

Selectboard meeting notes May 11, 2022 meeting open 6:33 2022-05-11  
Ann Marie, Tonya, Curt

Town Administrator gave written retirement effective June 30, 2022

Town Center parking H.P. 2014, Carol prelim plantings, bench- minimum plaque, Skip granite curbing, fencing, landscaping

Judy- 4 names Center, Commons,

Duane left at 7:05  
(These notes begin from where Doreen started notes)

Ann Marie- suggested the name of Town Common  
Kurt- we need final plan to get resources, (e.g.) donations- get a pic of what is needed, put it in the paper (Country Journal), dedicate the donations

Jay Swift- committee sidewalk resolved

Kurt- skip prefers concrete, asphalt, he wants solid surface  
Kurt- Skip easier to price all new granite from Chester and easier to put in and nicer

Kurt- Size trees. Someone can also make donation,

Jay- handicap parking is a thorn in their side (Town Center Committee)

Judy- spoke with building inspector Bill Girard - if there is one parking space at the park then by law a handicap parking space must also be placed.

Conversation around having 2 parking spaces at the park or continue utilizing the parking at the Senior Center

Judy- we need an account for donations to fund the park, not just checks to the Town of Middlefield.

Ann Marie asked Jay and Judy about previous accounts for the Town Center Committee project.

Response from Town Center committee members- Mitch and Maureen opened it. Donations to contribute to Building Removal. It is in Escrow account

Ann Marie asked the TCC to get more information on that account (where is it, how much is in it?)

Ann Marie needs to talk to Skip about the sidewalk.  
Kurt will check on Handicap parking with Chris Palames in Northampton

Ann Marie Town of Middlefield Revitalization 2014 (opened 9 years) Account # 3100 \$1,750. Is this for the park?

Jay- Skip ok with putting in hose bib

Kurt - We're going to have to talk about electricity, someone wanting Christmas Tree

Judy Need specific Account Name formally donations

Ann Marie- We need to schedule VA agent to come in, he didn't submit an annual report, we are sending money to the VA agent, He handles benefits for veterans. We want him to come in to town and talk to us about his services

Kurt- OPEB 15th or 29th OPEB scenario to set up / calculate our account

Next Selectboard meetings scheduled for June 1st, 15, 29, July 13, 27  
Next meeting add to Agenda disposal fees, Assign tasks to fix items on Audit

Tonya appointed as PVPC representative

Personnel Committee:

1 Select Board - Tonya

1 Finance Committee - to be announced

1 20 hour employee - (Tonya will ask Chase, other possibility is Matt)

Admin requested to order Safe to be bolted for Disposal Fee money collected

Discussed the need for formal receipts handling cash. Finance Committee.

Kurt- The Fair members expressed gratitude for allowing grinder sale at annual town meeting

Ann Marie counted 40 people in attendance at the annual town meeting

Kurt- next year discuss the spread of money for ambulance service as we are paying Hinsdale services an annual \$4000

Created Code Red file. \$1725.00 per year 3year contract. Talk to Steve set in the cloud

ARPA Representative 3 positions. Kurt 2 people Ann Marie and Tonya

Contact all Boards, bldg inspector, BOH (Ed), electrician to attend June 15 Selectboard meeting to discuss illegal construction and non-conforming lots. Agenda to discuss Bylaws and enforcement at each location. Town will develop a form for each department for residents to sign off. And a checklist signoff for future projects, even if, home office (to include activities that are not outdoors). Currently there are formal complaints made to an inspector with addresses and violations of building (to be discussed on June 15. 2 on Skyline, 2 on Chipman, and 1 on Cone Road)

Discussed Administrator Position

Kurt- We need a Job Description and Benefits written.

Tonya- Cruiser will be at the Chevy dealership on Wed the 18th for maintenance,  
Meeting closed at 855

Approved June 1 2022 by Selectboard Anne Marie, Tonya, Curt Robie