

TOWN OF MIDDLEFIELD
PO BOX 238, MIDDLEFIELD, MA 01243
SELECT BOARD MEETING MINUTES: January 18, 2023

PRESENT: Ann Marie Visconti, Chair, Tonya Santaniello, Member, Curt Robie, Member, Doreen Black, Adair Laurel-Cafarella, Joe Kearns, Steve Harris, Michael Hitchcock.

CALL TO ORDER: Meeting called to order 6:31 PM

Review Mail: Discussed email regarding moving website & email hosting to Dreamhost. Discussed that the company is based out of California and would cost \$142.20 (total) for the first three years and renews at \$395.64. Ann Marie made motion to approve Dreamhost as new web hosting and approve pricing for three years, Curt seconds. All agree. Discussed that the initial payment would need to be paid by credit card which Catya will pay and put in for reimbursement. After the initial payment a check payment can be sent.

Review and approve meeting minutes for 01/11/2023: Ann Marie made motion to approve meeting minutes for 1/11/23, Curt seconds. All agree.

Meet with Steve Harris regarding Dark Skies: Steve discussed the Application Process can take over a year to complete and get approved. The process would be educational for people. Discussed that measurements of the sky with a machine would need to be completed for designated areas, basically the first step is to measure what is. If the town already meets the standard, we may not need to do anything with street lights only submit a plan on how you would proceed in the future if needed, so if the light we have goes out we would be required to replace it with a downward facing one. Steve discussed that Amber, Rep for Dark Skies, would assist them through the process which would be approximately \$200-250 to start. Michael Hitchcock discussed that some things that we might have to do seem incredibly easy such as the changing of street lights made to shine all around to lights that shine on the road which are about the same price. Curt discussed looking over the handbook and it looks like there are a lot of requirements. Curt stated it looks like the Town would need a Lighting policy which would require a new By-Law. Ann Marie discussed reading through paperwork and the it seemed like the areas that need to be lit for emergency purposes do not need to be changed. Ann Marie would like some more information to bring it in front of the Town for a decision.

Review and Discuss Budget Forms: Discussed Select Board Budget forms regarding increased amounts for some line items such as Town Council, Maintenance of Public Buildings, Board of Health Fees, Hosting/Website, Expenses.

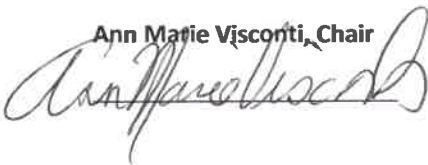
Old Business: Discussed email about CD's. Curt discussed other Towns have policies in place to handle investing of Town Funds. Discussed making sure all the Town's funds are insured and possibly moving half to another bank account. Discussed possible warrants for STM, Grant process for One-Stop, 5 Bridges in town that need to be fixed which require engineering surveys, Title search for Church.

New Business: Discussed Owl and Software for virtual meetings and Dedication for Annual Town Report.

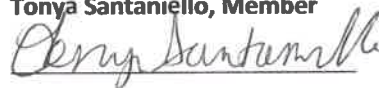
Public Input: None

Meeting Adjourned: Ann Marie made motion to adjourn, Curt seconds, all agree. Meeting adjourned at 8:45 PM

Ann Marie Visconti, Chair



Tonya Santaniello, Member



Curt Robie, Member

