



Town of Middlefield

Finance Committee

01/31/23 Meeting

In Attendance:

Joseph Kearns, Chair
Stephen Harris, Secretary

Gita Jozsef
Adair Laurel-Cafarella

Also in attendance: Curt Robie

Quorum, call to order:

The meeting was called to order at 6 pm.

Reviewed Highway Department FY24 request:

Met with Highway Superintendent Skip Savery to review Highway Dept. budget request. \$70K increase to \$499,691 includes \$5 per hour wage increase, which would still be less than the prevailing state highway rates as well as those in nearby towns – several of which are struggling to retrain crew members – and increases in materials costs. Also requested \$10K for a new snow plow.

Highway request approved unanimously.

Reviewed other FY24 budget requests:

Reviewed requests for the Town Clerk, Council on Aging, Treasurer, Tax Collector, Library, and Animal Control Officer.

All requests approved unanimously, including 5% salary increases whether requested or not.

Review Town Hall Custodian charges:

According to the Condition of Accounts, there were a number of charges mistakenly attributed to Suzanne Lemieux under the Town Hall Custodian account, resulting in a significant overage.

Apparently to cover the overage, unused monies were moved without authorization from the Maintenance Technician account to that of the Town Hall Custodian. To resolve:

- Gita will contact Suzanne as to the actual work performed, at the Senior Center perhaps, in order to resolve the issue.
- Adair will speak with Bev re how the monies came to be transferred.

Review minutes from previous meeting:

Minutes from previous meeting of 1/24/23 were approved as written.

Next meeting:

The next meeting was scheduled for Tuesday 2/8 at 6 pm.

Adjournment:

Meeting was adjourned at 7:25 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen B. Harris". The signature is written in a cursive style with a large initial 'S'.