the fall of 2019. The purpose is to document ownership of each animal, providing the Massachusetts Department of Agricultural Resources with data for response planning in an emergency.**

**3 Home kennels were inspected prior to licensure.**

**Calls to ACO were as follows:**

**2- barking dog complaints**

**2-dog "at large"**

**2-Dog Bites**

**Respectfully Submitted**

**Terry Donovan ACO/Animal Inspector**

## Conservation Commission

The Conservation Commission is the five-member board appointed by the Selectboard, responsible for enforcing the Massachusetts Wetlands Protection Act as it applies to local construction. The current members are Mitch Feldmesser, Kim Baker, Wayne Main, David Fuller and Chairperson Carol Waag. This year was a very quiet one for the Conservation Commission as nothing was brought to us for review as a result of the pandemic

The commission meets monthly on the first Wednesday of the month.

Respectively submitted,  
Carol Waag, Chair



## MIDDLEFIELD COUNCIL ON AGING

The goals of the COA are to provide programs and activities to support and entertain our rapidly growing number of Seniors. We also support events that will benefit all generations in the community. The Senior Center offers a welcoming public location to host various gatherings for our Townspeople to utilize.

Weekly events include:

- The Senior Center is open from 10-1:30 every Wednesday. Movies and conversation are available at this time. Masks are worn and Social Distancing is a must.
- Lunch is served every Wednesday. Reservations are needed by Monday by calling 623-9990 "To Go" meals continue to be offered through the pandemic.
- Brown Bag pick up site
- Library return on Wednesdays

Events held this year:

- Flu Clinic
- Quarterly Foot Clinic
- Bingo
- Blood Pressure Clinic provided by HCHC

Our "Give and Take" food pantry is growing and is still open 24/7 to help serve the needs of our population. Many of you still help by donating food and household items. We thank you all for your support.

Our COA remains thankful for the continued support from our Town.

Respectfully,

Judith Hoag, Chairperson

Lois Leonardo-Bell, Director



# Town of Middlefield

## Communications Committee

### Annual Communications Committee Report

The Communications Committee is pleased, once again, to report that our enhanced Town communications infrastructure continues to operate smoothly.

#### **The Town Website**

The Town website at [www.middlefieldma.net](http://www.middlefieldma.net) with its popular and powerful content management system, continues to run without a hitch. It is updated on a regular basis to the latest version of WordPress, currently version 5 .5. Community events and alerts are regularly updated. Boards and committees continue to post their meetings and upload their minutes.

The website employs InMotion Hosting, with its powerful and convenient management tools. Our added comprehensive security system with firewall protection and daily scans continues to do its job, including the interception of scores of hacking attacks each month. Automatic backup/restore was also implemented.

#### **Connecting to MassBroadband 123**

The Town Hall continues to be served by Crocker Communications over the MassBroadband 123 network, with the option to switch to Comcast in the near future.

#### **Town Hall Computers**

The Backblaze cloud backup & recovery service provides continuous real-time backup for all critical computers.

#### **Town AV**

The laptop makes it easy to operate the AV system in the Town Hall auditorium. The flat screen TV in the Town Hall entry can display notices and videos.

#### **The Town Hall Network**

The Town Hall network continues to run smoothly. The dual system provides an open, public network for library and general use, and a separate, secure network for official town business. There is public, wireless access in the Town Hall for meetings, auditorium presentations, and many other uses. Folks regularly drive up to take advantage of the free 24/7 WiFi on the outside of the building.

Network security is provided by our multi-port Netgate SG-3100 appliance with an enhanced 32 GB SSD. Our second equipment cabinet in the boiler room enabled us to simplify our network cabling.

**The Middlefield GIS**

Our powerful, customized geographic information system (GIS), which can be accessed via the town website, provides reliable service via HTML5/JavaScript with enhanced features. Selection and editing tools make it easy for users to create, edit, query and share geographic content.

**CodeRED Emergency Notification**

The CodeRED system from the Emergency Communication Network continues to operate.

**Cellular Service**

Signal boosters in both the Town Hall and the Senior Center bring cellular service – critical in the event of emergencies – inside both the Town Hall and the Senior Center.

Respectfully submitted,

Stephen Harris, Chair  
Joseph Kearns

## ANNUAL REPORT OF THE HEALTH AGENT 2020

As with the rest of the world, the focus of health agent work changed significantly in 2020 owing to Covid-19. I spent 71.25 hours in meetings or other Covid-19-related activities during the year. Fortunately, Middlefield was not a hotbed of Covid-19 activity, although I felt prepared to respond to anything that came along, thankfully, because of the many years I had spent in public health emergency planning in my previous assignments. It appeared to me that Middlefield held together nicely as a community. You helped your neighbors, and took care of yourselves and your families. Good work!

In 2020, the Board issued the following permits: septic system installer—4, septic system pumper—6. Four perc tests were witnessed and 8 septic system construction permits were issued. I inspected a number of new septic systems. No food inspections were performed and no food permits were issued, again, owing to Covid-19 restrictions. The Board/I turned over \$1,400 or more to the Treasurer during the year.

By now, you may have heard the rumor of my departure. I have fully retired as of the middle of March 2021. A couple of years ago I had retired from my full time position in Easthampton. I held 4 other smaller jobs, giving them up one-by-one. Middlefield was the last thread that kept me from calling myself retired. I kept you till the last because, well, I love serving small towns, and I especially enjoy Middlefield. You have some unique qualities and I consider myself very lucky to have spent the past 9 ½ years as your health agent. The Board has arranged for the Berkshire Health Alliance to serve the town henceforth. Ed Fahey, health agent for the Alliance, will fill the role of health agent beginning mid-March 2021. I think Ed is a good choice and will serve the town with good sense and experience. Please see the town webpage for his contact information.

You have been wonderful to serve and I will miss you all very much. I especially want to thank Duane Pease and Judy Hogue for their help and support in the past years. Farewell.

Jackie Duda  
Health Agent  
For the Middlefield Board of Health



May 10, 2021

Dear Middlefield Board of Health,

What a year it has been for public health nursing! Since March of 2020, Leslie Drager, Lead Public Health Nurse and her team have handled almost 3,000 positive COVID cases, along with the associated contact tracing, quarantine and isolation, and epidemiological investigation to identify sources of infection. Many cases involved almost daily contact for several weeks to determine when they were able to come out of isolation; others just needed a friendly voice on the other end of the phone while they were sick and afraid. Contact tracing involved multiple phone calls for each case, and dealing with frightened and sometimes hostile people. Leslie's hours more than doubled – some weeks tripled! – from her previous workload, and we were forced to hire multiple back-up nurses to assist her and June Axt, our regular back-up nurse. Fortunately, the state Department of Public Health provided emergency funding for COVID purposes, and we were able to cover the extra time without coming back to our contracted municipalities for additional funding.

In addition, since January, the Berkshire Public Health Alliance Public Health Nursing Program has been an integral member of the Berkshire Vaccine Team, which has provided over 80,000 doses of vaccine to date (including both first and second doses). Almost 2,000 flu vaccinations were also provided to the community – an important learning step in how to provide public vaccination clinics in a pandemic.

Meanwhile, the usual infectious disease reporting did not stop. Leslie and her team continued to check the MA Epidemiological Network (MAVEN) on a daily basis, and follow up on meningitis cases, tickborne illnesses, like Lyme Disease and HGA, food and waterborne illness, and many others. There were also three tuberculosis cases in Alliance contracted municipalities last year, and Leslie and her team ensured that they were properly treated and taking their medication appropriately – including visiting in person as necessary.

As COVID (hopefully) begins to wind down, the Alliance has exciting news. Last week we were awarded an almost \$300,000 annual grant from the Department of Public Health to help grow the Alliance program to a more comprehensive set of a services. One of the new positions will be a full-time Public Health Nurse (PHN) position. Leslie will remain in her part-time capacity, and continue to provide expertise in infectious disease prevention and investigation, while the new PHN will concentrate on wellness, chronic disease prevention, community assessment and other services to the communities as requested and needed. We are very excited to move on to this new level of public health nursing, beyond the minimum standards we have been able to provide in the past. We look forward to engaging with our public health nursing communities to develop the new program and projects.

## 2020 ANNUAL REPORT OF THE HILLTOWN RESOURCE MANAGEMENT COOPERATIVE

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns attain sustainability and environmental objectives through solid waste and recycling programs.

The member-Towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each Town appoints two representatives to serve on the HRMC Board. Board Officers for 2020 included: Joe Kearns, Chair (Middlefield); John Chandler, Vice Chair (Chesterfield); and, David Blakesley, Treasurer (Westhampton). In 2020, HRMC services included:

- Conducting annual DEP transfer station inspections and work as a liaison between Towns & MADEP on transfer station compliance matters.
- Bid Administration for a new 3-year municipal waste hauling and disposal contract.
- Representation and bid liaison on a new 5-year recycling contract with extension options.
- Work with regional entities to challenge increased prevailing wage rates for hauling.
- Execution of an annual Household Hazardous Waste Collection event.
- Program management of transfer station recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (including free recycling of mercury thermostats and re-chargeable batteries), books, and Freon evacuation.
- Outreach on transfer station operations and recycling initiatives.
- Submittal of member-Town DEP annual surveys, grants, and reports.
- Financial administration of HRMC programs and monitoring of grant activities.

The day to day business and program operations of the HRMC are managed by a contracted Administrator, who also serves as a representative to the Springfield Materials Recycling Facility (MRF) Municipal Advisory Board (Vice-Chair), the State Solid Waste Advisory Committee, the Western Mass Regional Recycling Coordinator group; and, interfaces with local, regional, and State officials. Board meetings are held on alternate months. The March 16, 2020 meeting was cancelled due to the Covid 19 social distancing guidelines. All subsequent meetings were held virtually. Throughout the pandemic, the HRMC provided guidance on operations protocols.

The HRMC has an annual operation's assessment that is approved by each Town at their annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY20, the combined assessment for all ten towns was \$ 63,289. The Assessments offset base operating expenses. HRMC recycling program collection costs are pass-thru expenses from the HRMC to the Towns to best maximize economy of scale and to enable the HRMC administrator to have review and oversight of vendor relations and program operations.

In 2020, all HRMC member-towns were eligible for and received Recycling Dividend Program (RDP) Grants under the DEP Sustainable Materials Recovery Program (SMRP). Applications were submitted for them through the HRMC. In total, the HRMC Towns received \$ 47,250.00 in grant funds to be used to further enhance recycling programs. Middlefield was awarded \$3,850. The Town used a portion of their accumulated RDP funds to purchase a new container to collect electronics and Freon appliances at the transfer station.

During the past year, the HRMC member-Towns collectively diverted 965 tons of recyclable materials to the MRF; the Town of Middlefield recycled 38.84 tons in 2020. Eight of the ten member-Towns have adopted recycling goals of 50% with the intent of increasing quantity and improving the quality of materials being recycled at their transfer stations and to reduce waste being landfilled. In 2020, the Town of Middlefield had a recycling rate of 24.0% compared with 21.0% in 2019.

Kathleen A. Casey, HRMC Administrator

## **Wild & Scenic Westfield River Committee 2020 Annual Report**

The Wild & Scenic Westfield River Committee works to preserve, protect, and enhance the special qualities and outstanding natural resources of the Westfield River Watershed in concert with local communities. Appointed representatives from Becket, Chester, Chesterfield, Cummington, Huntington, Middlefield, Savoy, Washington, Windsor, and Worthington meet monthly with representatives from the National Park Service, the Commonwealth of Massachusetts and others. Project funding is provided through the National Park Service's Partnership Wild & Scenic Rivers Program.

2020 welcomed new faces on the committee. Carl Cignoni, the Chesterfield representative, replaced long time chairman Bob Thompson of Chester. We are very appreciative of the hard work that Bob put in guiding the committee for many years. Jake Lehan is the new representative to the committee from Mass DER replacing our longtime DER rep Carrie Banks. As with Bob we are very appreciative for the guidance that Carrie provided to the committee as the administrator. Andrew Petit de mange is now sitting on the committee as a representative of the National Park Service.

Two representative Keystone Arch Bridges in Middlefield and Becket, as well as the Chester Railway Station, were unanimously recommended for National Historic Landmark status by the National Park Service in September, with the designation occurring in January 2021, successfully ending a multi-year effort by the committee and most especially by Dave Pierce of Chester.

The committee supported a land conservation project in Plainfield undertaken by Mass Audubon.

Upgrades to the East Branch Trail in Chesterfield were funded by the committee. Older wooden box culverts were replaced by stone swales that allow stormwater to safely flow across the old road bed.

A screening of the Wild & Scenic Film Festival was held in Chesterfield with committee funds. This featured a curated selection from the national festival that is available for communities to view. It makes for a good mid-winter community event.

The committee made significant progress on completing a new Stewardship plan for the river that will help to guide the activities of the committee for the next several years. CEI, Comprehensive Environmental Inc. (who did the engineering for the Windsor culvert project) is developing the plan. It has been a bit slow due to the constraints of the pandemic but will be completed in 2021.

The committee met with fisheries biologists from DFW and learned, among other things, that the Westfield River is among the best in Massachusetts for native brook trout habitat.

The committee's outreach and education efforts were hampered this year due to the pandemic. Outreach coordinator Meredyth Babcock went online, producing a series of informative walks with ecologists, Russ Cohen and John Burns. These short videos are available on the website: [www.westfieldriverwildscenic.org](http://www.westfieldriverwildscenic.org).

Meredyth's work with interns from Westfield State on invasive plant mapping and eradication concentrated on Center Pond in Becket. She is testing a new technique for Japanese knotweed control in Cummington. This consists of staking a section of ½" mesh galvanized hardware cloth over the knotweed. The knotweed will grow through the mesh but girdle itself as it reaches size. It is expected that after several years the plant will die. People are encouraged to try this technique on their land within the watershed.

Our committee meets once a month and all meetings are open to the public. We encourage you to take part in any of our sponsored activities, including stream teams, river clean-ups, land protection, and workshops. To learn more about what is happening in the watershed, visit our newly updated website at [www.wildscenicwestfieldriver.org](http://www.wildscenicwestfieldriver.org).

For more information please contact me at 413-329-8988 [carolewaag@gmail.com](mailto:carolewaag@gmail.com)

Respectfully submitted,

Carol Waag  
*Middlefield Representative*  
*Wild & Scenic Westfield River Advisory Committee*

## EMD/EMS

COVID-19 was the focus of our town's Emergency Management as was in the rest of the country. This office partners with Police, Fire and the Selectboard to keep the community safe.

CodeRED notices were sent out on a regular basis to update the community on the latest COVID guidelines and vaccine information. The CodeRed personnel were extremely helpful in assisting with sending out the notifications. If you have not signed up for CodeRed, please do so. Signing up is easy and can be done via the town's website.

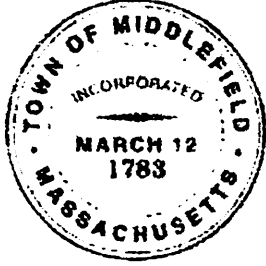
MEMA (Mass Emergency management Agency) did continue to provide support, PPE (Personal Protective Equipment) and sanitation materials. This year's EMPG grant of \$2,500 provided street signs to warn of emergency situations as well as a rescue sled.

Our First Responders require training under mass regulation CMR 171.100 and 171.120 for initial and refresher training in First Aid as well as CPR training. These courses are required to be completed during the first year of joining the department. A refresher course is required every three years for First Responders and yearly for CPR. Steve Baker is our primary instructor and is certified by the American Red Cross, his service is greatly appreciated. Our First Responder training was put on hold by the pandemic but has recently been restarted, 13 members took the course.

A FEMA grant was applied for and granted in the amount of \$3,618.68 for reimbursement of monies spent on PPE, sanitation and labor in relation to our COVID-19 precautions.

Thank you to all of our residents for their cooperation, understanding and assistance during this difficult year.

Ann Marie Visconti



# Town of Middlefield

## Annual Town Meeting Warrant

Hampshire, ss:

To either of the Constables of the Town of Middlefield in the County of Hampshire

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town affairs, to meet on June 20<sup>th</sup> at 1:30 pm at the Highland Agricultural Fairgrounds, and there to act on the following articles:

**ARTICLE 1.** To act upon the reports of the Selectboard, Treasurer, Tax Collector, Assessors, and other elected or appointed officers or committees of the Town.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the salaries and compensation of elected officers; or take any other action relative thereto:

|                                   | FY 2020<br>Adopted | FY 2021       |                      |                  |
|-----------------------------------|--------------------|---------------|----------------------|------------------|
|                                   |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Moderator                         | 100                | 100           | 100                  | 100              |
| Assessors, Chair                  | 4,008              | 4,008         | 4,008                | 4,008            |
| Assessors, 1 <sup>st</sup> Member | 3,000              | 3,000         | 3,000                | 3,000            |
| Assessors, 2 <sup>nd</sup> Member | 2,004              | 2,004         | 2,004                | 2,004            |
| Town Clerk                        | 6,400              | 6,528         | 6,528                | 6,528            |
| Selectboard, Chair                | 2,500              | 2,500         | 2,500                | 2,500            |
| Selectboard, Member               | 2,000              | 2,000         | 2,000                | 2,000            |
| Selectboard, Member               | 2,000              | 2,000         | 2,000                | 2,000            |
| Constable 1 <sup>st</sup>         | 100                | 100           | 100                  | 100              |
| Constable 2 <sup>nd</sup>         | 100                | 100           | 100                  | 100              |
| <b>Total</b>                      | <b>22,012</b>      | <b>22,340</b> | <b>22,340</b>        | <b>22,340</b>    |

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the salaries and compensation of appointed staff; or take any other action relative thereto:

|                             | FY 2020<br>Adopted | FY 2021       |                      |                  |
|-----------------------------|--------------------|---------------|----------------------|------------------|
|                             |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Treasurer                   | 10,200             | 11,000        | 11,000               | 10,600           |
| Town Accountant             | 10,000             | 11,500        | 11,500               | 10,600           |
| Tax Collector               | 10,600             | 10,600        | 10,600               | 10,600           |
| Town Administrator          | 17,000             | 17,000        | 17,000               | 17,000           |
| Recording Secretary         | 3,200              | 3,200         | 3,200                | 3,200            |
| Asst. Town Clerk            | 1,800              | 2,000         | 2,000                | 2,000            |
| Assessors' Clerk            | 5,400              | 5,400         | 5,400                | 5,400            |
| Town Building Custodian     | 5,000              | 5,000         | 5,000                | 5,000            |
| Town Maintenance Technician | 2,500              | 2,500         | 2,500                | 2,500            |
| <b>Total</b>                | <b>65,700</b>      | <b>68,200</b> | <b>68,200</b>        | <b>66,900</b>    |

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of money for General Government; or take any other action relative thereto:

|                                 | FY 2020<br>Adopted | FY 2021        |                      |                  |
|---------------------------------|--------------------|----------------|----------------------|------------------|
|                                 |                    | Requested      | FinCom<br>Recommends | SB<br>Recommends |
| Town Counsel                    | 15,000             | 7,500          | 7,500                | 7,500            |
| Election & Registration         | 2,400              | 2,400          | 2,400                | 2,400            |
| Maintenance of Public Buildings | 50,000             | 50,000         | 50,000               | 50,000           |
| Insurance and Bonds             | 40,000             | 40,000         | 40,000               | 40,000           |
| Medicare: Town share            | 4,000              | 4,000          | 4,000                | 4,000            |
| <b>Total</b>                    | <b>111,400</b>     | <b>103,900</b> | <b>103,900</b>       | <b>103,900</b>   |



**ARTICLE 5.** To see if the town will vote to raise and appropriate the sum of money for the Expense Accounts; or take any other action relative thereto:

|                                 | FY 2020<br>Adopted | FY 2021       |                      |                  |
|---------------------------------|--------------------|---------------|----------------------|------------------|
|                                 |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Selectboard Expense             | 2,000              | 2,000         | 2,000                | 2,000            |
| Printing Expense                | 2,000              | 2,000         | 2,000                | 2,000            |
| Copier Expense                  | 1,500              | 1,500         | 1,500                | 1,500            |
| Town Accountant Expense         | 740                | 740           | 740                  | 740              |
| Assessors Expense               | 2,100              | 2,100         | 2,100                | 2,100            |
| Tax Map Update                  | 1,000              | 1,000         | 1,000                | 1,000            |
| Assessors Software/Support      | 3,800              | 3,750         | 3,750                | 3,750            |
| Assessors' Revaluation          | 2,500              | 6,000         | 6,000                | 6,000            |
| Treasurer Expense               | 1,600              | 1,000         | 1,000                | 1,000            |
| Treas. Tax Title & Legal Fees   | 6,000              | 6,000         | 6,000                | 6,000            |
| Treasurer Acct Software Support | 6,000              | 7,467         | 7,467                | 7,467            |
| Payroll Software Support        | 2,000              | 2,100         | 2,100                | 2,100            |
| Tax Collector Expense           | 3,800              | 3,800         | 3,800                | 3,800            |
| TC Tax Title & Legal Fees       | 1,500              | 1,500         | 1,500                | 1,500            |
| Town Clerk Expense              | 1,500              | 1,500         | 1,500                | 1,500            |
| Planning Board Expense          | 2,000              | 500           | 500                  | 500              |
| Communication Comm. Exp.        | 300                | 300           | 300                  | 300              |
| Conservation Comm. Exp.         | 1,000              | 500           | 500                  | 500              |
| Zoning Board Expense            | 500                | 500           | 500                  | 500              |
| Constable Expense               | 150                | 150           | 150                  | 150              |
| Website/Technology Expense      | 2,500              | 2,500         | 2,500                | 2,500            |
| <b>Total</b>                    | <b>44,490</b>      | <b>46,907</b> | <b>46,907</b>        | <b>46,907</b>    |

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of money for the Highways; or take any other action relative thereto:

|                             | FY 2020<br>Adopted | FY 2021        |                      |                  |
|-----------------------------|--------------------|----------------|----------------------|------------------|
|                             |                    | Requested      | FinCom<br>Recommends | SB<br>Recommends |
| Highway Department Wages    | 152,000            | 158,000        | 158,000              | 158,000          |
| Holidays                    | 3,700              | 7,300          | 7,300                | 7,300            |
| Vacations                   | 8,410              | 6,800          | 6,800                | 6,800            |
| Sick Days                   | 6,576              | 6,800          | 6,800                | 6,800            |
| Unemployment Insurance      | 500                | 500            | 500                  | 500              |
| Hampshire County Retirement | 48,319             | 49,426         | 49,426               | 49,426           |
| Health Insurance            | 42,500             | 42,500         | 42,500               | 42,500           |
| Fuel                        | 40,000             | 40,000         | 40,000               | 40,000           |
| Snow Removal                | 50,000             | 65,000         | 65,000               | 65,000           |
| Highway Maintenance         | 40,000             | 40,000         | 40,000               | 40,000           |
| Unpaved Roads Material      | 30,000             | 35,000         | 35,000               | 35,000           |
| Machinery Maintenance       | 30,000             | 30,000         | 30,000               | 30,000           |
| Street Lights               | 500                | 500            | 500                  | 500              |
| War Memorials/Playground    | 2,500              | 2,500          | 2,000                | 2,000            |
| Bidding Services            | 0                  | 1,700          | 1,700                | 1,700            |
| <b>Total</b>                | <b>455,005</b>     | <b>486,026</b> | <b>485,526</b>       | <b>485,526</b>   |

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of money to the Library, Veterans and Cemetery Accounts; or take any other action relative thereto:

|                        | FY 2020<br>Adopted | FY 2021       |                      |                  |
|------------------------|--------------------|---------------|----------------------|------------------|
|                        |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Librarian Salary       | 6,864              | 6,864         | 6,864                | 6,864            |
| Library Expense        | 2,100              | 2,200         | 2,200                | 2,200            |
| Veterans Agent Service | 2,366              | 2,512         | 2,512                | 2,512            |
| Veterans' Benefits     | 2,000              | 2,000         | 2,000                | 2,000            |
| Cemetery Expense       | 3,500              | 3,500         | 3,500                | 2,500            |
| Cemetery tree removal  | 2,500              | 2,500         | 2,500                | 2,500            |
| <b>Total</b>           | <b>19,330</b>      | <b>19,576</b> | <b>19,576</b>        | <b>18,576</b>    |

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of money for Protection of Persons & Property Accounts; or take any other action relative thereto:

|                                   | FY 2020<br>Adopted | FY 2021       |                      |                  |
|-----------------------------------|--------------------|---------------|----------------------|------------------|
|                                   |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Police Chief's Salary             | 15,000             | 15,000        | 15,000               | 15,000           |
| Police Dept. Operating Expense    | 10,200             | 12,000        | 12,000               | 10,200           |
| Police Officers' Compensation     | 12,000             | 15,000        | 15,000               | 12,000           |
| Police Officers' Training         | 3,500              | 3,500         | 3,500                | 3,500            |
| Mass Chiefs' Assoc. Dues          | 600                | 600           | 600                  | 600              |
| Radar Expenses                    | 750                | 750           | 750                  | 750              |
| Police Uniforms                   | 900                | 900           | 900                  | 900              |
| Police Office Supplies            | 2,000              | 2,000         | 2,000                | 2,000            |
| Cruiser Maintenance               | 2,000              | 3,000         | 3,000                | 3,000            |
| Regional Lockup                   | 495                | 495           | 495                  | 495              |
| CodeRED Notification System       | 1,500              | 1,500         | 1,500                | 1,500            |
| EMS Service                       | 1,000              | 1,000         | 1,000                | 1,000            |
| EMS Education                     | 2,100              | 2,100         | 2,100                | 2,100            |
| Fire Chief/Forest Warden Salary   | 500                | 500           | 500                  | 500              |
| Fire Dept. Operating Expense      | 8,000              | 8,000         | 8,000                | 8,000            |
| Fire Dept. Inspector Salary       | 300                | 300           | 300                  | 300              |
| Fire Dept. Dispatch Service       | 8,872              | 9,138         | 9,138                | 9,138            |
| Forest Fire                       | 10                 | 10            | 10                   | 10               |
| Emergency Mgmt. Expense           | 3,000              | 3,000         | 3,000                | 3,000            |
| Bldg. Commissioner Comp.          | 12,000             | 9,600         | 9,600                | 9,600            |
| Bldg. Commissioner Expense        | 1,500              | 1,500         | 1,500                | 1,500            |
| Asst. Electrical Inspector Salary | 100                | 100           | 100                  | 100              |
| Animal Control Officer's Salary   | 500                | 500           | 500                  | 500              |
| Animal Control Officer's Exp.     | 700                | 700           | 700                  | 700              |
| Insect Pest Control Expense       | 100                | 100           | 100                  | 100              |
| Animal Inspector Salary           | 400                | 400           | 400                  | 400              |
| Animal Inspector Expense          | 400                | 400           | 400                  | 400              |
| Board of Health Agent Comp.       | 2,400              | 2,400         | 2,400                | 2,400            |
| Board of Health Expense           | 300                | 300           | 300                  | 300              |
| <b>Total</b>                      | <b>84,877</b>      | <b>94,793</b> | <b>94,793</b>        | <b>89,993</b>    |

**ARTICLE 9.** To see if the Town will vote to Raise and Appropriate the sum of money to establish a Reserve Fund to provide for extraordinary or unforeseen expenditures, as provided by M.G.L. Chapter 40, section 6. as amended; or take any other action in relation thereto:

|              | FY 2020<br>Adopted | FY 2021   |                      |                  |
|--------------|--------------------|-----------|----------------------|------------------|
|              |                    | Requested | FinCom<br>Recommends | SB<br>Recommends |
| Reserve Fund | 10,000             | 10,000    | 10,000               | 10,000           |

**ARTICLE 10.** To see if the Town will vote to raise the sum of money for Health & Sanitation; or take any other action relative thereto:

|                              | FY 2020<br>Adopted | FY 2021       |                      |                  |
|------------------------------|--------------------|---------------|----------------------|------------------|
|                              |                    | Requested     | FinCom<br>Recommends | SB<br>Recommends |
| Ambulance                    | 2,000              | 2,000         | 2,000                | 2,000            |
| Hilltown Resource Management | 2,765              | 2,943         | 2,943                | 2,943            |
| Disposal Area                | 26,000             | 26,000        | 26,000               | 26,000           |
| Visiting Nurse               | 1,140              | 2,500         | 2,500                | 2,500            |
| <b>Total</b>                 | <b>31,905</b>      | <b>33,443</b> | <b>33,443</b>        | <b>33,443</b>    |

**ARTICLE 11.** To see if the town will vote to raise and appropriate the sum of money for the Miscellaneous Accounts; or take any other action relative thereto:

|                               | FY 2020<br>Adopted | FY 2021      |                      |                  |
|-------------------------------|--------------------|--------------|----------------------|------------------|
|                               |                    | Requested    | FinCom<br>Recommends | SB<br>Recommends |
| Council on Aging Expense      | 6,500              | 7,000        | 7,000                | 7,000            |
| Historical Commission Expense | 600                | 600          | 600                  | 600              |
| Historical Document Committee | 500                | 500          | 500                  | 500              |
| Pioneer Valley Planning       | 90                 | 90           | 90                   | 90               |
| Recreation Committee Expense  | 1,000              | 1,000        | 500                  | 1,000            |
| Agricultural Commission Exp.  | 100                | 100          | 100                  | 100              |
| <b>Total</b>                  | <b>8,790</b>       | <b>9,290</b> | <b>8,790</b>         | <b>9,290</b>     |

**ARTICLE 12.** To see if the Town will vote to approve to replace the current Gateway Statutory Assessment in Article 13 with an alternative method of computing each of the six member town's assessment and payment of costs incurred by the Gateway Regional School district; or take any other action relative thereto:

**Sponsor:** Gateway Regional School District

**Finance Committee:**

**Selectboard:** Does not recommend

**Explanation provided by the Gateway School District:**

- I. The Alternate Assessment shall create an equalized percentage assessment to each member town and must be approved by all member towns.
- II. The member towns' combined operating, transportation, and capital/debt assessment shall be apportioned annually for the ensuing fiscal year by increasing each town's prior fiscal year assessment by the percentage of the total District assessment increase. The initial base year for the assessment is FY18 averaged with the previous five (5) years.

The alternative assessment formula will be recalibrated every five (5) years, beginning with the FY24 budget using the Statutory Method which will become the base for the next five (5) years.

- III. When using the Alternate Assessment Method, each town must meet its Minimum Required Local Contribution. If the equalized percentage assessment results in a member town(s) not meeting its Minimum Required Local Contribution, then the town(s) so affected shall have its assessment increased to the Minimum Required Local Contribution amount.
- IV. The remaining towns shall have their assessment reduced in an equal percentage.

**Explanation from the Finance Committee:**

The alternative assessment will take effect if, *and only if*, all six towns vote to become part of the regional agreement. As Middlefield's alternative assessment does not depend on number of students, the Town's proposed share of the alternative assessment would be **\$546,323** for FY 2021, **\$51,545 greater than the current calculated assessment** in Article 14 below.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the following sum for Middlefield's Statutory Assessment for the Gateway Regional School District; or take any other action relative thereto:

|                              | FY 2020<br>Adopted | FY 2021   |                      |                  |
|------------------------------|--------------------|-----------|----------------------|------------------|
|                              |                    | Requested | FinCom<br>Recommends | SB<br>Recommends |
| Gateway Statutory Assessment | 535,836            | 494,778   | 494,778              | 494,778          |

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of money for vocational education; or take any other action relative thereto:

|                      | FY 2020<br>Adopted | FY 2021   |                      |                  |
|----------------------|--------------------|-----------|----------------------|------------------|
|                      |                    | Requested | FinCom<br>Recommends | SB<br>Recommends |
| Vocational Education | 120,000            | 100,000   | 100,000              | 100,000          |

**ARTICLE 15.** To see if the Town will vote to authorize revolving fund accounts for the receipt of inspection fees, pursuant to MGL Chapter 44, Section 53E½, to be expended during FY2020 without further appropriation for the purpose of administrative duties, capped at the amounts in the table below; or take any other action relative thereto:

|                         | FY 2020<br>Adopted | FY 2021   |                      |                  |
|-------------------------|--------------------|-----------|----------------------|------------------|
|                         |                    | Requested | FinCom<br>Recommends | SB<br>Recommends |
| Electrical Inspector    | 2,500              | 2,500     | 2,500                | 2,500            |
| Conservation Commission | 2,000              | 2,000     | 2,000                | 2,000            |
| Zoning Board of Appeals | 1,000              | 500       | 500                  | 500              |
| Plumbing Inspector      | 2,000              | 2,000     | 2,000                | 2,000            |

**ARTICLE 16.** To see if the Town will vote to authorize a revolving fund, under Massachusetts General Law Chapter 44, Section 53E1/2, which may be spent on the Transfer Station without further appropriation during FY2021. Collected Transfer Station fees may be used for the Transfer Station attendant's salary, for capital equipment, grounds improvement, or other related

expenses to benefit the Transfer Station. The Selectboard may spend up to \$7,500 in revolving fund monies for the Transfer Station during FY2021 and retain in this account all collected fees; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of money for Debt & Interest; or take any other action relative thereto:

|                             | FY 2020<br>Adopted | FY 2021   |                      |                  |
|-----------------------------|--------------------|-----------|----------------------|------------------|
|                             |                    | Requested | FinCom<br>Recommends | SB<br>Recommends |
| Interest on Short-term Debt | 1,000              | 1,000     | 1,000                | 1,000            |

**ARTICLE 18.** To see if the Town will vote to raise and appropriate \$3,400 for the Town's share of a multi-town appraisal of utility personal property accounts as now required by the State; or take any other action relative thereto:

**Sponsor: Board of Assessors**

**Finance Committee: Recommends**

**Selectboard: Recommends**

**ARTICLE 19.** To see if the Town will vote to authorize the Board of Assessors to appoint a member of the Board to serve as the Assessors' Clerk at the salary fixed and voted on by the Town; or take any other action relative thereto:

**Sponsor: Board of Assessors**

**Finance Committee: Recommends**

**Selectboard: Recommends**

**ARTICLE 20.** To see if the Town will vote to accept the Franklin Regional Transit Authority as the official transportation agent for the Council on Aging; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 21.** To see if the Town will vote to accept Chapter 90 and all other Highway grant Funds from the Commonwealth of Massachusetts, for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges and other related costs; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 22.** To see if the Town will vote to raise and appropriate \$28,000 and transfer from free cash \$28,000 to purchase a new one ton 4x4 truck with plow and service body; or take any other action relative thereto:

**Sponsor: Highway Department**

**Selectboard: Recommends**

**Finance Committee:**

**ARTICLE 23.** To see if the Town will vote to raise and appropriate \$26,000 to repave the Town Hall driveway; or take any other action relative thereto:

**Sponsor: Highway Department**

**Selectboard: Recommends**

**Finance Committee: Recommends**

**ARTICLE 24.** To see if the Town will vote to transfer \$15,000 from the "Capping the Old Dump" and \$5,000 from the FY20 Transfer Station account to purchase from Anita and Daniel Myers a portion of land formerly used as a town landfill; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 25.** To see if the Town will vote to transfer \$21,655 from free cash to cover the overage in the snow removal account; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: TBD**

**ARTICLE 26.** To see if the Town will vote to transfer \$68,000 from free cash to offset the tax rate; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: TBD**

**ARTICLE 27.** To see if the Town will vote to carry over \$11,500 from the Audit account and raise and appropriate the sum of \$6,500 for the town fiscal audit; or take any other action relative thereto:

**Sponsor: Finance Committee**

**Selectboard: Recommends**

**ARTICLE 28.** To see if the Town will vote to allow the Selectboard accept funds and gifts on behalf of the town; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee: Recommends**

**ARTICLE 29.** To see if the Town will vote to transfer \$46,000 from free cash to remove the Town store; or take any other action relative thereto:

**Sponsor: Selectboard**

**Finance Committee:**

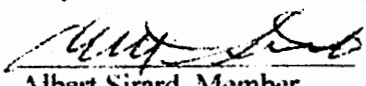
**ARTICLE 30.** To transact any other business to come before said meeting.

And you are directed to serve this warrant by posting attested copies of same in the Middlefield Post Office, on the bulletin board at the Town Hall, a designated place in the Bancroft section of the Town and a designated place in Smith Hollow, at least seven days before time of holding said meeting. Hereof, fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands at Middlefield the 8<sup>th</sup> day of June in the year two thousand twenty.

  
\_\_\_\_\_  
David DiNicola, Chair

\_\_\_\_\_  
Judith Hoag, Member

  
\_\_\_\_\_  
Albert Sirard, Member

I have this day posted copies of the above warrant.

\_\_\_\_\_  
Constable. Attest

\_\_\_\_\_  
Date



# Town of Middlefield

## Trial Balance

From 07/01/2019 to 06/30/2020

| Fund 01 GENERAL FUND                |           |            |
|-------------------------------------|-----------|------------|
| 1010.10 - General Cash              | 860578.81 |            |
| 1100.11 - Personal Prop Taxes F2011 |           | -17.36     |
| 1100.15 - Personal Property 2015    |           | -1.12      |
| 1100.16 - Personal Property 2016    | 102.45    |            |
| 1100.17 - Personal Property 2017    | 104.40    |            |
| 1100.18 - Personal Property 2018    | 64.25     |            |
| 1100.19 - Personal Property 2019    | 327.95    |            |
| 1100.20 - Personal Property 2020    | 221.19    |            |
| 1200.00 - Real Estate Taxes F2000   | 1144.54   |            |
| 1200.01 - Real Estate Taxes F2001   | 0.01      |            |
| 1200.02 - Real Estate Taxes F2002   | 2491.72   |            |
| 1200.03 - Real Estate Taxes F2003   | 833.08    |            |
| 1200.04 - Real Estate Taxes F2004   | 943.05    |            |
| 1200.11 - Real Estate Taxes F2011   | 520.17    |            |
| 1200.12 - Real Estate 2012          |           | -1068.91   |
| 1200.13 - Real Estate 2013          |           | -1012.46   |
| 1200.14 - Real Estate 2014          | 111.20    |            |
| 1200.15 - Real Estate 2015          |           | -270.16    |
| 1200.16 - Real Estate 2016          | 13809.93  |            |
| 1200.17 - Real Estate 2017          | 2400.45   |            |
| 1200.18 - Real Estate 2018          | 13919.63  |            |
| 1200.19 - Real Estate 2019          | 21173.60  |            |
| 1200.20 - Real Estate               | 53912.02  |            |
| 1200.98 - Real Estate Taxes F1998   | 91.13     |            |
| 1200.99 - Real Estate Taxes F1999   | 433.26    |            |
| 1300.06 - Motor Vehicle Ex 2006     | 432.30    |            |
| 1300.07 - Motor Vehicle Ex 2007     | 272.08    |            |
| 1300.08 - Motor Vehicle Ex 2008     | 232.46    |            |
| 1300.09 - Motor Vehicle Ex 2009     | 603.96    |            |
| 1300.10 - Motor Vehicle Ex 2010     | 3053.44   |            |
| 1300.11 - Motor Vehicle Ex 2011     | 95.48     |            |
| 1300.12 - Motor Vehicle Ex          | 221.88    |            |
| 1300.13 - Motor Vehicle Ex 2013     | 1356.17   |            |
| 1300.14 - Motor Vehicle 2014        |           | -133.87    |
| 1300.15 - Motor Vehicle 2015        | 136.82    |            |
| 1300.16 - Motor Vehicle 2016        | 318.90    |            |
| 1300.17 - Motor Vehicle 2017        | 716.82    |            |
| 1300.18 - Motor Vehicle Excise 2018 | 2573.30   |            |
| 1300.19 - Motor Vehicle Excise 2019 | 1956.64   |            |
| 1300.20 - Motor Vehicle 2020        | 9176.61   |            |
| 1562.00 - Tax Titles                | 158417.57 |            |
| 1563.00 - Tax Possessions           |           | 0          |
| 1607.08 - CHAPTER 90 REIMBURSEMENT  |           | -211258.10 |
| 1620.00 - subsequent Years          |           | -169000.00 |
| 1700.20 - Revenue Fiscal 2020       |           | 0          |
| 1800.00 - Estimated Receipts        |           | 0          |
| 1822.03 - Highway Truck             | 50000.00  |            |
| 1862.00 - Unauthorized/Unissued     |           | -50000.00  |

**Town of Middlefield**  
**Trial Balance**  
**From 07/01/2019 to 06/30/2020**

| Fund    | 01 GENERAL FUND                  |            |
|---------|----------------------------------|------------|
| 3052.00 | - Tac collector fees             | -1036.59   |
| 3053.01 | - Deputy Collector Fees          | -985.00    |
| 3054.00 | - Town Clerk Agency              | -277.55    |
| 3055.01 | - Health Ins Deduct              | 0          |
| 3069.00 | - Police Permits Due State       | -9012.50   |
| 3072.00 | - Unclaimed Checks               | -22878.17  |
| 3073.00 | - Sale of Property               | -5075.64   |
| 3091.00 | - Police Donations               | -2000.00   |
| 3092.00 | - Town Hall Improvements         | -6691.50   |
| 3093.00 | - Kitchen Repair Donation        | -0.20      |
| 3096.00 | - Recreation-Basketball Ct       | -145.46    |
| 3097.00 | - COA DONATIONS                  | -5190.00   |
| 3099.00 | - library Gifts                  | -5569.11   |
| 3100.00 | - Town of Middlefield Revitaliza | -1750.00   |
| 5002.00 | - Elections - State              | -2703.00   |
| 5004.00 | - Heritage Days-Rec              | -40.00     |
| 5005.11 | - Historical Commission Donation | -1174.34   |
| 5006.00 | - St. Aid to Libraries           | -4060.75   |
| 5009.00 | - Scale Grant                    | -500.00    |
| 5010.00 | - SMRP-RECYCLING PROGRAM         | -12931.20  |
| 5011.00 | - COVID 19                       | -1796.32   |
| 5036.00 | - MA Cultural Council            | -6311.21   |
| 5040.00 | - Council on Aging - State       | 0          |
| 5041.00 | - Sarah Gillett COA Grant        | -240.00    |
| 5045.00 | - MIIA Grant                     | 0          |
| 5045.10 | - BOH Mini-grant Program         | -853.66    |
| 5047.07 | - FEMA/Fire Grant                | -1390.39   |
| 5048.00 | - FEMA/MEMA HAZARD IMT           | 2500.00    |
| 5049.08 | - Community Policing             | -5.06      |
| 5050.01 | - RRSA FY 19                     | -359.00    |
| 5055.10 | - EMPG Grant                     | -2241.30   |
| 5057.12 | - SAMHSA CRA Grant               | -544.71    |
| 5058.01 | - Green Communities              | -4323.37   |
| 5063.00 | - Sale of Land                   | -113469.45 |
| 5070.11 | - Dept of Energy Grant           | -48.10     |
| 5511.00 | - ZBA fees                       | -300.00    |
| 5520.00 | - Police Outside Detail          | -5444.62   |
| 5550.00 | - Conservation Comm Revolv       | -1754.69   |
| 5551.00 | - Zoning Board of Appeals/fees   | -235.00    |
| 5552.00 | - Insurance Claim                | -0.16      |
| 5567.10 | - BOH Revolving                  | -60.00     |
| 5577.00 | - Transfer Station Revolving     | -40116.60  |
| 5599.00 | - Electrical Inspector Revolving | -50.00     |
| 6008.00 | - Air Pollution Control          | 0          |
| 6016.00 | - RMV Non Renewal Surcharge      | 0          |
| 7012.00 | - Sale of Cemetery Lots          | -4425.00   |
| 7014.00 | - Refunded Dog Tax               | -779.17    |
| 8117.00 | - Overlay all years              | -53934.59  |

# Town of Middlefield

## Trial Balance

From 07/01/2019 to 06/30/2020

| Fund     | 01 GENERAL FUND                  |            |
|----------|----------------------------------|------------|
| 8119.00  | - overlay 2019                   | -7.47      |
| 8120.00  | - overlay 2020                   | 0          |
| 9002.00  | - Tax Title & Poss. Revenue      | -158417.57 |
| 9003.00  | - Tax Possession                 | 0          |
| 9006.00  | - Motor Vehicle Excise Rev       | -21012.99  |
| 9950.00  | - Surplus Revenue                | -290928.97 |
| 9951.00  | - Free Cash                      | 0          |
| 10011.11 | - Moderator                      | -100.00    |
| 10111.00 | - Town Counsel                   | 0          |
| 10111.11 | - Settlement Expense             | 0          |
| 10122.01 | - Selectmens Expenses            | 0          |
| 10122.03 | - Copier Expense                 | 0          |
| 10122.07 | - Administrative Assistant       | 0          |
| 10122.08 | - Recording Secretary            | 0          |
| 10122.11 | - Selectmen Salaries             | 0          |
| 10135.00 | - Town Accountant Salary         | 0          |
| 10135.01 | - Town Account Expenses          | 0          |
| 10135.12 | - Town Audit                     | -11500.00  |
| 10141.02 | - Assessors Expenses             | -2364.57   |
| 10141.03 | - Assessor Clerk                 | 0          |
| 10141.11 | - Assessor Salaries              | 0          |
| 10141.14 | - Assesors Tax Map Update        | -2455.00   |
| 10141.77 | - CAMA Software Support          | -1752.49   |
| 10142.00 | - Assessors' Revaluation         | -5500.00   |
| 10145.00 | - Treasurer Salary               | -1237.53   |
| 10145.01 | - Treasurer Expenses             | 0          |
| 10145.04 | - Tax Title Treasurer            | -20906.16  |
| 10145.05 | - Treas/Accountant Software Supp | 0          |
| 10145.11 | - Payroll Support                | 0          |
| 10146.00 | - Tax Collector Salary           | 0          |
| 10146.01 | - Tax Collector Expenses         | 0          |
| 10146.04 | - Tax Title                      | 0          |
| 10161.01 | - Town Clerk Expenses            | 0          |
| 10161.11 | - Town Clerk Salary              | 0          |
| 10161.12 | - Assistant Town Clerk Salary    | 0          |
| 10162.00 | - Election & Registration        | 0          |
| 10175.00 | - Planning Board                 | 0          |
| 10176.00 | - Zoning Board Expenses          | 0          |
| 10176.08 | - Communication Committee        | 0          |
| 10177.08 | - Conservation Commission Exp    | 0          |
| 10178.00 | - Economic Development Director  | 0          |
| 20109.10 | - Chapter 90                     | 224485.68  |
| 20420.00 | - Highway Department Wages       | -16263.15  |
| 20420.01 | - Sick Days                      | 0          |
| 20420.02 | - Town Highway Maintenance       | -14002.56  |
| 20421.00 | - Holidays & Vacations           | 0          |
| 20421.01 | - Machinery Expenses             | 0          |
| 20421.02 | - Town Garage Well               | 0          |

# Town of Middlefield

## Trial Balance

From 07/01/2019 to 06/30/2020

| Fund | 01 GENERAL FUND                          |         |           |
|------|--|---------|-----------|
|      | 20421.03 - highway mower                 |         | 0         |
|      | 20421.10 - Highway Department Truck      |         | 0         |
|      | 20421.44 - Holidays                      |         | 0         |
|      | 20421.55 - Vacations                     |         | -6364.70  |
|      | 20422.00 - Fuels                         |         | 0         |
|      | 20422.01 - Unpaved Roads Material        |         | 0         |
|      | 20423.00 - Snow Removal                  | 1271.16 | 0         |
|      | 20424.00 - Street Lights                 |         | 0         |
|      | 30000.01 - Gateway Reg Schl Assmnt       |         | 0         |
|      | 30000.04 - Vocational Education          |         | 0         |
|      | 30610.00 - Library Expenses              |         | 0         |
|      | 30610.11 - Librarian Salary              |         | 0         |
|      | 40543.00 - Veterans Agent Salary         |         | 0         |
|      | 40543.01 - Veterans Benefits             |         | 0         |
|      | 40543.04 - War Memorials/Playground      |         | -12421.95 |
|      | 50491.00 - Cemetery Expense              |         | 0         |
|      | 50493.00 - Cemetery Tree Removal         |         | 0         |
|      | 60210.00 - Police Chiefs Salary          |         | 0         |
|      | 60210.01 - Police Dept Expenses          |         | 0         |
|      | 60210.08 - Police Officers' Compensation |         | 0         |
|      | 60210.09 - Officer's Training            |         | 0         |
|      | 60210.11 - Constable Salaries            |         | 0         |
|      | 60210.12 - Regional lockup               |         | 0         |
|      | 60210.13 - CodeRED Notification System   |         | 0         |
|      | 60210.79 - Up grade emergency Comm.      |         | -23435.30 |
|      | 60210.80 - EMS SERVICE                   |         | 0         |
|      | 60210.81 - EMS Education                 |         | 0         |
|      | 60210.82 - Emergency Management          |         | 0         |
|      | 60210.88 - Constable Expenses            |         | 0         |
|      | 60220.00 - Fire Chief/Forest Wrld Sal    |         | -500.00   |
|      | 60220.01 - Fire Dept Expenses            |         | -7240.00  |
|      | 60220.02 - Fire Dept Insp Salary         |         | 0         |
|      | 60220.04 - Fire Dept Dispatch Srv        |         | 0         |
|      | 60220.08 - Forest Fire                   |         | 0         |
|      | 60241.00 - Building Inspector            |         | 0         |
|      | 60241.01 - Bldg. Comm.Expenses           |         | 0         |
|      | 60245.00 - Electrical Inspector          |         | 0         |
|      | 60292.00 - Dog Officer's Salary          |         | 0         |
|      | 60292.01 - Dog Expense                   |         | 0         |
|      | 60292.10 - Animal Inspector Exp          |         | 0         |
|      | 60292.15 - Animal Inspector salary       |         | 0         |
|      | 60294.01 - Insect Pest Control           |         | 0         |
|      | 70231.00 - Ambulance                     |         | 0         |
|      | 70431.00 - Disposal Area                 |         | 0         |
|      | 70431.01 - Capping Old Dump              |         | -15000.00 |
|      | 70431.04 - Hilltown Resource Mgmt        |         | 0         |
|      | 70519.00 - Bd of Health/Insp Salary      |         | 0         |
|      | 70519.01 - Board of Health Exp           |         | 0         |

**Town of Middlefield**

**Trial Balance**

**From 07/01/2019 to 06/30/2020**

| <b>Fund 01 GENERAL FUND</b>            |                             |                   |                    |
|--|-----------------------------|-------------------|--------------------|
| 70522.00                               | - Lee Visiting Nurse        |                   | 0                  |
| 80752.00                               | - Short Term Interest       |                   | 0                  |
| 90192.01                               | - Insurances                |                   | 0                  |
| 90192.02                               | - Maint Public Buildings    |                   | 0                  |
| 90192.10                               | - Comcast build out         |                   | -58942.05          |
| 90192.11                               | - Town Hall Custodian       |                   | 0                  |
| 90192.12                               | - Maintenance Technician    |                   | 0                  |
| 90192.99                               | - Website/Technology        |                   | -6380.24           |
| 90195.00                               | - Printing                  |                   | 0                  |
| 90541.00                               | - Council on Aging          |                   | -806.02            |
| 90541.10                               | - Council on Aging upgrade  |                   | 0                  |
| 90630.00                               | - Recreation Expense        |                   | 0                  |
| 90691.00                               | - Historical Commission     |                   | 0                  |
| 90691.01                               | - Historical Records        |                   | 0                  |
| 90691.08                               | - Agricultural Commission   |                   | 0                  |
| 90911.00                               | - County Retirement         |                   | 0                  |
| 90912.00                               | - Hampshire Council of Gvrn |                   | 0                  |
| 90913.00                               | - Unemployment Insurance    |                   | 0                  |
| 90916.00                               | - Social Security/Twn Share |                   | 0                  |
| 90919.00                               | - Health Insurance          |                   | 0                  |
| 90947.00                               | - Pioneer Valley Planning   |                   | 0                  |
| 90950.00                               | - Due to Stabilization      |                   | 0                  |
| 95781.00                               | - Reserve Fund              |                   | 0                  |
| <b>Fund 01 GENERAL FUND Ending Bal</b> |                             | <b>1431004.11</b> | <b>-1431004.11</b> |

**Town of Middlefield**

**Trial Balance**

**From 07/01/2019 to 06/30/2020**

| <b>Fund 60 GENERAL FUND</b> |                                  |                   |                    |
|-----------------------------|----------------------------------|-------------------|--------------------|
|                             | 600010.00 - Trust Cash           | 303382.01         |                    |
|                             | 600020.00 - Stabilization        |                   | -243635.15         |
|                             | 600022.00 - Dickson Charity Fund |                   | -28793.26          |
|                             | 600026.00 - Cemetery PC          |                   | -30953.60          |
| <b>Fund 60 GENERAL FUND</b> | <b>Ending Bal</b>                | <u>303382.01</u>  | <u>-303382.01</u>  |
| <b>Report Total</b>         |                                  | <b>1734386.12</b> | <b>-1734386.12</b> |

**Year End Cash Report - Fiscal Year 2020**

**PART I**

|  |                     |
|--|---------------------|
| A. Cash and Checks in Office             | 860,578.80          |
| B. Non-Interest Bearing Checking Account | 0.00                |
| C. Interest Bearing Checking Account     | 0.00                |
| D. Liquid Investments                    | 0.00                |
| E. Term Investments                      | 0.00                |
| F. Trust Funds                           | 303,382.01          |
| <b>Total: Cash and Investments</b>       | <b>1,163,960.81</b> |

**PART II**

**Automated Statement of Indebtedness (Summary) - Fiscal Year 2020**

|  |             |
|--|-------------|
| Long Term Debt - Inside Debt Limit         | 0.00        |
| Long Term Debt - Outside Debt Limit        | 0.00        |
| <b>Total Long Term Debt</b>                | <b>0.00</b> |
| <b>Total Short Term Debt</b>               | <b>0.00</b> |
| <b>Total Long Term and Short Term Debt</b> | <b>0.00</b> |
| <b>Total Authorized and Unissued Debt</b>  | <b>0.00</b> |

**Cash Reconciliation for June 30 - Fiscal Year 2020**

|  |                     |
|--|---------------------|
| <b>Total Treasurer's Cash and Investments (6/30 year-end report)</b>   | <b>1,163,960.81</b> |
| <b>Other trust funds not in custody of Treasurer</b>                   | <b>0.00</b>         |
| <b>Total Cash and Investments</b>                                      | <b>1,163,960.81</b> |
| <b>Accountant's/Auditor's Cash and Investments (PER BALANCE SHEET)</b> |                     |
| General Fund   | 860,578.80          |
| Special Revenue Funds  | 0.00                |
| Capital Projects Funds   | 0.00                |
| Enterprise Funds   | 0.00                |
| Trust and Agency Funds   | 303,382.01          |
| <b>Total per general ledger</b>  | <b>1,163,960.81</b> |
| <b>Reconciling Items (specify)</b>                                     |                     |
| Warrants Payable   | 0.00                |
| Petty Cash   | 0.00                |
|  | 0.00                |
|  | 0.00                |
|  | 0.00                |
|  | 0.00                |
|  | 0.00                |
| <b>Total Adjusted Accountant's/Auditor's Cash and Investments</b>      | <b>1,163,960.81</b> |
| <b>Variance</b>  | <b>0.00</b>         |



**Town of Middlefield**

**Treasury Receipts Summary Report**

**From 07/01/2019 to 06/30/2020**

| TR Code      | Description                | Amount       |
|--------------|----------------------------|--------------|
| 10145.01     | Treasurer's                | 198.00       |
| 1100.11      | Personal Prop Taxes F2011  | 17.36        |
| 1100.19      | Personal Property 2019     | 18.02        |
| 1100.20      | Personal Property 2020     | 51,736.63    |
| 1200.17      | Real Estate 2017           | 62.58        |
| 1200.19      | Real Estate 2019           | 17,750.35    |
| 1200.20      | Real Estate 20             | 1,121,301.27 |
| 1300.17      | Motor Vehicle 2017         | 111.88       |
| 1300.18      | Motor Vehicle Excise 2018  | 780.31       |
| 1300.19      | Motor Vehicle Excise 2019  | 12,645.66    |
| 1300.20      | Motor Vehicle excise 20    | 46,993.84    |
| 1562.00      | Tax Titles                 | 300.00       |
| 1563.00      | Tax Possessions            | 13,167.67    |
| 1607.08      | Chapter 90 reimbursement   | 375,868.83   |
| 1800.00.4171 | Interest on Property Tax   | 2,780.17     |
| 1800.00.4172 | Interest on Excise Taxes   | 396.78       |
| 1800.00.4176 | Cruiser fees               | 847.50       |
| 1800.00.4177 | Tax Collector misc revenue | 335.00       |
| 1800.00.4199 | Roll Back Taxes            | 3,661.36     |
| 1800.00.4250 | SREC                       | 99.47        |
| 1800.00.4320 | Motor Vehicle Flagging Fe  | 20.00        |
| 1800.00.4372 | Rental Income              | 6,809.96     |
| 1800.00.4418 | Board of Health Permits    | 1,300.00     |
| 1800.00.4420 | Building Inspection Permi  | 4,750.00     |
| 1800.00.4421 | Dog Licenses               | 650.00       |

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**Town of Middlefield**  
**Treasury Receipts Summary Report**  
**From 07/01/2019 to 06/30/2020**

| TR Code      | Description               | Amount    |
|--------------|---------------------------|-----------|
| 1800.00.4423 | Driveway Permits          | 20.00     |
| 1800.00.4425 | Town Clerk fees           | 325.00    |
| 1800.00.4426 | Electrical Permits        | 50.00     |
| 1800.00.4428 | Fire Dept. Permits        | 320.00    |
| 1800.00.4436 | Police Department Permits | 500.00    |
| 1800.00.4439 | Other Licenses & Permits  | 1,500.00  |
| 1800.00.4475 | Police Adm fees           | 2,823.40  |
| 1800.00.4611 | State Owned Land          | 56,885.00 |
| 1800.00.4616 | Elderly Abatements        | 1,510.00  |
| 1800.00.4620 | School Aid Ch. 70         | 13,200.00 |
| 1800.00.4621 | Chap. 70 Voke Transp Reim | 962.00    |
| 1800.00.4670 | Additional Aid            | 0.00      |
| 1800.00.4676 | RECYCLING PROGRAM         | 1,420.80  |
| 1800.00.4685 | Unrestricted Gen.Gov      | 56,450.00 |
| 1800.00.4697 | RMV FINES                 | 100.00    |
| 1800.00.4816 | Department reimburse      | 853.00    |
| 1800.00.4820 | Interest on Savings       | 3,833.26  |
| 1800.00.5960 | Interfund Operating Trans | 58,942.05 |
| 20421.01     | Machinery Expenses        | 23.24     |
| 3052.00      | Tax Collector Fees-Monson | 1,093.00  |
| 3053.01      | Deputy Collector Fees     | 600.00    |
| 3055.01      | Health Ins Deduct         | 8,688.82  |
| 3069.00      | Police Permits Due State  | 1,500.00  |
| 3097.00      | COA DONATIONS             | 2,125.00  |

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**Town of Middlefield**

**Treasury Receipts Summary Report**

**From 07/01/2019 to 06/30/2020**

| TR Code   | Description               | Amount       |
|-----------|---------------------------|--------------|
| 3099.00   | library Gifts             | 154.00       |
| 5002.00   | Elections - State         | 270.00       |
| 5006.00   | St. Aid to Libraries      | 3,550.72     |
| 5010.00   | SMRP-RECYCLING PROGRAM    | 8,150.80     |
| 5011.00   | COVID-19                  | 4,194.00     |
| 5036.00   | MA Cultural Council       | 4,810.00     |
| 5040.00   | Council on Aging - State  | 6,000.00     |
| 5050.01   | RRSA FY19                 | 359.00       |
| 5520.00   | Police Outside Detail     | 48,336.25    |
| 5577.00   | Transfer Station Revolvin | 9,880.00     |
| 5578.00   | electronics               | 1,945.00     |
| 600020.00 | STABILIZATION ACCT        | 4,971.72     |
| 600022.00 | DICKINSON TRUST           | 409.70       |
| 600026.00 | CEMETERY PC               | 440.43       |
|           | Report Total              | 1,969,798.83 |

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# ***Town of Middlefield***

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>     |
|--|---------------------|
| <b>10111.00 Town Counsel</b>             |                     |
| KP LAW, P.C.                             | 546.19              |
|  | <b>\$ 546.19</b>    |
| <b>10111.11 Settlement Expense</b>       |                     |
| DAILY HAMPSHIRE GAZETTE                  | 0.00                |
| TURLEY PUBLICATIONS, INC                 | 0.00                |
| US POSTAL SERVICE                        | 0.00                |
| THE REPUBLICAN                           | 0.00                |
|  | <b>\$ 0.00</b>      |
| <b>10122.01 Selectmens Expenses</b>      |                     |
| ASSN OF TOWN FINANCE COMM                | 85.00               |
| BERKSHIRE EAGLE                          | 424.16              |
| DAILY HAMPSHIRE GAZETTE                  | 321.60              |
| MA MUNICIPAL ASSN                        | 526.00              |
| POSTMASTER                               | 76.00               |
| TURLEY PUBLICATIONS, INC                 | 356.19              |
| US POSTAL SERVICE                        | 55.00               |
| DUANE PEASE                              | 88.15               |
| SYNCB/AMAZON                             | 88.64               |
| W.B. MASON CO., INC.                     | 63.75               |
| THE REPUBLICAN                           | 1,898.62            |
|  | <b>\$ 3,983.11</b>  |
| <b>10122.03 Copier Expense</b>           |                     |
| MACFARLANE OFFICE PRODUCTS               | 1,240.75            |
| W.B. MASON CO., INC.                     | 258.52              |
|  | <b>\$ 1,499.27</b>  |
| <b>10122.07 Administrative Assistant</b> |                     |
| DUANE PEASE                              | 14,024.00           |
|  | <b>\$ 14,024.00</b> |
| <b>10122.08 Recording Secretary</b>      |                     |
| SUZANNE LEMIEUX                          | 587.52              |
|  | <b>\$ 587.52</b>    |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>     |
|--|---------------------|
| <b>10122.11 Selectmen Salaries</b>     |                     |
| ALBERT SIRARD                          | 2,499.96            |
| DAVID DINICOLA                         | 3,000.00            |
| JUDY HOAG                              | 2,499.96            |
|  | <b>\$ 7,999.92</b>  |
| <b>10135.00 Town Accountant Salary</b> |                     |
| BEVERLY COOPER                         | 2,550.00            |
| MATT DRENEN                            | 833.33              |
| MATTHEW DRENEN                         | 6,666.64            |
| RECLASS                                | -49.97              |
|  | <b>\$ 10,000.00</b> |
| <b>10135.01 Town Account Expenses</b>  |                     |
| ATFC                                   | 0.00                |
|  | <b>\$ 0.00</b>      |
| <b>10135.12 Town Audit</b>             |                     |
| MELANSON HEATH & COMPANY. P.C.         | 1,500.00            |
|  | <b>\$ 1,500.00</b>  |
| <b>10141.02 Assessors Expenses</b>     |                     |
| LAURA LAFRENIERE                       | 81.08               |
| POSTMASTER                             | 76.00               |
| POSTMASTER                             | 110.00              |
| BCAA                                   | 150.00              |
| COMMUNITY SOFTWARE CONSORTIUM          | 220.00              |
| CAI TECHNOLOGIES                       | 2,400.00            |
| KAREN M. TONELLI M.A.A.                | 187.50              |
| MAAO                                   | 215.00              |
| HHCAA                                  | 80.00               |
| W.B. MASON CO., INC.                   | 217.99              |
|  | <b>\$ 3,737.57</b>  |
| <b>10141.03 Assessor Clerk</b>         |                     |
| LAURA LAFRENIERE                       | 5,400.00            |
|  | <b>\$ 5,400.00</b>  |

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**Town of Middlefield**

**2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | Expended           |
|--|--------------------|
| <b>10141.11 Assessor Salaries</b>              |                    |
| LAURA LAFRENIERE                               | 3,674.00           |
| LAURA LEFRENIERE                               | 334.00             |
| TAMARIN LAURAL-PAINE                           | 250.00             |
| TAMARIN LAUREL-PAINE                           | 2,500.00           |
| TAMARIN PAINE                                  | 250.00             |
| TONYA ASANTANIELLO                             | 166.67             |
| TONYA SANTANIELLO                              | 1,666.70           |
| TONYA SNATANIELLO                              | 166.67             |
|  | <b>\$ 9,008.04</b> |
| <b>10141.77 CAMA Software Support</b>          |                    |
| SHI INTERNATIONAL CORP                         | 3,715.01           |
|  | <b>\$ 3,715.01</b> |
| <b>10145.00 Treasurer Salary</b>               |                    |
| BEVERLY COOPER                                 | 850.00             |
| BEVERLY COOPER                                 | 7,800.00           |
| RECLASS  | 49.97              |
| SUE MCGRATH                                    | 262.50             |
|  | <b>\$ 8,962.47</b> |
| <b>10145.01 Treasurer Expenses</b>             |                    |
| HAMPSHIRE COUNTY RETIREMENT SYS                | 5.30               |
| US POSTAL SERVICE                              | 55.00              |
| POSTMASTER                                     | 250.00             |
| TRAVELERS CL REMITTANCE CENTER                 | 198.00             |
| HAMPSHIRE/FRANKLIN/TREAS. ASSC                 | 10.00              |
| DELUXE BUSINESS CHECKS & SOLUTIONS             | 495.41             |
|  | <b>\$ 1,013.71</b> |
| <b>10145.04 Tax Title Treasurer</b>            |                    |
| Berenson & Bloom                               | 2,081.75           |
|  | <b>\$ 2,081.75</b> |
| <b>10145.05 Treas/Accountant Software Supp</b> |                    |
| ACCELA INC                                     | 7,467.00           |
|  | <b>\$ 7,467.00</b> |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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**Expended**

### **10145.11 Payroll Support**

|                   |                    |
|-------------------|--------------------|
| UNIVERSAL PAYROLL | 2,133.85           |
|                   | <b>\$ 2,133.85</b> |

### **10146.00 Tax Collector Salary**

|                |                     |
|----------------|---------------------|
| MARY ANN PEASE | 7,949.97            |
| MARYANN PEASE  | 2,649.99            |
|                | <b>\$ 10,599.96</b> |

### **10146.01 Tax Collector Expenses**

|                               |                    |
|-------------------------------|--------------------|
| HAMPSHIRE/FRANKLIN CTA        | 10.00              |
| ARTHUR P. JONES ASSOCIATES    | 76.40              |
| POSTMASTER                    | 56.00              |
| US POSTAL SERVICE             | 880.00             |
| DUANE PEASE                   | 275.00             |
| COMMUNITY SOFTWARE CONSORTIUM | 215.00             |
| STAPLES CREDIT PLAN           | 159.99             |
| MCTA                          | 50.00              |
| W.B. MASON CO., INC.          | 454.38             |
|                               | <b>\$ 2,176.77</b> |

### **10161.01 Town Clerk Expenses**

|  |                  |
|--|------------------|
| SUZANNE LEMIEUX                          | 99.00            |
| POSTMASTER                               | 165.00           |
| TRAVELERS CL REMITTANCE CENTER           | 100.00           |
| NORTHEAST DOCUMENT CONSER CENTER         | 30.00            |
| MASS TOWN CLERKS' ASSOC                  | 40.00            |
| W.B. MASON CO., INC.                     | 107.67           |
| FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS | 99.18            |
|  | <b>\$ 640.85</b> |

### **10161.11 Town Clerk Salary**

|                 |                    |
|-----------------|--------------------|
| SUZANNE LEMIEUX | 6,399.96           |
|                 | <b>\$ 6,399.96</b> |

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# ***Town of Middlefield***

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|   | <b>Expended</b>      |
|---|----------------------|
| <b>10161.12 Assistant Town Clerk Salary</b>   |                      |
| LOIS LEONARDO BELL                            | 600.00               |
| LOIS LEONARDO-BELL                            | 1,200.00             |
|   | <b>\$ 1,800.00</b>   |
| <b>10162.00 Election &amp; Registration</b>   |                      |
| CURT ROBIE                                    | 85.80                |
| LOIS LEONARDO BELL                            | 169.80               |
| CHARLES HUNTER                                | 84.00                |
| SUZANNE LEMIEUX                               | 17.48                |
| CECILE ROBERT                                 | 72.00                |
| TRACY GERO                                    | 208.80               |
| CURT ROBIE                                    | 123.00               |
| RAYMOND SCHNELLER                             | 84.00                |
| Margaret Pierre                               | 69.00                |
| ELEANOR DOYLE                                 | 292.80               |
| LOIS LEONARDO-BELL                            | 123.00               |
| MARGE PIERRE                                  | 151.80               |
|   | <b>\$ 1,481.48</b>   |
| <b>10176.00 Zoning Board Expenses</b>         |                      |
| TURLEY PUBLICATIONS, INC                      | 113.58               |
| MAUREEN SULLIVAN                              | 75.35                |
|   | <b>\$ 188.93</b>     |
| <b>10177.08 Conservation Commission Exp</b>   |                      |
| MACC  | 91.00                |
|   | <b>\$ 91.00</b>      |
| <b>10178.00 Economic Development Director</b> |                      |
| TOWN OF CHESTER                               | 7,000.00             |
|   | <b>\$ 7,000.00</b>   |
| <b>20109.10 Chapter 90</b>                    |                      |
| MERCEDES-BENZ FINANCIAL SERVICES USA          | 64,116.25            |
| PALMER PAVING CORP                            | 306,091.49           |
|   | <b>\$ 370,207.74</b> |



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# ***Town of Middlefield***

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>       |
|--|-----------------------|
| <b>20420.00 Highway Department Wages</b>     |                       |
| BRENNAN FOLEY                                | 4,957.50              |
| CHASE C ARRINGTON                            | 16.05                 |
| <br>   |                       |
| CHASE CARRINGTON                             | 26,814.20             |
| CHRIS ISNER                                  | 8,961.25              |
| MATHEW RADWICH                               | 1,764.00              |
| <br>   |                       |
| MATTHEW RADWICH<br>PAYROLL                   | 39,971.19<br>1,977.00 |
| <br>   |                       |
| RODNEY SAVERY                                | 50,450.63             |
| RONDEY SAVERY                                | 0.03                  |
| CHARLES HUNTER                               | 825.00                |
|  | <b>\$ 135,736.85</b>  |
| <br><b>20420.01 Sick Days</b>                |                       |
| CHASE CARRINGTON                             | 342.40                |
| CHRIS ISNER                                  | 428.00                |
| MATTHEW RADWICH                              | 882.00                |
|  | <b>\$ 1,652.40</b>    |
| <br><b>20420.02 Town Highway Maintenance</b> |                       |
| L P ADAMS                                    | 417.35                |
| ATCO INTERNATIONAL                           | 647.20                |
| BERKSHIRE CO HIGHWAY ASSN                    | 70.00                 |
| BERKSHIRE COUNTY HIGHWAY SUPT ASSOC          | 60.00                 |
| CITY TIRE CO., INC.                          | 45.00                 |
| FASTENAL                                     | 20.01                 |
| GENALCO INC                                  | 406.97                |
| JOHN'S BUILDING SUPPLY                       | 686.76                |
| LAWSON PRODUCTS, INC                         | 439.54                |
| L.P.ADAMS CO INC                             | 212.95                |
| MASS HIGHWAY ASSOC                           | 105.00                |

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**Town of Middlefield**

**2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>     |
|--|---------------------|
| <b>20420.02 Town Highway Maintenance</b> |                     |
| PITTSFIELD FIRE & SAFETY CO              | 295.95              |
| POSTMASTER                               | 76.00               |
| RAINBOW DISTRIBUTORS                     | 168.00              |
| R.I.BAKER CO.                            | 3,408.74            |
| RODNEY SAVERY                            | 637.69              |
| STAPLES CREDIT PLAN                      | 61.04               |
| TECH-MASS DISTRIBUTORS                   | 119.66              |
| GARD SPECIALIST CO INC                   | 86.47               |
| RODNEY SAVERY                            | 207.81              |
| <br>                                     |                     |
| CINTAS CORP                              | 3,601.24            |
| STAPLES CREDIT PLAN                      | 61.04               |
| ECONO SIGNS                              | 176.60              |
| LOCKS & MORE                             | 32.56               |
| CHRIS ISNER                              | 95.00               |
| NORTHEAST PAVING                         | 3,023.90            |
| MARTIN CHIRCOPRACTIC                     | 80.00               |
| GATEWAY FARM PET                         | 20.49               |
| VERIZON WIRELESS                         | 1,699.64            |
| RAY ROBERT EXCAVATION & TRUCKING         | 180.00              |
| EUROVIA ATLANTIC COAST LLC               | 6,538.83            |
| EJ PRESCOTT INC                          | 2,316.00            |
|  | <b>\$ 25,997.44</b> |
| <br>                                     |                     |
| <b>20421.00 Holidays &amp; Vacations</b> |                     |
| MATTHEW RADWICH                          | 220.50              |
|  | <b>\$ 220.50</b>    |
| <br>                                     |                     |
| <b>20421.01 Machinery Expenses</b>       |                     |
| ATCO INTERNATIONAL                       | 382.10              |
| CITY TIRE CO., INC.                      | 383.50              |

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# ***Town of Middlefield***

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|                                       | <b>Expended</b>     |
|---------------------------------------|---------------------|
| <b>20421.01 Machinery Expenses</b>    |                     |
| DUFOUR INC                            | 80.00               |
| FASTENAL                              | 342.26              |
| FLEET PRIDE                           | 824.82              |
| LAWSON PRODUCTS, INC                  | 2,977.27            |
| MARCOTTE FORD                         | 1,450.92            |
| NUTMEG INTERNATIONAL                  | 6,980.36            |
| PITTSFIELD LAWN & TRACTOR             | 4.98                |
| PRO-TECH SUPPLY                       | 333.77              |
| R.I.BAKER CO.                         | 859.47              |
| RODNEY SAVERY                         | 250.88              |
| SCHMIDT EQUIPMENT                     | 436.59              |
| SKYLINE SERVICES, LLC                 | 125.00              |
| SUPERIOR SPRING & MFG CO INC          | 4,042.85            |
| MIRABITO ENERGY PRODUCTS              | 2,265.13            |
| CARQUEST AUTO PARTS STORES            | 2,204.89            |
| PITTSFIELD AUTO SUPPLY                | 232.27              |
| S&A SUPPLY INC                        | 12.47               |
| COMMERCIAL TRUCK TIRE CENTER          | 502.70              |
| WEST SPRINGFIELD G & S TRUCKING INC   | 598.00              |
| BACHER CORP OF CONN                   | 297.68              |
| AIRGAS USSA LLC                       | 1,022.51            |
| NORTHEAST FABRICATORS & MECH SERV LLC | 823.24              |
| CARR HARDWARE                         | 149.82              |
| Pete's Tire Barns, Inc                | 1,816.44            |
| SULLIVAN METALS CO INC                | 213.75              |
| ATG WESTMINSTER                       | 190.66              |
|                                       | <b>\$ 29,804.33</b> |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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**Expended**

**20421.02 Town Garage Well**

|                            |                  |
|----------------------------|------------------|
| FASTENAL                   | 36.57            |
| CARQUEST AUTO PARTS STORES | 245.43           |
|                            | <b>\$ 282.00</b> |

**20421.03 highway mower**

|                     |                     |
|---------------------|---------------------|
| BACHER CORP OF CONN | 18,000.00           |
|                     | <b>\$ 18,000.00</b> |

**20421.44 Holidays**

|                  |                    |
|------------------|--------------------|
| CHASE CARRINGTON | 1,412.40           |
| CHRIS ISNER      | 428.00             |
| MATTHEW RADWICH  | 2,116.80           |
| PAYROLL          | -1,977.00          |
| RODNEY SAVERY    | 2,404.80           |
|                  | <b>\$ 4,385.00</b> |

**20421.55 Vacations**

|                 |                    |
|-----------------|--------------------|
| CHRIS ISNER     | 1,712.00           |
| MATTHEW RADWICH | 2,116.80           |
| RODNEY SAVERY   | 3,216.50           |
|                 | <b>\$ 7,045.30</b> |

**20422.00 Fuels**

|                            |                     |
|----------------------------|---------------------|
| CHESTER MUNICIPAL ELECTRIC | 252.13              |
| MATTHEW RADWICH            | 78.30               |
| RODNEY SAVERY              | 142.62              |
| MIRABITO ENERGY PRODUCTS   | 12,030.40           |
| CARQUEST AUTO PARTS STORES | 81.97               |
| PITTSFIELD AUTO SUPPLY     | 291.92              |
| CHASE CARRINGTON           | 22.04               |
|                            | <b>\$ 12,899.38</b> |

**20422.01 Unpaved Roads Material**

|                                  |           |
|----------------------------------|-----------|
| GENALCO INC                      | 509.64    |
| TONLINO & SONS, LLC              | 25,232.20 |
| RAY ROBERT EXCAVATION & TRUCKING | 2,736.00  |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|   | <b>Expended</b>      |
|---|----------------------|
|   | <b>\$ 28,477.84</b>  |
| <b>20423.00 Snow Removal</b>            |                      |
| CHASE CARRINGTON                        | 5,457.00             |
| MATTHEW RADWICH                         | 926.10               |
| MATTHEW RADWICH                         | 5,639.41             |
| RODNEY SAVERY                           | 9,074.29             |
| MARK COUCH                              | 7,740.00             |
| GENALCO INC                             | 1,016.03             |
| JOHN S LANE & SON INC                   | 3,016.54             |
| LAWSON PRODUCTS, INC                    | 1,324.56             |
| MORTON SALT INC                         | 10,694.00            |
| R.I.BAKER CO.                           | 2,065.70             |
| TONLINO & SONS, LLC                     | 832.20               |
| ZWACK, INC                              | 376.70               |
| HATHWAY CONSTRUCTION CO                 | 6,343.37             |
| CHAMPION SALT LLC                       | 19,252.46            |
|   | <b>\$ 73,758.36</b>  |
| <b>20424.00 Street Lights</b>           |                      |
| EVERSOURCE                              | 75.51                |
| EVERSOURCE                              | 361.49               |
|   | <b>\$ 437.00</b>     |
| <b>30000.01 Gateway Reg Schl Assmnt</b> |                      |
| GATEWAY REGIONAL SCHOOL DISTRICT        | 428,668.80           |
| GATEWAY REG.SCHOOL DISTRICT             | 107,167.20           |
|   | <b>\$ 535,836.00</b> |
| <b>30000.04 Vocational Education</b>    |                      |
| CITY OF NORTHAMPTON                     | 23,953.36            |
| CITY OF WESTFIELD                       | 16,772.00            |
| LECRENSKI BROS INC                      | 16,675.00            |
| CITY OF NORTHAMPTON                     | 11,976.68            |

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**Town of Middlefield**

**2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|                                       | Expended            |
|---------------------------------------|---------------------|
|                                       | <b>\$ 69,377.04</b> |
| <b>30610.00 Library Expenses</b>      |                     |
| POSTMASTER                            | 76.00               |
| MARY ANN WALSH                        | 36.42               |
| AMAZON                                | 259.35              |
| SYNCB/AMAZON                          | 387.54              |
| THE LIBRARY STORE INC                 | 23.30               |
| GARINE ARAKELIAN                      | 300.00              |
| JUNIOR LIBRARY GUILD                  | 796.00              |
| W.B. MASON CO., INC.                  | 25.02               |
| TASTE OF HOME                         | 14.98               |
| RICK HAMELIN                          | 0.00                |
| MIDAMERICA BOOKS                      | 104.70              |
| WEX BANK                              | 21.50               |
|                                       | <b>\$ 2,044.81</b>  |
| <b>30610.11 Librarian Salary</b>      |                     |
| LOIS LENARDO BELL                     | 572.00              |
| LOIS LEONARDO BELL                    | 1,144.00            |
| LOIS LEONARDO-BELL                    | 2,860.00            |
| MARY ANN WALSH                        | 1,716.00            |
| MARYANN WALSH                         | 572.00              |
|                                       | <b>\$ 6,864.00</b>  |
| <b>40543.00 Veterans Agent Salary</b> |                     |
| NORTHAMPTON VETERANS' SERVICES        | 2,356.00            |
|                                       | <b>\$ 2,356.00</b>  |
| <b>50491.00 Cemetery Expense</b>      |                     |
| CARROT-TOP INDUSTRIES INC             | 188.23              |
| RONALD RADWICH                        | 3,015.00            |
|                                       | <b>\$ 3,203.23</b>  |
| <b>60210.00 Police Chiefs Salary</b>  |                     |
| JENNY DION                            | 11,250.00           |
| TOM AUSTIN                            | 3,750.00            |
|                                       | <b>\$ 15,000.00</b> |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|   | <b>Expended</b>    |
|---|--------------------|
| <b>60210.01 Police Dept Expenses</b>          |                    |
| CHESTER MUNICIPAL ELECTRIC                    | 823.87             |
| JUREK BROTHERS, INC                           | 1,594.03           |
| MA CHIEFS OF POLICE ASSOC, INC                | 799.00             |
| SENTRY UNIFORM & EQUIPMENT                    | 2,471.30           |
| TMDE CALIBRATION LAB, INC                     | 130.00             |
| VERIZON WIRELESS                              | 611.88             |
| LAROCHELLE AUTO RESTORATION                   | 816.32             |
| COMM OF MASS/DEPT OF CJ                       | 237.50             |
| VERIZON                                       | 401.93             |
| LAROCHELLE AUTO                               | 134.90             |
| MUNICIPAL POLICE INSTITUTE INC                | 375.00             |
| MILLER'S PETROLEUM SYSTEMS, INC               | 282.64             |
| W.B. MASON CO., INC.                          | 244.96             |
| VERIZON WIRELESS                              | 703.81             |
|   | <b>\$ 9,627.14</b> |
| <b>60210.08 Police Officers' Compensation</b> |                    |
| JENNY DION                                    | 3,184.00           |
| ROBERT HOYNOSKI                               | 329.00             |
| TOM AUSTIN                                    | 4,214.00           |
|   | <b>\$ 7,727.00</b> |
| <b>60210.09 Officer's Training</b>            |                    |
| TOM AUSTIN                                    | 540.00             |
| WESTERN MASS CHIEFS OF POLICE ASSOC           | 2,600.00           |
|   | <b>\$ 3,140.00</b> |
| <b>60210.11 Constable Salaries</b>            |                    |
| CURT ROBIE                                    | 100.00             |
| CHARLES HUNTER                                | 100.00             |
|   | <b>\$ 200.00</b>   |
| <b>60210.12 Regional lockup</b>               |                    |
| HAMPSHIRE SHERIFF'S OFFICE                    | 495.00             |
|   | <b>\$ 495.00</b>   |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>    |
|--|--------------------|
| <b>60210.13 CodeRED Notification System</b>  |                    |
| ONSOLVE, LLC                                 | 1,500.00           |
|  | <b>\$ 1,500.00</b> |
| <b>60210.80 EMS SERVICE</b>                  |                    |
| ANN MARIE VISCONTI                           | 382.22             |
|  | <b>\$ 382.22</b>   |
| <b>60210.82 Emergency Management</b>         |                    |
| EVOLVE TECH CORP.                            | 1,729.09           |
|  | <b>\$ 1,729.09</b> |
| <b>60220.01 Fire Dept Expenses</b>           |                    |
| L P ADAMS                                    | 17.96              |
| BERKSHIRE COUNTY SHERIFFS COMM. CTR          | 0.00               |
| CHESTER MUNICIPAL ELECTRIC                   | 43.46              |
| FASTENAL                                     | 12.21              |
| PITTSFIELD FIRE & SAFETY CO                  | 442.80             |
| SUPERIOR SPRING & MFG CO INC                 | 282.35             |
| RONALD RADWICH                               | 158.93             |
| FIRE TECH & SAFETY                           | 700.00             |
| DELUREY SALES & SERVICE INC.                 | 1,120.63           |
| HEIMAN FIRE EQUIPMENT                        | 99.40              |
| AGT BATTERY SUPPLY LLC                       | 145.09             |
| WHITE WOLF TRUCKING & EXCAVATION             | 600.00             |
| Berkshire County Fire Chiefs Association Inc | 200.00             |
| BOUND TREE MEDICAL LLC                       | 798.43             |
| HAMPSHIRE COUNTY FIRE DEFENSE ASSOC          | 600.00             |
| NORTHEAST MUNICIPAL LLC                      | 485.24             |
| COUNTY AMBULANCE                             | 50.00              |
| S&S MACHINE AND WELDING INC                  | 300.00             |
|  | <b>\$ 6,056.50</b> |
| <b>60220.04 Fire Dept Dispatch Srv</b>       |                    |
| BERKSHIRE COUNTY SHERIFFS COMM. CTR          | 8,871.17           |
|  | <b>\$ 8,871.17</b> |



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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|   | <b>Expended</b>     |
|---|---------------------|
| <b>60241.00 Building Inspector</b>      |                     |
| ERIC MAIN                               | 720.00              |
| WILLIAM GIRARD                          | 15,717.50           |
|   | <b>\$ 16,437.50</b> |
| <b>60241.01 Bldg. Comm.Expenses</b>     |                     |
| GARY DENKO                              | 292.50              |
|   | <b>\$ 292.50</b>    |
| <b>60292.00 Dog Officer's Salary</b>    |                     |
| TERRY DONOVAN                           | 500.00              |
|   | <b>\$ 500.00</b>    |
| <b>60292.01 Dog Expense</b>             |                     |
| TERRY DONOVAN                           | 67.80               |
|   | <b>\$ 67.80</b>     |
| <b>60292.15 Animal Inspector salary</b> |                     |
| TERRY DONOVAN                           | 400.00              |
|   | <b>\$ 400.00</b>    |
| <b>70231.00 Ambulance</b>               |                     |
| HINSDALE VOLUNTEER FIREMAN'S ASSN.      | 2,000.00            |
|   | <b>\$ 2,000.00</b>  |
| <b>70431.00 Disposal Area</b>           |                     |
| WAYNE SURINER                           | 240.00              |
| HILLTOWN RESOURCE MANAGEMENT CO         | 516.00              |
| HRMC                                    | 2,807.28            |
| WASTE MANAGEMENT OF MASS                | 16,407.80           |
| HATHWAY CONSTRUCTION CO                 | 650.00              |
| CASELLA WASTE SERVICES                  | 5,880.00            |
| Scott Artioli                           | 204.12              |
|   | <b>\$ 26,705.20</b> |
| <b>70431.04 Hilltown Resource Mgmt</b>  |                     |
| HILLTOWN RESOURCE MANAGEMENT CO         | 2,851.00            |
| PITTSFIELD FIRE & SAFETY CO             | 128.95              |
|   | <b>\$ 2,979.95</b>  |

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**Town of Middlefield**

**2020 Expense Report**

From 07/01/2019 to 06/30/2020

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**Expended**

**70519.00 Bd of Health/Insp Salary**

|             |                    |
|-------------|--------------------|
| JACKIE DUDA | 1,287.50           |
|             | <b>\$ 1,287.50</b> |

**70519.01 Board of Health Exp**

|             |                  |
|-------------|------------------|
| JACKIE DUDA | 356.25           |
| JACKIE DUDA | 390.07           |
|             | <b>\$ 746.32</b> |

**90192.01 Insurances**

|                                    |                     |
|------------------------------------|---------------------|
| MIIA PROPERTY & CASUALTY GROUP INC | 24,040.00           |
| TRAVELERS CL REMITTANCE CENTER     | 487.00              |
| CHUBB & SON                        | 11,801.00           |
|                                    | <b>\$ 36,328.00</b> |

**90192.02 Maint Public Buildings**

|                             |          |
|-----------------------------|----------|
| L P ADAMS                   | 545.16   |
| CHESTER MUNICIPAL ELECTRIC  | 282.64   |
| CROCKER COMMUNICATIONS      | 1,357.70 |
| STEPHEN HARRIS              | 490.58   |
| SUZANNE LEMIEUX             | 88.49    |
| MACFARLANE OFFICE PRODUCTS  | 145.00   |
| PITTSFIELD FIRE & SAFETY CO | 142.00   |
| VERIZON                     | 4,476.57 |
| WHITING ENERGY FUELS        | 3,290.04 |
| LEE AUDIO & SECURITY, INC   | 350.00   |
| KURT ZINNACK                | 585.00   |
| RICHCO PRODUCTS INC         | 601.78   |
| GEORGE PROPANE, INC         | 8,065.32 |
| RICHO PRODUCTS INC          | 57.27    |
| ALLSTATE FIRE EQUIPMENT     | 349.00   |
| EVERSOURCE                  | 15.28    |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>     |
|--|---------------------|
| <b>90192.02 Maint Public Buildings</b> |                     |
| EVERSOURCE                             | 6,693.18            |
| VERIZON BUSINESS                       | 44.64               |
| CRYSTAL MAIN                           | 93.70               |
| COUNTRY GLASS SHOP                     | 405.00              |
| BEK ASSOCIATES                         | 3,000.00            |
| Margaret Pierre                        | 0.00                |
| STEPHEN HARRIS                         | 275.19              |
| JUDY HOAG                              | 107.79              |
| CARR HARDWARE                          | 458.81              |
| HCG                                    | 325.00              |
| JONES LAND LASALLE AMERICAS INC        | 1,392.80            |
|  | <b>\$ 33,637.94</b> |
| <b>90192.11 Town Hall Custodian</b>    |                     |
| CRYSTAL MAIN                           | 3,007.50            |
| CYRSTAL MAIN                           | 120.00              |
| SUZANNE LEMIEUX                        | 1,755.00            |
|  | <b>\$ 4,882.50</b>  |
| <b>90192.12 Maintenance Technician</b> |                     |
| WAYNE SURINER                          | 105.00              |
| WAYNE SURNIER                          | 15.00               |
|  | <b>\$ 120.00</b>    |
| <b>90192.99 Website/Technology</b>     |                     |
| NORTHEAST IT SYSTEMS SINC              | 2,500.00            |
| STEPHEN HARRIS                         | 1,119.76            |
|  | <b>\$ 3,619.76</b>  |
| <b>90195.00 Printing</b>               |                     |
| PARADISE COPIES, INC                   | 608.54              |
|  | <b>\$ 608.54</b>    |

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# **Town of Middlefield**

## **2020 Expense Report**

From 07/01/2019 to 06/30/2020

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|  | <b>Expended</b>     |
|--|---------------------|
| <b>90541.00 Council on Aging</b>         |                     |
| LOIS BELL LEONARDO                       | 250.00              |
| LOIS LEONARD-BELL                        | 250.00              |
| LOIS LEONARDO BELL                       | 1,000.00            |
| LOIS LEONARDO-BELL                       | 1,500.00            |
| LAURA LAFRENIERE                         | 90.00               |
| SUZANNE LEMIEUX                          | 217.43              |
| POSTMASTER                               | 56.00               |
| Sharon Barry                             | 20.00               |
| JUDITH HOAG                              | 35.92               |
| MPLC                                     | 219.33              |
| JUDITH ARTIOLI                           | 300.00              |
| BERKSHIRE MOUNTAIN                       | 175.50              |
| SERENA MERRILL RN BS CFCN                | 306.54              |
| NOREEN SURINER                           | 22.06               |
| LOIS LEONARDO-BELL                       | 142.89              |
| U S POSTAL SERVICE                       | 55.00               |
| EILA MAY BELL                            | 62.64               |
| HIGHLAND VALLEY ELDER SERVICE3S          | 74.35               |
| DR CONSULTANTS                           | 916.32              |
|  | <b>\$ 5,693.98</b>  |
| <b>90541.10 Council on Aging upgrade</b> |                     |
| LOIS LEONARDO-BELL                       | 0.00                |
| DR CONSULTANTS                           | 8,974.68            |
|  | <b>\$ 8,974.68</b>  |
| <b>90630.00 Recreation Expense</b>       |                     |
| CHRISTINE BRESNAHAN                      | 18.26               |
|  | <b>\$ 18.26</b>     |
| <b>90911.00 County Retirement</b>        |                     |
| HAMPSHIRE COUNTY RETIREMENT SYS          | 48,319.00           |
|  | <b>\$ 48,319.00</b> |

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**Town of Middlefield**

**2020 Expense Report**

From 07/01/2019 to 06/30/2020

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**Expended**

**90913.00 Unemployment Insurance**

DUA 350.31  
\$ 350.31

**90916.00 Social Security/Twn Share**

IRS 5,256.42  
DUA 2.60  
\$ 5,259.02

**90919.00 Health Insurance**

HAMPSHIRE COUNTY GROUP INS 39,844.45  
ACSA GROUP INSURANCE 104.72  
\$ 39,949.17

**90947.00 Pioneer Valley Planning**

PIONEER VALLEY PLANNING COMM 86.18  
\$ 86.18

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS ASSETS**  
**From 07/01/2019 to 06/30/2020**

**ASSETS**

| CASH                  | Assets     | Liabilities       |
|-----------------------|------------|-------------------|
| General Cash          | 860,578.81 |                   |
| <b>TOTAL FOR CASH</b> |            | <b>860,578.81</b> |

| PERSONAL PROPERTY TAXES                  | Assets | Liabilities   |
|--|--------|---------------|
| Personal Property 2016                   | 102.45 |               |
| Personal Property 2017                   | 104.40 |               |
| Personal Property 2018                   | 64.25  |               |
| Personal Property 2019                   | 327.95 |               |
| Personal Property 2020                   | 221.19 |               |
| <b>TOTAL FOR PERSONAL PROPERTY TAXES</b> |        | <b>820.24</b> |

| REAL ESTATE TAXES                  | Assets    | Liabilities       |
|------------------------------------|-----------|-------------------|
| Real Estate Taxes F2000            | 1,144.54  |                   |
| Real Estate Taxes F2001            | 0.01      |                   |
| Real Estate Taxes F2002            | 2,491.72  |                   |
| Real Estate Taxes F2003            | 833.08    |                   |
| Real Estate Taxes F2004            | 943.05    |                   |
| Real Estate Taxes F2011            | 520.17    |                   |
| Real Estate 2014                   | 111.20    |                   |
| Real Estate 2016                   | 13,809.93 |                   |
| Real Estate 2017                   | 2,400.45  |                   |
| Real Estate 2018                   | 13,919.63 |                   |
| Real Estate 2019                   | 21,173.60 |                   |
| Real Estate                        | 53,912.02 |                   |
| Real Estate Taxes F1998            | 91.13     |                   |
| Real Estate Taxes F1999            | 433.26    |                   |
| <b>TOTAL FOR REAL ESTATE TAXES</b> |           | <b>111,783.79</b> |

| MOTOR VEHICLE EX TAXES                  | Assets   | Liabilities      |
|---|----------|------------------|
| Motor Vehicle Ex 2006                   | 432.30   |                  |
| Motor Vehicle Ex 2007                   | 272.08   |                  |
| Motor Vehicle Ex 2008                   | 232.46   |                  |
| Motor Vehicle Ex 2009                   | 603.96   |                  |
| Motor Vehicle Ex 2010                   | 3,053.44 |                  |
| Motor Vehicle Ex 2011                   | 95.48    |                  |
| Motor Vehicle Ex                        | 221.88   |                  |
| Motor Vehicle Ex 2013                   | 1,356.17 |                  |
| Motor Vehicle 2015                      | 136.82   |                  |
| Motor Vehicle 2016                      | 318.90   |                  |
| Motor Vehicle 2017                      | 716.82   |                  |
| Motor Vehicle Excise 2018               | 2,573.30 |                  |
| Motor Vehicle Excise 2019               | 1,956.64 |                  |
| Motor Vehicle 2020                      | 9,176.61 |                  |
| <b>TOTAL FOR MOTOR VEHICLE EX TAXES</b> |          | <b>21,146.86</b> |

| TAX TITLES & POSSESSIONS | Assets | Liabilities |
|--------------------------|--------|-------------|
|--------------------------|--------|-------------|

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS ASSETS**  
**From 07/01/2019 to 06/30/2020**

| <b>TAX TITLES &amp; POSSESSIONS</b>           |  | <b>Assets</b>       | <b>Liabilities</b>         |
|---|--|---------------------|----------------------------|
| Tax Titles                                    |  | 158,417.57          |                            |
| <b>TOTAL FOR TAX TITLES &amp; POSSESSIONS</b> |  |                     | <u>158,417.57</u>          |
| <b>ESTIMATED RECEIPTS</b>                     |  | <b>Assets</b>       | <b>Liabilities</b>         |
| Highway Truck                                 |  | 50,000.00           |                            |
| <b>TOTAL FOR ESTIMATED RECEIPTS</b>           |  |                     | <u>50,000.00</u>           |
| <b>GRANTS</b>                                 |  | <b>Assets</b>       | <b>Liabilities</b>         |
| FEMA/MEMA HAZARD IMT                          |  | 2,500.00            |                            |
| <b>TOTAL FOR GRANTS</b>                       |  |                     | <u>2,500.00</u>            |
| <b>APPROPRIATIONS BALANCES</b>                |  | <b>Assets</b>       | <b>Liabilities</b>         |
| Chapter 90                                    |  | 224,485.68          |                            |
| Snow Removal                                  |  | 1,271.16            |                            |
| <b>TOTAL FOR APPROPRIATIONS BALANCES</b>      |  |                     | <u>225,756.84</u>          |
|   |  | <b>TOTAL ASSETS</b> | <u><u>1,431,004.11</u></u> |

**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2019 to 06/30/2020**

**LIABILITIES**

| PERSONAL PROPERTY TAXES                  | Assets | Liabilities  |
|--|--------|--------------|
| Personal Prop Taxes F2011                |        | 17.36        |
| Personal Property 2015                   |        | 1.12         |
| <b>TOTAL FOR PERSONAL PROPERTY TAXES</b> |        | <b>18.48</b> |

| REAL ESTATE TAXES                  | Assets | Liabilities     |
|------------------------------------|--------|-----------------|
| Real Estate 2012                   |        | 1,068.91        |
| Real Estate 2013                   |        | 1,012.46        |
| Real Estate 2015                   |        | 270.16          |
| <b>TOTAL FOR REAL ESTATE TAXES</b> |        | <b>2,351.53</b> |

| MOTOR VEHICLE EX TAXES                  | Assets | Liabilities   |
|---|--------|---------------|
| Motor Vehicle 2014                      |        | 133.87        |
| <b>TOTAL FOR MOTOR VEHICLE EX TAXES</b> |        | <b>133.87</b> |

| ACCOUNTS RECEIVABLE                  | Assets | Liabilities       |
|--------------------------------------|--------|-------------------|
| CHAPTER 90 REIMBURSEMENT             |        | 211,258.10        |
| subsequent Years                     |        | 169,000.00        |
| <b>TOTAL FOR ACCOUNTS RECEIVABLE</b> |        | <b>380,258.10</b> |

| ESTIMATED RECEIPTS                  | Assets | Liabilities      |
|-------------------------------------|--------|------------------|
| Unauthorized/Unissued               |        | 50,000.00        |
| <b>TOTAL FOR ESTIMATED RECEIPTS</b> |        | <b>50,000.00</b> |

| AGENCY                   | Assets | Liabilities      |
|--------------------------|--------|------------------|
| Tac collector fees       |        | 1,036.59         |
| Deputy Collector Fees    |        | 985.00           |
| Town Clerk Agency        |        | 277.55           |
| Police Permits Due State |        | 9,012.50         |
| Unclaimed Checks         |        | 22,878.17        |
| Sale of Property         |        | 5,075.64         |
| Police Donations         |        | 2,000.00         |
| Town Hall Improvements   |        | 6,691.50         |
| Kitchen Repair Donation  |        | 0.20             |
| Recreation-Basketball Ct |        | 145.46           |
| COA DONATIONS            |        | 5,190.00         |
| library Gifts            |        | 5,569.11         |
| <b>TOTAL FOR AGENCY</b>  |        | <b>58,861.72</b> |

| TAILINGS                       | Assets | Liabilities     |
|--------------------------------|--------|-----------------|
| Town of Middlefield Revitaliza |        | 1,750.00        |
| <b>TOTAL FOR TAILINGS</b>      |        | <b>1,750.00</b> |



**Town of Middlefield**  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2019 to 06/30/2020**

| GRANTS                         | Assets | Liabilities       |
|--------------------------------|--------|-------------------|
| Elections - State              |        | 2,703.00          |
| Heritage Days-Rec              |        | 40.00             |
| Historical Commission Donation |        | 1,174.34          |
| St. Aid to Libraries           |        | 4,060.75          |
| Scale Grant                    |        | 500.00            |
| SMRP-RECYCLING PROGRAM         |        | 12,931.20         |
| COVID 19                       |        | 1,796.32          |
| MA Cultural Council            |        | 6,311.21          |
| Sarah Gillett COA Grant        |        | 240.00            |
| BOH Mini-grant Program         |        | 853.66            |
| FEMA/Fire Grant                |        | 1,390.39          |
| Community Policing             |        | 5.06              |
| RRSA FY 19                     |        | 359.00            |
| EMPG Grant                     |        | 2,241.30          |
| SAMHSA CRA Grant               |        | 544.71            |
| Green Communities              |        | 4,323.37          |
| Sale of Land                   |        | 113,469.45        |
| Dept of Energy Grant           |        | 48.10             |
| <b>TOTAL FOR GRANTS</b>        |        | <b>152,991.86</b> |

| REVOLVING                      | Assets | Liabilities      |
|--------------------------------|--------|------------------|
| ZBA fees                       |        | 300.00           |
| Police Outside Detail          |        | 5,444.62         |
| Conservation Comm Revolv       |        | 1,754.69         |
| Zoning Board of Appeals/fees   |        | 235.00           |
| Insurance Claim                |        | 0.16             |
| BOH Revolving                  |        | 60.00            |
| Transfer Station Revolving     |        | 40,116.60        |
| Electrical Inspector Revolving |        | 50.00            |
| <b>TOTAL FOR REVOLVING</b>     |        | <b>47,961.07</b> |

| RCPTS RESVRD FOR APPROP                  | Assets | Liabilities     |
|--|--------|-----------------|
| Sale of Cemetery Lots                    |        | 4,425.00        |
| Refunded Dog Tax                         |        | 779.17          |
| <b>TOTAL FOR RCPTS RESVRD FOR APPROP</b> |        | <b>5,204.17</b> |

| OVERLAYS RES FOR ABATE                  | Assets | Liabilities      |
|---|--------|------------------|
| Overlay all years                       |        | 53,934.59        |
| overlay 2019                            |        | 7.47             |
| <b>TOTAL FOR OVERLAYS RES FOR ABATE</b> |        | <b>53,942.06</b> |

| REVENUE RESERVED UNTIL COL                  | Assets | Liabilities       |
|---|--------|-------------------|
| Tax Title & Poss. Revenue                   |        | 158,417.57        |
| Motor Vehicle Excise Rev                    |        | 21,012.99         |
| <b>TOTAL FOR REVENUE RESERVED UNTIL COL</b> |        | <b>179,430.56</b> |

***Town of Middlefield***  
**Balance Sheet GENERAL ACCOUNTS LIABILITIES**  
**From 07/01/2019 to 06/30/2020**

| SURPLUS REVENUE                  | Assets | Liabilities       |
|----------------------------------|--------|-------------------|
| Surplus Revenue                  |        | 290,928.97        |
| <b>TOTAL FOR SURPLUS REVENUE</b> |        | <b>290,928.97</b> |

| APPROPRIATIONS BALANCES                  | Assets                   | Liabilities         |
|--|--------------------------|---------------------|
| Moderator                                |                          | 100.00              |
| Town Audit                               |                          | 11,500.00           |
| Assessors Expenses                       |                          | 2,364.57            |
| Assesors Tax Map Update                  |                          | 2,455.00            |
| CAMA Software Support                    |                          | 1,752.49            |
| Assessors' Revaluation                   |                          | 5,500.00            |
| Treasurer Salary                         |                          | 1,237.53            |
| Tax Title Treasurer                      |                          | 20,906.16           |
| Highway Department Wages                 |                          | 16,263.15           |
| Town Highway Maintenance                 |                          | 14,002.56           |
| Vacations                                |                          | 6,364.70            |
| War Memorials/Playground                 |                          | 12,421.95           |
| Up grade emergency Comm.                 |                          | 23,435.30           |
| Fire Chief/Forest Wrld Sal               |                          | 500.00              |
| Fire Dept Expenses                       |                          | 7,240.00            |
| Capping Old Dump                         |                          | 15,000.00           |
| Comcast build out                        |                          | 58,942.05           |
| Website/Technology                       |                          | 6,380.24            |
| Council on Aging                         |                          | 806.02              |
| <b>TOTAL FOR APPROPRIATIONS BALANCES</b> |                          | <b>207,171.72</b>   |
|  | <b>TOTAL LIABILITIES</b> | <b>1,431,004.11</b> |

***Town of Middlefield***  
**Balance Sheet TRUST FUNDS ACCOUNTS**  
**From 07/01/2019 to 06/30/2020**

| <b>TRUST FUNDS</b>           | <b>Assets</b>     | <b>Liabilities</b> |
|------------------------------|-------------------|--------------------|
| Trust Cash                   | 303,382.01        |                    |
| Stabilization                |                   | 243,635.15         |
| Dickson Charity Fund         |                   | 28,793.26          |
| Cemetery PC                  |                   | 30,953.60          |
| <b>TOTAL FOR TRUST FUNDS</b> | <b>303,382.01</b> | <b>303,382.01</b>  |

**Appointed Boards with 3  
year staggered terms**

**Agricultural Commission:**

Glennis Austin 2021  
Cheryl Harper 2022  
Maureen Sullivan 2023  
Mitch Feldmesser 2023

**Communication Committee:**

Steve Harris 2022  
Joseph Kearns 2021

**Conservation Committee:**

David Fuller 2022  
Mitch Feldmesser 2022  
Kim Baker 2023  
Wayne Main 2023  
Carol Waag 2021

**Cultural Council:**

Chris Bresnahan  
Eleanor Doyle  
Christine Ciosek  
Suzanne Lemieux  
Andrea Tosi  
Sharon Barry  
Kathleen Rock Nakaya  
Larry Pease

**Historical Commission:**

Tim Pease 2022  
Rita Doktor, Alt  
John Savery 2023  
Bill Denault 2023  
Jane Craker 2021  
Julian Craker 2021

**Registrar of Voters: one year term**

Suzanne Lemieux  
Lois Bell  
Anita Myers  
Tamarin Laurel-Paine

**Animal Control Officer:  
One Year Appointment**

Terry Donovan  
667-8725

**Animal Inspector:  
One Year Appointment**

Terry Donovan  
413-667-8725

**Zoning Board of Appeals:**

Mary Courtney  
Sharon Vindetti  
Maureen Sullivan  
Jay Swift-Alt



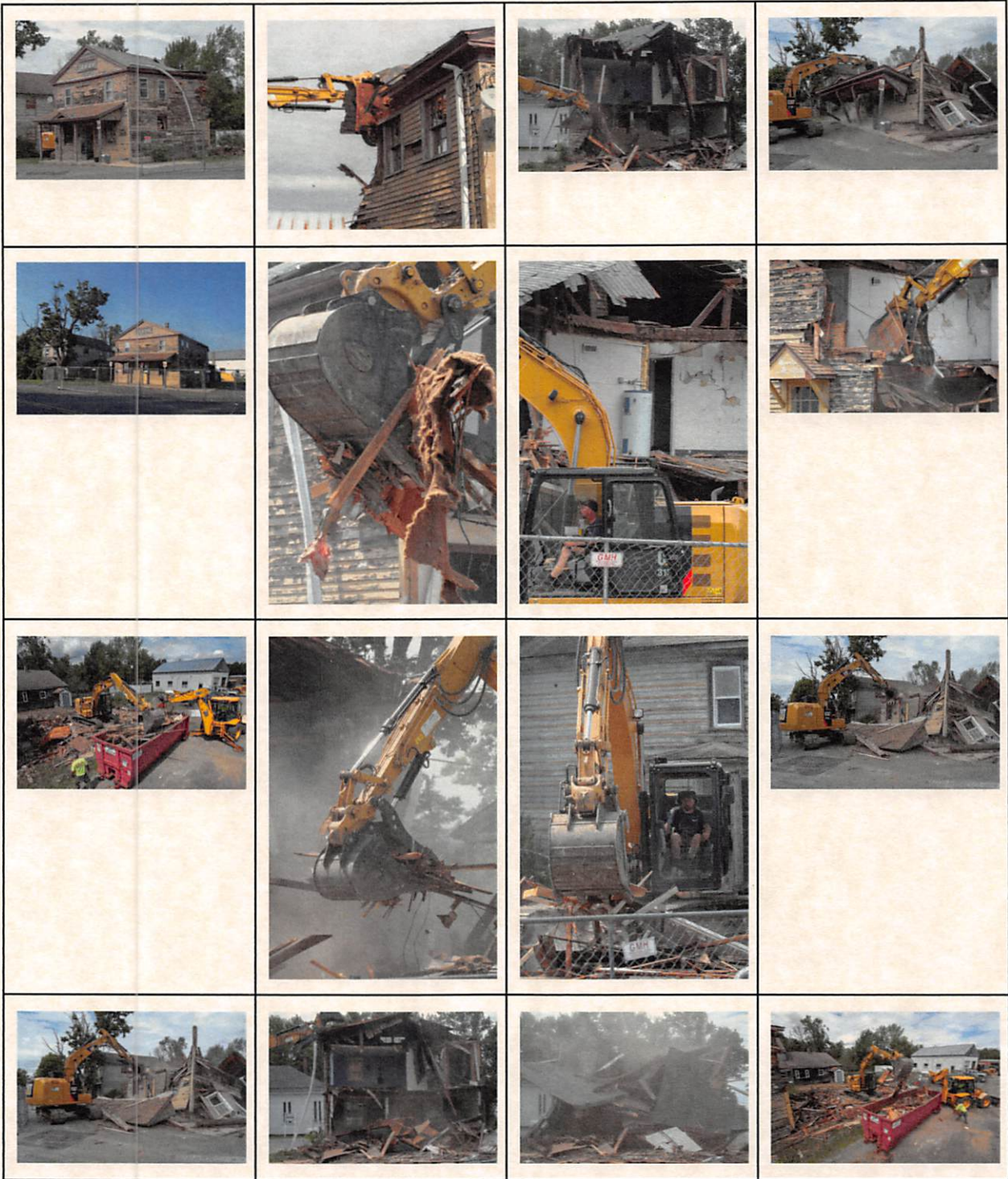


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